



Fairford Town Council

AGENDA

FINANCE COMMITTEE MEETING TO BE HELD ON TUESDAY 2nd May 2017

All members of the Finance Committee are hereby summoned to attend the Finance Committee meeting to be held on Tuesday 2nd May 2017 at **7.30pm** for the purpose of transacting the following business

MEMBERSHIP:

Cllr M. Dudley (Chair & ex-officio)
Cllr S. Boulton
Cllr J. Bowen
Cllr J. Dallow

Cllr A. Doherty
Cllr T. Hing
Cllr J. Sanford (ex-officio)

- F070 16/17 To elect a temporary Chair in the absence of Cllr Dudley**
- F071 16/17 Apologies for absence**
- F072 16/17 Declarations of Interest in Items on the Agenda**
- F073 16/17 To approve the Minutes of the Finance meeting held on 3rd January 2017**
- F074 16/17 Clerk's Report**
- F075 16/17 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit**
- F076 16/17 To agree to reconvene the meeting following Public Participation (if applicable).**
- F077 16/17 To consider and agree summary, Year End figures.**
- F078 16/17 To consider and agree to recommend to Full Council to approve the Annual Governance Statement 2016/17.**
- F079 16/17 To consider and agree to recommend to Full Council to approve the Accounting Statements 2016/17.**
- F080 16/17 To consider and agree the Explanation of Variances for submission to the External Auditor (Box 4)**
- F081 16/17 To consider and agree to recommend to Full Council to approve the Effectiveness of Internal Audit document.**
- F082 16/17 To consider and agree re-distribution of funds to other banks**

- F083 16/17 To consider and approve recommendation from the Clerk to hold Finance meetings monthly instead of every other month (1st Tuesday of month)**
- F084 16/17 To consider and agree for Chair to write a brief report for the Annual Town Meeting**
- F085 16/17 Other matters the Chair considers urgent**

Date of next meeting – tba

These are the Agenda items as at 26th April 2017

A handwritten signature in black ink, appearing to read 'V. Lawrence'.

**Vanessa Lawrence
TOWN CLERK**