

**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 31<sup>st</sup> January 2012**

**Present:**     **Cllr Wardle**               **Cllr Mumford**           **Cllr Hinton**  
                  **Cllr Hing**                   **Cllr Cusack**           **Cllr Winney**

**In attendance:**     **Vanessa Lawrence (Clerk)**

- F65 11/12 To note apologies  
None received – all present
- F66 11/12 Declarations of Interest in items on the agenda  
None declared
- F67 11/12 To confirm the minutes of the meeting held on 15<sup>th</sup> November 2011  
(pp105-107 11/12)  
The minutes were amended. It was **RESOLVED** to confirm the minutes of the meeting held on the 15<sup>th</sup> November 2011(pp105-107 11/12), as amended, are a true and accurate record of the proceedings. Proposed Cllr Cusack, seconded Cllr Hing – all in favour.
- F68 11/12 Matters arising  
Cllr Hing confirmed that a staffing meeting had been held which had resulted in proposals to Full Council regarding both pay and terms and conditions for staff. Cllr Hing had attended a meeting with EA at which a request was made that the funding agreed by FTC as a contribution towards the proposed flood alleviation scheme be released in the calendar year 2012 if the project is approved. **ACTION: Clerk to forward details of the minute relating to funds agreed for Flood Resilience.**
- F69 11/12 To consider payments & receipts to end of December 2011  
Details were noted.
- The Chairman, Cllr Wardle said that the next two items should be taken together. All in favour.
- F70 11/12 To consider forecast financial requirements of Horizon document.
- F71 11/12 To agree final budget figures  
Following discussion, the Clerk advised the Committee that the necessary amendments had been made to the Horizon 2016 document relating to costs allocated for projects. It was **RESOLVED** to agree the final budget figures. Proposed Cllr Cusack, seconded Cllr Hinton – all in favour. **ACTION: Clerk to submit final figures to all members of the Council for final approval at the next Full Council meeting in February.**

- F72 11/12 To consider and agree whether to charge for Radar keys - deferred from 15th Nov.  
It was **RESOLVED** to refund the money that has been paid for the radar keys purchased to date and that should these be required by other members of the community in the future, they should be made available free of charge. Proposed Cllr Hing, seconded Cllr Mumford – all in favour. The Clerk advised that FTC has been offered a free supply of keys by GCC Footpaths Officer.  
**ACTION: Clerk to refund money**
- F73 11/12 To consider response to letter from U3A.  
The Clerk advised the Committee that a verbal acknowledgement of U3A's letter had been given by the Mayor. Following a meeting of the Committee, where Cllrs Cusack and Wardle attended, Cllr Wardle said that he had advised the P.H. Committee on how best they should proceed regarding obtaining quotes for the purpose of requests for grant funding from FTC. It was agreed that a letter should be drafted to U3A explaining FTC's involvement with the P. H. Committee. **ACTION: Clerk to draft a letter.**
- F74 11/12 To agree renewal subscription to SLCC - £157.00  
It was **RESOLVED** to renew the subscription to the SLCC. Proposed Cllr Hing, seconded Cllr Hinton – all in favour. **ACTION: Clerk to raise cheque.**
- F75 11/12 To agree payment of fee to BRB Residuary re. Permissive path project - £200  
It was **RESOLVED** to pay £200 to BRB Residuary, re. Permissive path project. This is to pay for expenses to draw up the required documents to allow access to Escott Bridge and the embankment. **ACTION: Clerk to raise cheque.**
- F76 11/12 To agree final payment for 2<sup>nd</sup> Phase CCTV installation in the WTF.  
The Clerk explained that a letter had been written to Redhand detailing various issues regarding the current installation of CCTV cameras in the Walnut Tree Field. A reply had been received confirming that they agreed to deal with these issues. It was **RESOLVED** to pay the final payment, when all remedial work had been carried out satisfactorily. Proposed Cllr Cusack, seconded Cllr Mumford – all in favour. **ACTION: Clerk to contact Redhand.**
- F77 11/12 To agree appointment of Richard Crichton as Internal Auditor for 2011/12 Audit.  
It was **RESOLVED** to appoint Richard Crichton as Internal Auditor for 2011/12 audit. Proposed Cllr Hinton, seconded Cllr Winney – all in favour. **ACTION: Clerk to write to Richard Crichton**
- F78 11/12 Date of next meeting 20<sup>th</sup> March 2012

.....Chairman

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