

**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY 19th March**

Present: Cllr Wardle Cllr Hing Cllr Mumford
 Cllr Winney Cllr Muir Cllr Lloyd

In attendance: Vanessa Lawrence (Clerk), Cllr Harwood

- F56 12/13 To note apologies**
None received
- F57 12/13 Declarations of Interest in items on the agenda**
Cllr Wardle declared a pecuniary interest in a grant application received from the CCVS.
- F58 12/13 To confirm the minutes of the meeting held on 27th November 2013**
It was **RESOLVED** to confirm the minutes of the meeting held on 27th November 2013 as a true and accurate record of the proceedings. Proposed Cllr Hing, seconded Cllr Mumford – all in favour.
- F59 12/13 Matters arising.**
None
- F60 12/13 To consider payments & receipts to end February 2013**
Payments and receipts were considered alongside the final budget setting process. Clerk confirmed that reimbursements made to FTC were in order.
- F61 12/13 To consider and agree budget figures for recommendation to Full Council.**
Debate took place regarding the final budget figures. Revisions were made as follows for the 2013/14 budget:-

Xmas Lights budget (to be renamed Xmas Lights investment) – increase from £1000 to £2000 – this amount was agreed for 2013/14 only. Any figure for future years would be agreed as part of the budget setting process.

War Memorial - £500

Keble Alley – Crossing Survey - £500

Cllr Hing advised that the flood resilience work would mean that a further amount of money would need to be found (£2500) for work at Dilly's bridge but that this amount would be reimbursed to the Council but probably not until the new financial year. However he said that there was a possibility that the invoice for this work would be submitted prior to the end of this financial year. It was agreed that £2500 would be paid for this additional work from this year's budget. It was also agreed that funds for any Parking Restriction fees should be covered under general contingency funds. It was **RESOLVED** to recommend to Full Council the budget figures as revised. Proposed Cllr Hing, seconded Cllr Mumford - all in favour. **ACTION: Clerk to amend the budget figures and re-circulate to Finance Committee. Clerk to add this item to the Agenda for the next Full Council meeting in April.**

F62 12/13 To consider requests for grant applications from local groups (list of applications sent to Committee)

Following debate it was **RESOLVED** that the following grants should be awarded:-

Fairford Football Club - £400 – towards a specific project - Proposed Cllr Muir, seconded Cllr Mumford – 5 in favour, 1 against.

Fairford Scouts - £500 – Proposed Cllr Mumford, seconded Cllr Muir – all in favour.

CAB - £75 – Proposed Cllr Hing, seconded Cllr Mumford – all in favour

FEST - £500 – Proposed Cllr Winney, seconded Cllr Lloyd – all in favour.

Cllr Wardle left the room

CCVS - £250 – Proposed Cllr Muir, seconded Cllr Hing – 4 in favour, 1 against.

Cllr Wardle returned

ACTION: Clerk to add recommendation from Finance Committee to Agenda for Full Council meeting in April.

F63 12/13 To agree payment of fees to Davey Franklin Jones re. registration of council yard with Land Registry (£730)

The Clerk explained that £500 had been agreed by Full Council, but that disbursements of £130 had not been considered. This request was for agreement to pay the extra £130. It was **RESOLVED** to pay the extra £130.

ACTION: Clerk to pay invoice.

F64 12/13 To consider and agree leasing or purchase of new colour copier and finisher (details of options e-mailed).

Following receipt of several quotes from copier suppliers, and the recommendation from the Clerk. It was **RESOLVED** to recommend to Full Council to lease a colour copier from Falcon Copiers for a further 5 years, but that revisions should be made to the final figure to exclude delivery charges and that before the agreement is signed it is scrutinized by a Councillor.

Proposed Cllr Wardle, seconded Mumford – all in favour. This matter to be **ACTION: Add this item to the Agenda for Full Council meeting in April.**

F65 12/13 To agree final payment for website upgrade - £425

Following debate, it was agreed to defer this item to the Facilities Committee to sign off the website and to make recommendations to Full Council.

ACTION: Clerk to add this item to the agenda for the Facilities Committee and to add item to Full Council meeting in April.

F66 12/13 To consider request from Cllr Lloyd regarding attendance at the Effective Questioning Techniques Course or obtaining course notes – cost £175

The Clerk advised that she had been in touch with GAPTC and the supplier of this course. GAPTC had not heard of this company and were unsure as to the benefits of such a course. The supplier gave the Clerk contact details of a Town Council that had recently purchased this product. On further investigation it transpired that the Town Council in question had NOT purchased this package and had no intention of doing so. Following further debate it was agreed that Cllr Lloyd would look into this further. **ACTION: Cllr Lloyd to look into this further.**

F67 12/13 To confirm expenditure for War Memorial refurbishment as agreed at Full Council meeting 12th March 2013.

It was confirmed that funds received by way of donations and a grant covered the cost of the War Memorial refurbishment.

.....Chairman

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