

**MINUTES of the FINANCE COMMITTEE MEETING
HELD ON TUESDAY 15th October 2013**

Present: Cllr Wardle Cllr Mumford Cllr Dallow
 Cllr Hing Cllr Muir

In attendance: Vanessa Lawrence (Clerk)

- F27 13/14 To note apologies**
Apologies were received from Cllr Sanford
- F28 13/14 Declarations of Interest in items on the agenda**
Non pecuniary interests were declared as follows:
Item F32 & F34 – Cllr Wardle and Cllr Hing
Item F33 – Cllr Hing
- F29 13/14 To confirm the minutes of the meeting held on 16th July 2013**
It was **RESOLVED** to confirm the minutes of the Finance meeting held on 16th July are a true and accurate record of the proceedings. Proposed Cllr Muir, seconded Cllr Dallow - 4 in favour, 1 abstention.
- F30 13/14 Matters arising.**
- Cllr Dallow said that he had looked at different ways of presenting the accounts using Excel, but found that this method was not advantageous. The Clerk asked Cllr Dallow if he would be willing to look at the different settings on the accounts programme, which he said he would do.
 - Cllr Hing asked if the matter regarding Redbarn ground(possible new burial ground) had been agreed by Highways Committee.
- F31 13/14 To consider and agree request for funding from the Palmer Hall**
Debate took place regarding the funds that Palmer are requesting for two trolleys. The Clerk was asked to advise the Palmer Hall Committee that funds already spent were from 2012/13 budget and that this was now closed. Any requests for funds required for projects should be submitted in the usual manner for the Council to consider. The Clerk was asked to speak to Cllr Boulton who is the T.C's representative for the Palmer Hall to ensure that he speaks to the Committee regarding how the funding is given. **ACTION: Clerk to speak to Cllr Boulton.**
- F32 13/14 To consider and agree FCC Management Committee Budget**
Debate took place regarding the figures presented and it was agreed that FCC staffing issues need to be discussed further at a staff meeting. Other issues relating to budgeting for staff need to be discussed further with the PCC and Cllr Hing said that he would contact them. It was agreed to defer this item to the next Finance meeting in November. **ACTION:** Cllr Hing to contact Mr. Stebbing (PCC) and to add this item to the Agenda for the next Finance meeting.
- F33 13/14 To agree to sign cheque for £5000 as 1/3rd payment for flood alleviation works.**
It was **RESOLVED** to sign cheque for £5000 as 1/3rd payment for flood alleviation works. Proposed Cllr Hing, seconded Cllr Dallow – all in favour.

F34 13/14 To consider and agree works to fire alarm system (Community Centre) - e-mailed 7/10/13.

The Clerk was asked to establish how the cost is to be split. This item to be deferred to the next Finance meeting. **ACTION: Clerk to speak to FCC Manager and to add to the agenda for the next Finance meeting.**

F35 13/14 To review half year accounts and agree any recommendations to budget if required.

Debate took place regarding the request from the Planning Committee to spend the £500 allocated in the budget for work on writing a Town Plan. It was agreed that it was within the remit of the Planning Committee to spend this money. No other comments were made as the budgeting process is to commence next month.

F36 13/14 To consider and agree to allow the Clerk to become a signatory and to sign letter of authorization to enable Clerk to withdraw limited funds.

It was **RESOLVED** to agree in principle to write a letter of authority for the Clerk to be able to withdraw limited cash sums, following the change in the rules applied by Lloyds Bank, subject to amendments to the draft copy and usual Cllr. Signatories. Proposed Cllr Dallow, seconded Cllr Mumford – all in favour. **ACTION: Cllr Wardle to amend letter.**

F37 13/14 Any other matters the chair considers urgent
None

F38 13/14 Date of next meeting – 19th November 2013

The meeting closed at 8.25pm.

.....Chairman

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