

**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 17<sup>th</sup> December 2013**

**Present:**                    **Cllr Dallow**                    **Cllr Mumford**                    **Cllr Wardle**  
                                 **Cllr Hing**                    **Cllr Sanford**                    **Cllr Muir (part)**

**In attendance:**        **Vanessa Lawrence (Clerk)**

- F50 13/14        To note apologies  
None received – all present.
- F51 13/14        Declarations of Interest in items on the agenda  
All Councillors declared an interest in Item F54.
- F52 13/14        To confirm the minutes of the meeting held on 19<sup>th</sup> November 2013  
It was **RESOLVED** to confirm the minutes of the meeting held on the 19<sup>th</sup> November 2013 are a true and accurate record of the proceedings. Proposed Cllr Sanford, seconded Cllr Hing – 4 in favour, 1 abstention
- F53 13/14        Matters arising.  
- Youth Room – Cllr Hing asked if the item costs for hire of youth room could be discussed at the next Full Council meeting in January. **ACTION: Clerk to add this to the Agenda for the Full Council meeting in February.**

**Cllr Muir arrived.**

- F54 13/14        To consider and agree setting of Precept for 2014/15  
Cllr Wardle reported on information received from the District Council relating to the grant that we could receive. Following debate it was **RESOLVED** to recommend to Full Council that no increase is made to the Precept for 2014. Proposed Cllr Sanford, seconded Cllr Dallow – all in favour. **ACTION: Clerk to add this item to the Agenda for the next Full Council meeting in January.**
- F55 13/14        To consider and agree revisions to budget figures for 2014/15  
Following debate it was **RESOLVED** to make the following revisions:  
- Corrections to maths in Administration section  
- Remove Tourism line  
- Added £900 in the income section – Festive Market  
- Removed line for Palmer Hall and reallocated funds to 4207 Grants given

**Cllrs Mumford and Dallow left the meeting due to a prior engagement.**

- Under Planning allocated £5000 to cover any expenditure for the Community Plan and removed line for Community Plan
- Rename Christmas Lights cost centre to Christmas Lights Revenue
- Remove playground allocation of £10k and to ask Facilities to consider a smaller amount.

The Committee agreed that £1000 would remain as the allocation for Christmas Lights. It was agreed that should the Facilities Committee require extra funds for projects relating to the playground or the Christmas Lights, funds would be drawn from reserves.

Proposed Cllr Muir, seconded Cllr Hing – all in favour. **ACTION: Clerk to make the required amendments and to circulate and to add this item to the Agenda for the next Full Council meeting in January. Clerk to circulate details of bank balance to Finance Committee together with a list of the items currently listed under Reserves.**

F56 13/14 Any other matters the chair considers urgent.  
Four tenders have been received for work to resurface the Town Car Park. Each of the four Cllrs. present opened an envelope. **ACTION: Clerk to add the tenders received to the Agenda for the next Highways Committee meeting for consideration.**

F57 13/14 Date of next meeting 21<sup>st</sup> January 2014

.....Chairman

.....2014