

**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY 19th August 2014**

Present: Cllr Wardle Cllr Mumford Cllr Sanford
Cllr Dallow Cllr Cumpstey

In attendance: Vanessa Lawrence (Clerk), Cllr Dudley, Cllr Harwood, Mr M. Tanner

F10 14/15 To note apologies

Apologies were received from Cllr Hing

F11 14/15 Declarations of Interest in items on the agenda

None received

F12 14/15 To approve the minutes of the meeting held on 17th June 2014

It was **RESOLVED** to approve the minutes as a true and accurate record of the proceedings. Proposed Cllr Dallow, seconded Cllr Sanford – all in favour. The Clerk was asked to add receipt of these minutes to the Agenda for the Full Council meeting in September. **ACTION: Clerk to add to Agenda September Full Council**

F13 14/15 Matters arising.

Memory Club – Clerk to chase details of Memory Club. **ACTION: Clerk**

Cllr Wardle proposed bringing forward item F20 to accommodate Mr. Tanner, who wished to address the Committee on this matter. Proposed Cllr Mumford, seconded Cllr Sanford –all in favour.

F20 14/15 To consider e-mail from Mr Tanner (Fairford Football Club), re. Grants and/or match funding for possible grant from GCC to the Club.

Cllr Wardle explained to Mr. Tanner that the S106 money paid by developers would not come to FTC, but would go to GCC and CDC and that money received from developers under a Unilateral Undertaking to FTC was based on a list of projects to be undertaken by FTC. Mr Tanner was asked what any funding granted would be used for. Mr Tanner explained that there are several areas that require immediate work and that total amount required is in the region of £27k, this includes new showers, windows and kitchen and that a borehole needs to be dug. Mr Tanner gave an account of all the facilities that the Club provides to the Community. Cllr Wardle asked Mr. Tanner to provide the Committee with an up to date set of accounts, together with a fully costed proposal consisting of 3 quotes for each job and explained that we have not, as yet, received any definite deadline for possible grant allocation by GCC and the amount that may be offered, on which to base any decision as to match funding from FTC. Once all this information is received, it will be taken to the Full Council for decision. **ACTION: Cllr Wardle to contact County Cllr. Theodoulou for deadline information. Mr. Tanner to provide fully costed proposal, to include 3 quotes for each job and an up to date set of accounts.**

- F14 14/15 To receive the External Auditors Report for year ending 31st March 2014**
The external Auditors Report was received with no comment.
- F15 14/15 To approve retrospectively External Auditors Fees in respect of 2013/14 Annual Return.**
It was **RESOLVED** to approve, retrospectively, External Auditors Fees. Proposed Cllr Mumford, seconded Cllr Sandford – all in favour.
- F16 14/15 To agree allocation of funds for purchase of flags, as agreed by Full Council in July 2014.**
It was **RESOLVED** to allocate funds from the projects account. Proposed Cllr Sanford, seconded Cllr Dallow – all in favour.
ACTION: The Clerk to add new nominal code under Projects and to circulate most recent breakdown of account details.
- F17 14/15 To agree renewal of GMTF membership - £474.00**
It was **RESOLVED** to renew the GMTF membership. Proposed Cllr Cumpstey, seconded Cllr Dallow – all in favour.
- F18 14/15 To agree 1st stage payment for resurfacing of car park.**
It was **RESOLVED** to pay 1st stage payment for car park resurfacing work. Proposed Cllr Dallow, seconded Cllr Sanford – all in favour.
- F19 14/15 To consider funding for an additional defibrillator box - £630+ VAT.**
The Community First Responders are gifting a defibrillator to Fairford, site to be confirmed, but they require FTC to supply a box to house this unit. It was **RESOLVED** to fund the cheapest defibrillator box that can be sourced. Proposed Cllr Cumpstey, seconded Cllr Dallow – all in favour. **ACTION: Clerk to circulate 3 quotes and to order the cheapest.**
- F20 14/15 To consider e-mail from Mr Tanner (Fairford Football Club), re. Grants and/or match funding for possible grant from GCC to the Club.**
- F21 14/15 Any other business**
Cllr Wardle asked if payments from the Police and reimbursed amounts, from CCVS, FCC and PCC, were up to date. The Clerk confirmed that all payments are up to date.

F22 14/15 Anything the Chairman considers urgent.

IN CAMERA ITEM – Post Office

Cllr Wardle met with Richard Williams, Post Master – Fairford PO, on Monday 18th August, to establish exactly what the Post Master was asking of the Town Council.

Mr Williams explained that he was hoping that the Town Council would support his application to the Post Office to make Fairford’s P.O. a Community Post Office, where he would remain as Post Master, but he also required financial support by way of the Town Council purchasing the retail business element of the shop to the tune of £50k.

Cllr Wardle explained that currently retail sales were £40k – profit of £15k. Mr Williams wanted to make Fairford P.O. into a community shop similar to the one in Coln St. Aldwyn.

It was agreed, that the e-mail received from Geoffrey Clifton Brown, copying us in on a reply from the Post Office Ltd, seems to imply that if no one came forward to manage the P.O., they would install a temporary Post Master, and that they are obliged to keep the P.O. running in Fairford and that therefore, there is no need for the Town Council to get financially involved.

The Clerk was asked to establish, from the Post Office Ltd., whether our interpretation of the letter to Geoffrey Clifton Brown is correct and that Fairford will not lose the Post Office.

ACTION: Clerk to contact The Post Office.

.....**Chairman**

.....**2014**