

**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY 3rd FEBRUARY 2015**

Present: Cllr Wardle Cllr Mumford Cllr Dudley
Cllr Hing Cllr Dallow Cllr Sanford

In attendance: Roz Capps (Clerk), Cllr Boulton, members of the public

F85 14/15 To note apologies
Apologies were received from Cllr Fenby

F86 14/15 Declarations of Interest in items on the agenda
Cllr Hing, F90 personal (Cricket Club), Cllr Sanford, F90 personal (Cricket Club), Cllr Mumford, F90 personal (Cricket Club),

F87 14/15 To approve the minutes of the meeting held on 6th January 2015
It was **RESOLVED** to approve the minutes of the Finance meeting held on the 6th January 2015, as a true and accurate record of the proceedings. Proposed Cllr Dallow, seconded Cllr Sanford – 5 in favour, 1 abstention.

F88 14/15 Matters arising – none

It was resolved to take item F90 first.

F90 14/15 To consider and agree allocation of funds to grant applications received

The following applications were received

Organisation	Project	Total grant requested	Match funding	Accounts received	Evidence of competitive procurement	Grant recommended
Fairford Cricket Club	Window & Door refurbishment	£6,942.00	Yes from reserves	yes	3 quotes	£3471
Fairford U3A	Purchase of laptop	£403.00	Yes from reserves	yes	3 quotes	£0
Fairford U3A	Replacement table tennis tables	£786	Yes from reserves	yes	3 quotes	Up to £500
Fairford U3A	BOCCIA equipment	£495	GRCC have awarded a grant of £490	yes	3 quotes	£0
Fairford U3A	20 th Anniversary flags	£400	Yes from reserves	yes	3 quotes	£0
Little Lambs	Play equipment	£215.43	Yes from reserves	Yes	3 quotes	£107.00
Fairford Youth Football Club	Refurbishment of kitchen	£14,156	Yes from reserves	yes	3 quotes	£5000

The Committee received presentations from applicants and took the opportunity to ask questions.

The Committee agreed to recommend to Full Council that the above grants are awarded. Proposed Cllr Wardle, seconded Cllr Dallow, all in favour

The possibility of donations in-kind for the U3A lap top request and table tennis table were also discussed.

ACTION: Cllr Wardle to get more information and report back to the Committee

ACTION: Clerk to put recommendation on February Full Council Agenda

- F89 14/15 To receive list of cheques written and income received.**
Received
- F90 14/15 To consider and agree allocation of funds to grant applications received.**
As above
- F91 14/15 To consider and agree allocation of reserves and timescales for projects**
After discussion the following list of projects and allocation of reserves was agreed.
- A new burial ground - £40k
 - Potential contribution to sewerage works - £20k
 - Purchase of Horcott Lakes - £50k
 - Improving the approach from Lechlade (Victory Villas verge) - £20k
 - Creation of safe routes to school - £20k
 - Fairford-Lechlade path - £60k
- ACTION: Clerk to append the list from the Community plan to the overall project list.**
- F92 14/15 To consider and agree getting short-term assistance with accounts if required.**
ACTION: clerk to contact local bookkeeping services to get quotes for potential short-term assistance and report back to Committee.
- F93 14/15 To consider and agree recommendation from W & C Committee to purchase a bespoke Christmas Tree Stand**
The Committee agreed to recommend that an overspend of the Christmas lights budget is allowed in order to purchase a bespoke Christmas tree stand.
ACTION: Clerk to submit recommendation sheet to Full Council for approval at February meeting.
- F94 14/15 items the Chair considers urgent.**
Cllr Dallow reported that the financial advisor had received the information she required and will attend the meeting in March. Cllr Mumford asked for information on potential auditors to be brought to Full Council for consideration.
ACTION: Clerk to gather information for the Council meeting in February.

Cllr Wardle reminded the Committee to read the financial regulations ready for discussion and consideration in March.
ACTION: Clerk to send out current regulations, NALC regulations and eth draft new regulations to the Committee.

F95 14/15 Date of next meeting 3rd March 2015

There being no further business, the meeting closed at 9.00pm

.....**Chairman**

.....**2015**