

**MINUTES OF THE FINANCE COMMITTEE MEETING
TO BE HELD ON TUESDAY 1st September 2015**

Present: **Cllr Dudley** **Cllr Boulton** **Cllr Sanford**
 Cllr Hing **Cllr Fenby** **Cllr Dallow**

In attendance: **Vanessa Lawrence (Clerk), David McKinley**

- F012 15/16** **To note apologies for absence**
Apologies were received from Cllr Bowen
- F013 15/16** **Declarations of Interest in items on the agenda**
None received
- F014 15/16** **To approve the minutes of the meeting held on 7th July 2015**
It was **RESOLVED** to approve the Minute of the Finance meeting held on the 7th July 2015 as a true and accurate record of the proceedings. Proposed Cllr Dallow, seconded Cllr Dudley – all in favour.
- F015 15/16** **Matters arising**
None
- F016 15/16** **To consider and agree way forward for investment of funds.**
Cllr Dallow reported that following advice from various investment contacts relating to the downturn in the investment markets, he advises that this matter is put on hold and reviewed again in 3 months' time. Cllr Boulton said that he felt that funds held at the present time, should be considered again with a view to improvements to the Palmer Hall, as he felt that FTC, as Custodian Trustees had a responsibility to help with upgrading this establishment. It was agreed to defer the matter of investments for 3 months and to add this to the Agenda for the Finance meeting in December/January. It was also agreed to add the matter of the Palmer Hall to the Agenda for the next Full Council meeting in September. **ACTION: Clerk to add item to Agenda for Finance meeting in December/January and to add item relating to the Palmer Hall to the Agenda for the next Full Council meeting in September.**
- F017 15/16** **To receive most recent payments & receipts figures (July)**
The figures were received with no comment.
- F018 15/16** **To consider and agree possible extra funds to replace existing lamppost outside the church and to add fixtures for Xmas decorations (approx. £1000)**
Cllr Boulton advised that as the large tree in the front of the Church is decorated with Christmas lights, it is unnecessary to consider any further illumination for Christmas decorations along this stretch of road. Councillors all agreed. It was therefore **RESOLVED** not to go ahead with replacement lampposts and fixtures. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.
- F019 15/16** **To consider and agree to spend £55 to add special silver brooch fittings to mayoral chain.**
It was **RESOLVED** to add brooch fittings to Mayoral chain. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.
ACTION: Clerk to order brooch fittings.

- F020 15/16** **To consider and agree recommendation from W & C Committee to approve request from Farmors School to sponsor 'Achievement Portfolios'**
 Following debate, it was **RESOLVED** to accept the recommendation from the W & C Committee to approve request from Farmors School to sponsor 'Achievement Portfolios'. Proposed Cllr Dudley, seconded Cllr Dallow – all in favour. **ACTION: Clerk to contact Farmors School with payment.**
- F021 15/16** **To consider and agree request from Palmer Hall to grant funds for the purchase of stage curtains.**
 Following debate it was agreed to defer this item to the next Finance meeting to allow Councillors to meet with representatives from the Palmer Hall to obtain precise details of what improvements are required to bring the Palmer Hall up to specification. **ACTION: Clerk to arrange a meeting with representatives from the Palmer Hall and to add this item to the Agenda for the next Finance meeting.**
- F022 15/16** **To re- consider and agree request from U3A to grant funds for laptop (£400) - (Note: Original request submitted 2014, secondhand laptop given in lieu of grant, but laptop did not work).**
 It was **RESOLVED** that FTC should purchase a laptop for U3A under the grant scheme in 2014 to their specification. **ACTION: Clerk to contact U3A and to place order for laptop.**
- F023 15/16** **To consider and agree extra expenditure for youth club to cover resources i.e. purchase of sundry equipment - £5.00 per session.**
 Cllrs agreed that in view of the fact that money was set aside in the budget for the youth club, money is available to set up a youth club for youths and therefore extra fund are not required as there is sufficient in the budget to cover resources.
- F024 15/16** **To consider and agree implication of changes to living wage in relation to terms & conditions of employment, for FTC and FCC staff.**
 Following debate it was agreed that this item is deferred to the next staffing meeting, who should make recommendations to be considered at the next Finance meeting. **ACTION: Clerk to add this item to the Agenda for the next staffing meeting in September.**
- F025 15/16** **To consider and agree part funding any highways works required along the verge at London Road.**
 Cllr Boulton explained that a meeting with Glos. Highways to look at the site, took place last week. Mr. Gray, from Glos. Highways looked at options for stopping vehicles parking on the grass verge and bollards were ruled out as being too expensive and unsightly. A solution is to create a grassed bund, planted with flowers. Glos. Highways to price up the work. It was agreed to defer this item to the next Finance Committee meeting to allow Glos. Highways to price up the work. **ACTION: Clerk to add this item to the Agenda for the next Finance meeting.**

- F026 15/16** **To consider and agree renewal membership of GMTF 2015/16 - £250**
Following debate it was **RESOLVED** to renew membership of GMTF. Proposed Cllr Boulton, seconded Cllr Hing – all in favour. **ACTION: Clerk to renew membership.**
- F027 15/16** **To consider and agree extra funds for possible purchase of seat in memory of June Lewis Jones.**
Following debate, it was agreed to recommend to Full Council that a seat and plaque should be purchased in memory of June Lewis Jones. The Clerk to obtain 3 quotes for consideration. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour. **ACTION: The Clerk to obtain 3 quotes.**
- F028 15/16** **To consider and agree to set aside extra funds for upgrading of CCTV cameras in the Market Place.**
Following debate it was agreed to defer this item until more information is obtained regarding the types of cameras, the positioning and crime statistics. Cllr Dallow to contact independent security consultants for advice. **ACTION: Clerk to contact the Police and Cllr Dallow to contact independent advisors. Clerk to add this item to a future Finance Committee meeting.**
- F029 15/16** **To consider and agree start date for budget setting for 2016/17**
It was **RESOLVED** to ask Committees to prepare their budget requirements for 2016/17 by the end of September for presentation at the next Finance meeting in November. **ACTION: Clerk to add this item to the Agenda’s for Planning, W & C Committees in September and to the Agenda for the next Finance meeting in November.**
- F030 15/16** **Anything the Chairman considers urgent.**
No items for consideration.
- F031 15/16** **Date of next meeting 3rd November 2015**

.....Chairman

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