

**MINUTES OF THE  
FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 3<sup>rd</sup> November 2015**

**Present:**      **Cllr Dallow**                      **Cllr Bowen**                      **Cllr Sanford**  
                    **Cllr Hing**                              **Cllr Dudley**                      **Cllr Fenby**  
                    **Cllr Boulton**

**F032 15/16**                      **To note apologies for absence**  
None – all present

**F033 15/16**                      **Declarations of Interest in items on the agenda**  
None

**F034 15/16**                      **To approve the minutes of the meeting held on 1<sup>st</sup> September 2015**  
It was **RESOLVED** to approve the Minutes of the meeting held on the 1<sup>st</sup> September are a true and accurate record of the proceedings. Proposed Cllr Dallow, seconded Cllr Fenby – all in favour.

**F035 15/16**                      **Matters arising**

- **Investment of Funds** – Nothing further reported. This item to be deferred for the foreseeable future.
- **Bund at London Road** – The Clerk reported that the cost of the bund is £2100. Work has been held up due to problems with picking up the soil.
- **CCTV** – This matter to be looked at again in the New Year
- **Police Point** – The Clerk reported that Glos. Police have renewed the lease for the Police Point for another 3 years. (to 2018).
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<b>ACTION: Clerk to advise FCC of Police Point lease renewal</b>
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**F036 15/16**                      **To receive most recent payments & receipts figures (October)**  
The October figures were unavailable as bank statements have yet to be received.

**F037 15/16**                      **To consider and agree budget requests for 2016/17 from the W & C Committee, Planning Committee and Administration (1<sup>st</sup> Stage)**  
Debate took place regarding the W & C budget for 2016/17. It was agreed that Projects should be separated if possible on the schedule. This item to be deferred to the next Finance meeting in December. Figures for the administration items to be considered further.

<b>ACTION: Clerk to add this item to the Agenda for the next Finance meeting in December</b>
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**F039 15/16**                      **To consider and agree recommendation from the W & C Committee to grant funds of up to £1000 for structural survey of the Palmer Hall.**  
It was **RESOLVED** to agree recommendation from the W & C Committee to grant funds of up to £1000 for a structural survey of the Palmer Hall. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.

<b>ACTION: Clerk to pay the structural engineer or Palmer Hall?</b>
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**F040 15/16 To consider and agree to adjust categories to amalgamate category trees – churchyard and other and to consider amalgamation of other categories if thought fit.**

Cllr Boulton requested that funding for tree works should be amalgamated to include trees in the churchyard and trees in the town. It was **RESOLVED** to amalgamate the categories for Tree maintenance. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.

**F041 15/16 To consider and agree increasing funds made available for the Community Projects Fund Grant**

Following debate it was **RESOLVED** not to increase funds for the Community Projects Fund Grant – currently set at £15k. Proposed Cllr Hing, seconded Cllr Fenby- all in favour.

**F042 15/16 To consider and agree recommendation from the W & C Committee to purchase – total 4 seats and 5 bins – approx. total cost - £3850**

Cllrs Sanford and Roberts conducted a survey of seats and bins in the town. The outcome of which was reported to the W & C Committee. The conclusion was that a further 4 seats and 5 bins should be obtained for location in the town (see W & C Committee Minutes October 2015). The Clerk was asked if any of the bins were for the new development and the Clerk reported the 5 bins were for sites away from the development and that Bloor Homes have been contacted with a view to supplying bins for the site. The Clerk said that she would chase up Bloor Homes to obtain further information. Cllrs agreed to defer this item to the next meeting of the Finance Committee.

**ACTION: The Clerk to contact Bloor Homes and to add this item to the Agenda of the next Finance meeting in December**

**F043 15/16 To consider and agree recommendation from the W& C committee to release funds for the costs incurred for the photography competition.**

An e-mail from Cllr Roberts with details of possible incurred costs did not reach the Clerks in time for this meeting. It was therefore agreed to defer this item to the next meeting of the Finance Committee. **POST MEETING NOTE: The costs requested are upto £60.00. An e-mail has been sent to Cllrs requesting approval and for this to be agreed retrospectively at the next Finance meeting.**

**ACTION: The Clerk to add this item to the Agenda for the next Finance meeting in December**

**F044 15/16 To consider FCC budget figures for 2016/17**

Cllr Fenby reported on the last FCC Management Committee meeting and following debate it was agreed that Cllr Hing would review the figures presented. It was agreed to contact Stewart Benzie and Margaret Bishop with a view to arranging a meeting to discuss this further. It was agreed to defer this item to the Finance meeting in December.

**ACTION: The Clerk to contact Stewart Benzie and Margaret Bishop and to add this item to the Agenda for the Finance meeting in December.**

**Cllr Hing to review FCC budget figures and the Clerk to add this item to the Agenda of the next Finance meeting in December**

**F045 15/16**

**Anything the Chairman considers urgent**

- Cllr Fenby suggested that the Committee consider a 5 year plan.
- The Clerk asked if the committee would sanction £173 for a training workbook for the new Sage accounts package. Cllrs agreed. This item to be added to the Agenda of the next Finance meeting in November for formal retrospective approval.

**ACTION: The Clerk to add this item to the Agenda for the Finance meeting in November.**

**F046 15/16**

**Date of next meeting 1<sup>st</sup> December 2015**

.....Chairman

.....2015