

**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY 1st December 2015**

Present: Cllr Dudley Cllr Boulton Cllr Sanford
 Cllr Fenby Cllr Hing

In attendance: **Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk)(part), Cllr McKinley**

F048 15/16 To note apologies for absence
Apologies were received from Cllrs Bowen and Dallow

F049 15/16 Declarations of Interest in items on the agenda
Cllr Hing declared a pecuniary interest in Item F055 – Cricket Club.

F050 15/16 To approve the minutes of the meeting held on 3rd November 2015
It was **RESOLVED** to approve the Minutes of Finance meeting held on the 3rd November as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Hing – all in favour.

F051 15/16 Matters arising

- **Seats & waste bins** – the Clerk reported that since the last Finance meeting, the total number of bins required has been reduced to 4 and these will be supplied and paid for from the District Councillors grant. Cllr Beccle has been approached. The seats have not yet been ordered as we are awaiting approval of the locations, from Glos. Highways.

F052 15/16 To receive most recent payments & receipts figures (November) – un-reconciled)
As the end of month figures have been reconciled yet, as bank statements have not been received, the figures are based on payments and receipts which are currently available. The figures were received with no comment.

F053 15/16 To consider and agree budget requests for 2016/17 from the W & C Committee, Planning Committee and Administration (2nd Stage)
The figures were reviewed and amendments made where appropriate. Other amendments to include additional lines and merging of other lines. The Clerk to circulate amended version to the Committee members. A new line to be added to cover the Neighbourhood Development Plan. It was **RESOLVED** to recommend agreement of amended figures to Full Council.

ACTION: Clerk to circulate amended figures and to add this item to the Agenda for the Full Council meeting in December.

F054 15/16 To consider and agree setting up a new civic award in the name of Albert Alder.
Following debate it was **RESOLVED** to recommend to Full Council that to create a civic award called the Albert Alder Environmental Award, to obtain a Shield to be presented to winners of the Award, (together with a £50 cheque), and to give Albert Alder a cheque, card and flowers (for his wife) for his work with the Council over the past 28 years. Proposed Cllr Boulton, seconded Cllr Fenby – all in favour.

ACTION: Clerk to add recommendation to the Agenda of the next Full Council meeting.

F055 15/16 To re-consider and agree increasing funds made available for the Community Projects Fund Grant (as a result of recent information received)

As a result of incorrect information being received at the last meeting, this item has been brought back to be re-considered. Following discussion, it was **RESOLVED** to raise the Community Projects Fund to £25k for 2016/17. Proposed Cllr Boulton, Cllr Fenby – all in favour.

F056 15/16 To consider and agree the awarding of grants for the Community Capital Projects Fund

Cllr Hing left the room prior to debating the Cricket Club application and returned after this was concluded.

6 grant applications have been received. Following debate regarding each application it was **RESOLVED** to make the following recommendations to Full Council:-

Cricket Club - £5k – Proposed Cllr Dudley, seconded Cllr Boulton – all in favour.

Fairford Pre-School - £1250 – Proposed Cllr Fenby, seconded Cllr Boulton – all in favour

Fairford Football Club- £3k - subject to clarification of the possible re-siting of the club. The Clerk to obtain clarification from the Football Club. **POST-MEETING NOTE:** Mr. Tanner (FFd Football Club) was contacted who has clarified the clubs position regarding a new site. Based on this information, Cllrs have agreed via e-mail to support a £3k grant.

ACTION: Clerk to contact the football club.

U3A – It was agreed to consider this application at the end of the year as this was not considered to be an application for capital projects. -

St. Marys Church Organ Fund- It was agreed to consider this next year – Proposed Cllr Boulton

Fairford Primary School –£5k. As this was a project that would improve the lack of space at the school, and the shortage of funds held by the school, it was considered that the whole amount should be funded (£9749). £5k from the Capital Projects Fund and the balance to be loaned to the school unless this could be covered under the General Power of Competence that FTC hold. The Clerk to investigate this and report back to the Council. Proposed Cllr Fenby, seconded Cllr Boulton – all in favour. **POST-MEETING NOTE: Having clarified the position with GAPTC and checked the application from the school, the General Power of Competence could be used to offer the school the remainder of the funds required to complete the project, sooner rather than later, this could be done on the basis of an Interest Free Loan or a one off payment. This is only applicable if the benefit of the cabin is offered to other groups and organisations. The Schools application clearly states that they would wish 'to see the Log Cabin used by the local community where appropriate', thereby fulfilling the requirements of the General Power of Competence.**

ACTION: Clerk to add these recommendations to the Agenda for the next Full Council meeting.

F057 15/16**To consider FCC budget figures for 2016/17**

Cllr Fenby reported from the last FCC meeting and from a subsequent meeting the FCC Manager. There has been an overall 3% increase to FTC due mainly to cleaning costs being increased. The formula for allocation of funds has been altered, bringing the percentage ratio down. Following debate it was **RESOLVED** to agree FCC budget figures for 2016/17. Proposed Cllr Fenby, seconded Cllr Boulton – all in favour.

F058 15/16**To consider and agree Precept for 2016/17 (see e-mail letter from CDC – 24/11/15)**

Following debate it was agreed to consider the total budget for 2016/17 before considering any increase in the Precept. Cllrs suggested a possible 0.25% increase. It was agreed to defer this item to the January Finance meeting to allow time to finalise figures.

ACTION: Clerk to add this item to the Agenda for the next Finance meeting in January.

F059 15/16**To re-consider and agree change of Pension provider as a result of recent information received.**

The Clerk asked the Committee if they would agree to change the Pension Provider suggested (NEST) to the (Peoples Pension), as recommended by a local accountant. Following discussion it was **RESOLVED** to change to the Peoples Pension. Proposed Cllr Hing, seconded Cllr Boulton – all in favour.

ACTION: Clerk to proceed with setting up a Pensions Scheme

F060 15/16**Anything the Chairman considers urgent**

- **Retrospective approval for training books for Sage** – It was **RESOLVED** to approve payment for training books for Sage package – Proposed Cllr Dudley, seconded Cllr Boulton – all in favour.
- **Youth Club** – The Clerk reported on a recent invoice received for youth services. Following the information given, Cllrs agreed that a meeting is required with Young Gloucestershire to determine value for money and what they are planning to do to improve the poor attendance.

ACTION: Clerk to contact Young Gloucestershire to arrange a meeting.

F061 15/16**Date of next meeting 5th January 2016**

The Clerk and Cllr Boulton left the meeting.

.....Chairman

.....2015