



Fairford Town Council

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON TUESDAY 3rd May 2016

Present: Cllr Dudley Cllr Boulton Cllr Dallow
 Cllr Bowen Cllr Sanford

In attendance: Vanessa Lawrence (Clerk), Cllr Harrison

- F091 15/16 To note apologies for absence**
Apologies were received from Cllr Hing
- F092 15/16 Declarations of Interest in items on the agenda**
None
- F093 15/16 To approve the minutes of the meeting held on 1st March 2016**
It was **RESOLVED** to approve the Minutes of the Finance meeting held on the 1st March as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.
- F094 15/16 Matters arising**
VAS - The Clerk advised the Committee that whilst, they had already agreed a sum for the replacement of two VAS at either end of the Town and the purchase of a further two VAS for Horcott and the Quenington Road. GCC Highways have informed us that they would not be willing to sanction the VAS for Horcott or the Quenington Road and that the purchase of replacement VAS for the A417 would have to be through them. The Clerk reported that the W & C Committee have agreed to postpone any purchase until the housing developments on the A417 have been completed, before purchasing any VAS in the event that the positioning might be altered.
- F095 15/16 To receive most recent payments & receipts figures (April) – un-reconciled**
The figures were received with no comment.
- F096 15/16 To consider and agree Internal Auditors Report**
The Clerk reported on the Internal Auditors Report, having circulated the document prior to the meeting. The report was considered and it was **RESOLVED** to agree the Internal Auditors for recommendation to the Full Council. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.

<p>ACTION: Clerk to add this item to the Agenda for the Annual meeting of the Town Council on the 10th May.</p>

F097 15/16 To consider and agree Annual Return for submission to External Auditor.
 It was **RESOLVED** to agree the Annual Return for recommendation to Full Council. Proposed Cllr Dallow, seconded Cllr Boulton – all in favour.

F098 15/16 To consider and agree to sign off Bank Reconciliation and Summary of Income & Payments for year ending (2015/16)
 It was **RESOLVED** to sign off Bank Reconciliation and Summary of Income & Payments for year ending 2015/16. For recommendation to Full Council. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.

ACTION: Clerk to add this item to the Agenda for the Annual meeting of the Town Council

F099 15/16 To consider and agree, in principle, to release funds following recommendation from W & C Committee, for improvements to Lovers Lane footpath – (quotes e-mailed) subject to permission from the Ernest Cook Trust
 Following debate it was **RESOLVED** that the Finance Committee would release funds for this project, subject to permission from the Ernest Cook Trust. A recommendation to this effect to go to Full Council for final ratification. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.

ACTION: Clerk to add this item to the Agenda for the Annual meeting of the Town Council

F100 15/16 To consider and agreement, in principle, to release funds following recommendation from W & C Committee for the creation of a new path across the green from Lovers Lane to St. Marys drive (quotes e-mailed).
 Following debate it was **RESOLVED** that the Finance Committee would release funds for this project. A recommendation to this effect to go to Full Council for final ratification. Proposed Cllr Boulton, seconded Cllr Dallow– 4 in favour, 1 abstention.

ACTION: Clerk to add this item to the Agenda for the Annual meeting of the Town Council

F101 15/16 To consider and agree to release funds for tree works in Cinder Lane if required.
 It was agreed to defer this matter to the next Finance meeting, in order to receive quotes

ACTION: Clerk to add this to the Agenda for the next Finance meeting.

F102 15/16 Anything the Chairman considers urgent

F103 15/16 Date of next meeting 5th July 2016

.....Chairman2016