



Fairford Town Council

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON TUESDAY 5th July 2016

Present: Cllr Dudley Cllr Dallow Cllr Boulton
 Cllr Bowen Cllr Hing Cllr Sanford

In attendance: Vanessa Lawrence (Clerk), Cllr Harrison, Cllr Hill

- F001 16/17 To elect a Chairman**
It was **RESOLVED** to elect Cllr Dudley as Chairman for the Finance Committee. Proposed Cllr Bowen, seconded Cllr Boulton – all in favour.
- F002 16/17 To note apologies for absence**
None received. All present
- F003 16/17 Declarations of Interest in items on the agenda**
None received.
- F004 16/17 To approve the minutes of the meeting held on 3rd May 2016**
It was **RESOLVED** to approve the Minutes of the Finance Committee held on the 3rd May as a true and accurate record of the proceedings. Proposed Cllr Dallow, seconded Cllr Bowen – all in favour.
- F005 16/17 Matters arising**
None
- F006 16/17 To receive most recent payments & receipts figures (June - unreconciled)**
The Clerk advised the Committee that the figures presented had now been reconciled.
- F007 16/17 To consider and agree allocation of funds in the budget for maintenance works on the Allotments.**
The Clerk advised the Committee that no provision had been made for Allotments in the budgeting process, as the details for the Allotments had not been finalised at that time. Following discussion, it was **RESOLVED** to agree not to allocate funds but to accept the unbudgeted expenditure. All in favour.
- F008 16/17 To consider and agree releasing extra funds for the NDP**
Details of the request had been circulated prior to the meeting. Cllr Harrison explained in detail the rationale for the request. It was noted that it is hoped that the Plan will be completed by mid 2017. Following discussion, where it was agreed that FTC had made a commitment to the Neighbourhood Plan, it was **RESOLVED** to make available an extra £4k for the Neighbourhood Development Plan. Proposed Cllr Boulton, seconded Cllr Hing – all in favour.

F009 16/17 Update on Cinder Lane Tree works
The Clerk advised the Committee that following acceptance, by CDC, of plans to carry out tree works in Cinder Lane, the residents of the Lane will be carrying out works in line with the specification provided.

F010 16/17 To agree to release funds for the works to Lovers Lane Path and additional path across the green to St. Mary's Drive.
It was **RESOLVED** to release funds for the works to Lovers Lane and additional path. Proposed Cllr Boulton, seconded Cllr Sanford – 5 in favour, 1 abstention.

ACTION: Clerk to add this item to the Agenda for the Full Council meeting.

F011 16/17 To consider and agree to release funds, in principle, to provide top coping for the flood defence wall at White Hart Court.
Cllr Hing explained the reason for the request and the Clerk advised the Committee that she is waiting to receive quotes. It was agreed that a concrete finish would be acceptable and that this work needs to be done. Following discussion it was **RESOLVED** to agree to release funds for this project, subject to satisfactory quotes. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.

ACTION: Clerk to circulate details of quotes when available.

F012 16/17 To consider and agree to release funds to install a temporary portaloo in the Walnut Tree Field for the British Summer Time period.
Cllr Sanford advised the Committee that this matter had been broached with the ECT, who had not given their consent for a portaloo to be installed. Following discussion it was **RESOLVED** to release funds upto £600 p.a., to install a temporary portaloo in the WTF, subject to approval from the ECT. Proposed Cllr Hing, seconded Cllr Bowen – all in favour

ACTION: Clerk to contact ECT with details of the colour of the portaloo and to seek formal approval for the temporary installation.

F013 16/17 Anything the Chairman considers urgent
The Clerk advised that an item relating to funds for surface water flooding on the Quenington Road had been omitted but would be included on the Agenda for the Full Council meeting.

ACTION: Clerk to add this item to the Agenda for Full Council meeting.

F014 16/17 Date of next meeting 6th September 2016

..... **Chairman**

.....**2016**

