



Fairford Town Council

2nd May 2018

To all Members of the Town Council

I hereby give notice that the Annual Meeting of Fairford Town Council will be held at **7pm in the Barker room, The Community Centre, High Street, Fairford, on Tuesday 8th May 2018**

All Members of the Council are hereby summoned to attend for the purpose of transacting the following business.

**Vanessa Lawrence
TOWN CLERK**

- 001 18/19 To elect the Town Mayor**
- 002 18/19 To receive the Town Mayor's Declaration of Acceptance of Office.**
- 003 18/19 To elect the Deputy Mayor**
- 004 18/19 To receive the Deputy Town Mayor's Declaration of Acceptance of Office**
- 005 18/19 To receive the Declaration of Acceptance of Office from Cllr Trevor Smith**
- 006 18/19 Apologies for absence**
- 007 18/19 Declarations of Interest in Items on the Agenda**
- 008 18/19 To remind Councillors to submit any changes to the Register of Interests to the Clerk, if applicable.**
- 009 18/19 To approve the Minutes of the Full Council meeting held on the 10th April 2018**
- 010 18/19 Clerk's Report**
- 011 18/19 To consider and agree any changes for Committee and sub-committee membership:-**
 - Planning Committee
 - Finance Committee
 - Works & Community Committee

- Staffing Committee
- Procedures Committee

012 18/19 To consider and agree any changes of representatives to the following groups/organisations

- i. Access to the Countryside (3)
- ii. Palmer Hall Committee (1)
- iii. Farmor's Endowed Trust (2)
- iv. Fairford Community Centre Trustees (3)
- v. Fairford Community Centre Management Committee (2)
- vi. Cotswold Water Park (1)
- vii. Fairford Air Base links (3)
- viii. Gloucestershire Market Town Forum (1)
- ix. Police link (1)
- x. Fairford History Society (1)
- xi. Lechlade Footpaths Committee (2)
- xii. River Coln Project Team (3)
- xiii. Youth Steering Group (1)
- xiv. Lady Mico Trust (2)
- xv. Neighbourhood Development Plan Steering Group (2)
- xvi. Patients Participation Group (1)
- xvii. Fairford & Lechlade Business Club (1)

013 18/19 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit)

014 18/19 To agree to reconvene the meeting following Public Participation, if applicable.

015 18/19 Chairman's Announcements

016 18/19 To receive report from District Cllrs (see weekly bulletins e-mailed)

017 18/19 To receive report from County Cllr

018 18/19 To receive reports from meetings/events attended

019 18/19 To consider invitations to meetings (e-mailed)

020 18/19 To consider correspondence received (for information only e-mailed)

FINANCE

021 18/19 To receive the Minutes of the Finance meeting (unapproved)

022 18/19 To approve retrospectively payments to end of April 2018

023 18/19 To receive most recent income & expenditure figures

024 18/19 To consider and agree recommendation from the Finance Committee to approve the Annual Governance Statement 2017/18

025 18/19 To consider and agree recommendation from the Finance Committee to approve the Accounting Statement, and Summary of Payments & Receipts for year ending 31st March 2018

026 18/19 To note Finance Committee decision regarding insurance for 2018/19.

PLANNING

027 18/19 To receive the minutes of the Planning committee meetings held on 17th April and 1st May 2018 (unapproved)

WORKS & COMMUNITY

028 18/19 To receive the minutes of the Works & Community Committee Meeting held on 24th April 2018

OTHER MATTERS

029 18/19 To remind Chairs to prepare a report for the Annual Town meeting.

IN CAMERA ITEM

030 18/19 To select winner for the Annual Awards – Citizen of the Year Geoff Chick Award and the Albert Alder Award

031 18/19 Update on issues with K & E Developments.

Date of next meeting – 12th June 2018

These are the Agenda items as at 2nd May 2018



**Vanessa Lawrence
TOWN CLERK**