

**MINUTES OF FULL COUNCIL MEETING
HELD ON 13th March 2012**

Present: Cllr Winney Cllr Mumford Cllr Hing
 Cllr M Jones Cllr S Jones Cllr Wardle
 Cllr Harwood Cllr Sanford Cllr Hinton

In Attendance: Vanessa Lawrence (Clerk), Laura Shack (Wilts & Glos Standard, Cllr S Coakley (Lechlade Town Council), 2 members of the public.

279 11/12 To note apologies for absence

Apologies were received from Cllr Cusack, Cllr. Boulton, Cllr C Roberts, Cllr S Roberts

280 11/12 Declarations of Interest in Items on the Agenda

Declarations of Interest were received from:
Cllr Hing – Item 292 – Prejudicial Interest
Cllr Winney – Item 292 – Prejudicial Interest
Cllr Mumford – Item 297 & 298 – Prejudicial Interest

281 11/12 To approve the Minutes of the Full Council meeting held on 13th February 2012 (pp 142-147 11/12)

It was **RESOLVED** to approve the Minutes of the Full Council meeting held on 13th February 2012 (pp142-147 11/12) as a true and accurate record of the proceedings. Proposed Cllr Harwood, seconded Cllr M Jones – all in favour.

County Cllr. R Theodoulou arrived.

282 11/12 Matters arising

Cllr. Hing advised the Council that following interviews a new Assistant Clerk had been appointed and that she commenced her new role on the 12th of March. Mrs Roz Capps, is a new resident of Fairford, having moved here last year.

Cllr. Wardle asked for help with manning the doors at Wednesday's Youth Club. He said that to date both he and Cllr Hing had performed this task, but it was necessary to ask for more helpers. Cllr C Roberts has also manned the doors and Cllrs Harwood and Sanford on occasions.

283 11/12 To agree to adjourn the meeting for Public Question Time – there is a 10 minute time limit.

It was **RESOLVED** to adjourn the meeting for Public Question Time – proposed Cllr. Hing, seconded Cllr S Jones – all in favour.

Q: Cllr. S Coakley from Lechlade Town Council – Library sub-committee asked if the Council would consider supporting Lechlade Town Council's request to relinquish the extra hours recently given to Fairford Library to Lechlade Library to enable their Library which would enable their Library to continue to be supported by GCC and enabling a partnership Library.

Q: Cllr Hing asked why Fairford were allocated extra hours.

A: County Cllr. Theodolou said that the extra hours had been allocated following the last Library consultation process. He said that if FTC supported the request from LTC he would take this to GCC and any final decision would be made following a consultation period with users of both libraries.

Q: Mr L Morgan asked about bus stops in Horcott, and speed checks as he felt that the speed of cars along Horcott Road has increased again.

A: The Clerk said that two stops had been requested for Horcott Road, one near The Mere and one by the Catholic church. The Chair said that he would talk to the Police regarding the situation with speeding.

Q: Miss Ferguson asked if the Council were going to do anything to help with disabled access into certain shops in the Town.

A: Cllrs. agreed to defer this issue to the Facilities Committee.
ACTION: Clerk to put to onto the Agenda for the next Facilities meeting.

284 11/12 To agree to reconvene the meeting following Public Question Time.

It was **RESOLVED** to reconvene the meeting. Proposed Cllr Harwood, seconded Cllr M Jones – all in favour.

285 11/12 Chairman's Announcements

On Wednesday 21 March 2012 Cllrs Harwood and Winney are meeting Mr.N Ford of the ECT to discuss various matters relating to the Walnut Tree Field. He asked if other Cllrs. had any matters that they wished him to take to Mr. Ford. Cllr. Harwood said that the Clerk would prepare a brief for them.

Cllrs. agreed to bring forward County Cllrs. report., so that the question of libraries asked by Cllr. Coakley (LTC) could covered.

291 11/12 To receive report from County Councillor

Resources - Due to the reduced grant from Government. Resources have slowed down. A majority of funds are being allocated to care of the elderly, which is taking 45% of the total budget. This is proving very difficult especially bearing in mind the growing elderly population in this County. The other area taking up resources is care for vulnerable young people. All other sectors of the budget are subject to reductions.

CDC Planning Committee - County Cllr. Theodoulou said that he has recently agreed to sit on the Planning Committee at CDC. He can't vote but can speak. He is looking for clear statements from Thames Water and assurances re: problems with sewage on the Pips Field development.

Outdoor Recreation Areas – These are being reduced with the County Council disposing of a number of sites. The site at South Cerney was to be sold, but due to the failure of the first round of bidding, which were also turned down, a new purchaser has come forward (Prospect). Prospect are well known to GCC. They have guaranteed staff terms and conditions (TUPE)and are putting in £500k into the development at South Cerney. Facilities will remain open over the summer. Another centre currently experiencing many difficulties is 'The Wilderness'.

Q: Cllrs. S Jones asked if the prices would be held at South Cerney.

A: County Cllr. Theodoulou said that it would be expected that prices would have to be adjusted.

Following on from the question posed by Cllr. Coakley(LTC), County Cllr. Theodoulou said that should FTC wish to support LTC proposal to re-allocate Fairford Library's extra hours to Lechlade Library, he would support their position and would represent their views at the Cabinet meeting of GCC. The next meeting will be taking place on Friday 23rd March. The figures would be carefully scrutinised. Various questions were put to County Cllr. Theodoulou who replied to these in turn. He said that he would happy to take forward whatever decision is made by FTC.

It was **RESOLVED** to bring forward Item 307, proposed Cllr Wardle, seconded Cllr S Jones- all in favour.

- 307 11/12 To consider and agree response to request from Lechlade Town Council for reallocation of hours between libraries in Fairford and Lechlade (document e-mailed).**
 Cllr Wardle said that having looked at the hours Fairford had before and after the changes he felt they provided no additional opportunity for potential user groups, such as those who worked away from Fairford during the week, to access the library. He stressed that a consultation exercise with relevant user groups would seem the best way forward.
- Cllr. Harwood, however, said that he would not want to support this if it was at Fairford's expense, in terms of Fairford residents losing out.
- Cllr. S Jones said that she would be in favour of a consultation process.
- Cllr. Sanford said that she would like to see better spread of opening hours between Fairford and Lechlade libraries. At the present time she informed the Council, Lechlade are open 18 hours and Fairford 28 hours, and Lechlade is closed at the same times as Fairford and she felt that if the hours were spread out, then perhaps both libraries could work together to ensure that cover is available every day of the week.
- Cllr Hing agreed with Cllr Sanford. He said that this was a community resource and both communities should work together. He was in favour of a consultation process.
- Cllr. Winney said that he would also be in favour of a consultation period. He said that it is not a decision that FTC can push forward, it is for County Cllr. Theodoulou to take forward with GCC.
- It was **RESOLVED** to agree in principle to look at proposal from Lechlade Town Council subject to outcome of public consultation and views from GCC. Proposed Cllr. Hing, seconded Cllr Sanford – all in favour. **ACTION: County Cllr. Theodoulou to take this forward to GCC.**
- 286 11/12 To consider invitations to meetings (e-mailed)**
 A letter from Mr. Surl re- candidacy to Police Commissioner, requesting comments from the Town Council was discussed. County Cllr. Theodoulou said that more information is coming out soon for any prospective candidate and that he felt that this would be on 'party lines', i.e. There would be a candidate from the Conservative party, another from the Labour party etc.
- 287 11/12 To consider correspondence received (for information only e-mailed)**
 No comments received.
- 288 11/12 Correspondence requiring a reply**
 Letter from GCC Archaeological Service -e-mailed 7/3/12 – Cllrs. agreed that it would nice to have some of pieces at the Centre. **POST-MEETING NOTE: Mrs Bishop is in contact with the Archaeological Service and is dealing with this.**
 Glos NHS – Stakeholder Contact – e-mailed 5/3/12 –
 Glos. Libraries Consultation Document – (in office) – now expired.
- 289 11/12 To receive reports on meetings attended**
Public Flood Alleviation meeting – 24th February – Cllrs C Roberts and Hing.
 Cllr. Hing said at the time of the meeting, the outcome of the bid by the EA was not known. However, now it is publicly known that the bid had been successful with Fairford receiving £600k for flood resilience. The project is due to start in April and it is hoped that this will be completed by the end of the Summer or early Autumn.
 Cllr. Hing said that he recently attended an onsite meeting with Glos. Highways, Thames Water and members of the community to discuss flooding issues in Milton Street. It had been agreed that an annual inspection would be carried out of the culvert in Milton Street, which at the present time is flowing well. An inspection with the use of a camera scope would be undertaken from Groves Place to the Waterloo later in the year. A gully clearing schedule will also be sent to FTC.

- 290 11/12 To receive report from District Councillor**
Council Tax – This has been set for the year and will be frozen for the next 3 years and includes no further increases in car parking charges or green waste collection. Cllr Wardle said that he had been disappointed with the level of information provided to Cllrs. relating to budgets etc. He would be pursuing this matter.
Standards Board – The new regime which will be implemented following the abolition of Standards for England and implementation of the Localism Act is to be finalised with a requirement that CDC must have a Code of Conduct and measures to enforce it in place. There appears to be no obligation within the new legislation for CDC to take on the role of monitoring Standards for Town and Parish councils. Debate is underway regarding the level of support which may be offered. There may be cost-implications for Town Councils opting into any support service offered.
Neighbourhood Planning – Cllr Wardle said that CDC has been inundated with request for information on how to implement a plan. No information is available as yet.
Waste Collection – a new service will be available in the middle of the year.
Kerb side Plastics collection – it is hoped that this will be in place by the Autumn.

County Cllr. Theodoulou left the meeting.

- 291 11/12 To receive report from County Councillor.**
 See above

Cllrs. Winney and Hing left room

FINANCE

- 292 11/12 To consider and agree to allow any payments for Jubilee celebrations to be made through FTC with reimbursements made from any income received.**
 The Clerk asked if any money received for the Jubilee could be put into FTC bank account and bills paid from the same account. This would be put into two new nominal codes for easy identification. Cllr. Hinton asked if a spreadsheet could be produced to show income and expenditure for Jubilee. It was **RESOLVED** to allow payments and income through FTC. Proposed Cllr M Jones, seconded Cllr. Wardle – all in favour.
ACTION: Clerk to prepare spreadsheet.

Cllrs. Winney and Hing returned.

- 293 11/12 To approve retrospectively cheque payments to end of February 2012**
 It was **RESOLVED** to approve retrospectively cheque payments to end of February 2012. Proposed Cllr Wardle, seconded Cllr S Jones – all in favour.
- 294 11/12 To receive income & expenditure figures to end February 2012**
 The income and expenditure figures were received. Cllr Wardle queried amounts paid and received for the Police Point. The Clerk said that she would check these, but assured the Council that payments and income were correct.
- 295 11/12 To agree recommendation from Facilities Committee to carry forward any funds remaining for Xmas Lights to 2012/13 budget.**
 It was agreed to defer this item to the Finance meeting.

PLANNING

- 296 11/12 To receive the Minutes of the Planning committee meetings held on 30th January 2012 (pp136-137 11/12) 21st February 2012 (pp 148-149 11/12) and 6th March (pp153-154 11/12)**
 Cllr. Wardle asked if there was information regarding Solar Panels. The Clerk reported that no reply had been received to our query, as yet.

Cllr. Mumford left the room

- 297 11/12 **To agree whether to accept control of S106 donation from Archstone Land (subject to planning approval) or whether the donation should go direct to the Environment Agency (ref. Planning minutes 30th January 2012, Item PL200) – deferred from February Full Council meeting.**
Cllr S Jones, said that events had overtaken any decision, especially relating to the EA and it was agreed to defer this matter to a future meeting. **ACTION: Clerk to add this item to a future meeting.**
- 298 11/12 **To approve 3 minute representation to be made by Cllr S Jones on behalf of FTC at the CDC Planning meeting re. Pips Field.**
Cllr S Jones had e-mailed the representation to all Cllrs. prior to the meeting. It was **RESOLVED** to approve the representation. Proposed Cllr Harwood, seconded Cllr M Jones. 7 in favour, 1 abstention.

Cllr S Jones left the meeting.
Cllr Mumford returned

FACILITIES

- 299 11/12 **To receive Minutes of Facilities meeting held on 6th March 2012 (pp 155-156 11/12)**
The minutes were received with no comment.
- 300 11/12 **To agree to request from Petanque Group and recommendation of Facilities Committee to include Petanque pitch to be included in the list of equipment in the playground and therefore covered by FTC insurance, should they confirm placement in the WTF.**
This item is no longer relevant, following recent news from the Petanque Group that they wish to withdraw their request as they have found a more suitable venue.

HIGHWAYS

- 301 11/12 **To receive Minutes from Highways Meeting 24th January 2012 (pp132-135 11/12 and 28th February 2012 (pp150-152 11/12)**
- 302 11/12 **To agree terms contained within letter from BRB Residuary regarding terms for the licence to construct and maintain a pathway, including steps up or along the existing embankment at Escott Bridge (Permissive Path Project) – deferred from February Full Council.**
The Clerk advised the Council that she has been in contact with the insurance company who require more information before being able to revise premium to include any extra cost for insuring the steps and embankment area. It was agreed to defer this item to the next Highways meeting. **ACTION: Clerk to add this item to the next Highways meeting in March.**

OTHER MATTERS

- 303 11/12 **To re-consider agreed dates for the Annual Town meeting following information received since February Full Council meeting.**
It was agreed to re-consider the date for the Annual Meeting following information received since the last Full Council meeting. The date for the Annual Town meeting is now set for Thursday 24th May at 7.30pm. **ACTION: Clerk to book room and to advertise the new date.**
- 304 11/12 **To agree terms of General Staff Contracts as amended by Staffing Committee.**
It was **RESOLVED** to agree terms of General Staff Contract. Proposed Cllr Mumford, seconded Cllr Wardle – all in favour.
- 305 11/12 **To agree representative from FTC for FCC Trustees, following resignation of Cllr Boulton from this Committee.**
It was **RESOLVED** to agree Cllr Harwood as the new representative for FCC Trustees, following Cllr. Boulton's resignation. Proposed Cllr Hinton, seconded Cllr Hing – all in favour.

- 306 11/12 To agree to register land (Council Yard) with Land Registry**
It was **RESOLVED** to register the land (Council Yard) with Land Registry immediately.
Proposed Cllr Harwood, seconded Cllr Wardle – all in favour.
- 307 11/12 To consider and agree response to request from Lechlade Town Council for reallocation of hours between libraries in Fairford and Lechlade (document e-mailed).**
See above.
- 308 11/12 Date of next meeting – 10th April 2012**

.....Chairman

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