

**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON 10<sup>TH</sup> APRIL 2012**

**Present:**

Cllr Winney	Cllr Boulton	Cllr S Jones
Cllr S Roberts	Cllr C Roberts	Cllr Cusack
Cllr Wardle	Cllr Sanford	Cllr Harwood
Cllr Mumford		

**In attendance:** Vanessa Lawrence (Clerk), Laura Shack (Wilts & Gos Standard), 3 members of the public.

- 309 11/12 To note apologies for absence**  
Apologies were received from Cllr M Jones & Cllr Hing
- 310 11/12 Declarations of Interest in Items on the Agenda**  
Declarations of Interest were received as follows:  
Cllr Wardle – Item 327 – Personal Interest  
Cllr S Jones – Item 327 – Personal Interest  
Cllr C Roberts – Item 327 – Personal Interest
- 311 11/12 To approve the Minutes of the Full Council meeting held on 13<sup>th</sup> March 2012 (pp157-162 11/12)**  
Cllr C Roberts asked that it should be minuted that Item No. 282 should reflect that she had also manned the doors on 3 occasions. It was also noted that both Cllrs Sanford and Harwood had also manned the doors on occasions.  
It was **RESOLVED** to approve the amended Minutes of the Full Council meeting held on 13<sup>th</sup> March 2012 (pp157-162 11/12) as a true and accurate record of the proceedings. Proposed Cllr Harwood, seconded Cllr Wardle 6 in favour, 4 abstentions.
- 312 11/12 Matters arising**  
Item 296 - Cllr S Jones advised Cllrs., that the query raised by Cllr Wardle regarding Solar Panels had now been dealt with and that Planning permission is only required for installation of the panels in a conservation area (subject to regulations being confirmed)
- 313 11/12 To agree to adjourn the meeting for Public Question Time – there is a 10 minute time limit.**  
It was **RESOLVED** to adjourn the meeting for PQT. Proposed Cllr Cusack, seconded Cllr S Jones – all in favour.
- Q:** Mr. Morgan (Horcott) – asked if the positioning of the new bus stop had been approved by road safety as in his opinion it was not safe for any vehicles overtaking a bus as visibility for oncoming traffic was not good.
- A:** Cllrs agreed that the Clerk should contact GCC to seek their advice and that this matter should be discussed at the next Highways meeting and that Cllrs. should look at the bus stop before the next meeting. **ACTION: Clerk to contact GCC, and to add this item to the agenda for the next Highways Committee meeting.**
- Q:** Mr Peachey asked if there was any conclusion to the Parking Survey.
- A:** Cllrs said that the deadline for replies had not been reached yet. As soon as possible after the deadline, the replies would be collated and the item put onto the next possible Agenda for the Highways Committee, which would probably be in May, but if possible this might be addressed at the April Highways meeting.
- 314 11/12 To agree to reconvene the meeting following Public Question Time.**  
It was **RESOLVED** to reconvene the meeting following PQT. Proposed Cllr Boulton, seconded Cllr Cusack – all in favour.

- 315 11/12 Chairman's Announcements**  
Cllr S Jones asked if the Notice of Vacancy for Councillor had been added to the website, following the resignation of Cllr Hinton. Cllrs also asked Laura Shack (Wilts & Glos Standard) if she could advertise this. **ACTION: Clerk to add the notice onto the website and to give Laura Shack a copy of the Notice.**
- 316 11/12 To consider invitations to meetings (e-mailed)**  
Two invitations were considered by Cllrs. – Reducing Traffic Speed and Briefing on Mineral Plans. Clerk to confirm with Cllr Hing if he wished to attend the latter event. **ACTION: Clerk to contact the relevant organisations to advise of attendance and to speak to Cllr Hing.**
- 317 11/12 To consider correspondence received (for information only e-mailed)**  
No comments received.
- 318 11/12 Correspondence requiring a reply**  
**Letter from Farmers School – Cllr Mumford declared a personal interest. Following discussion it was RESOLVED** to support the school, in principle, with their bid to manage the Sports Centre, subject to caveats. Proposed Cllr Cusack, seconded Cllr C Roberts – all in favour. **ACTION: Clerk to draft a letter.**
- 319 11/12 To receive reports on meetings attended**  
CWP Joint Committee Meeting 16<sup>th</sup> March 2012- Cllr S Jones - Cllr S Jones said that there were some concerns about the setting up of a new Committee. The Parish Liaison Framework has been given the go ahead. Will know more in 6 months time. Parish reps., will be meeting to set up Terms of Reference and elections will take place in June for the posts.  
  
RAF Liaison Meeting – 29<sup>th</sup> March 2012 - Cllrs Hing & Winney – Report e-mailed to all Cllrs. prior to the meeting.
- 320 11/12 To receive report from District Councillor**  
**Pips Field** – This application has now been deferred for the second time. Members were not satisfied with the flooding information received and further testing is required. The next meeting will take place on the 9<sup>th</sup> May 2012 when a decision will be made. A plan of the site is available on the website.  
**Draft Housing Plan 2012-2016** – Consultation is taking place and is open for public access until the 25<sup>th</sup> June 2012.  
**Holiday accommodation guidance** – This has been updated.  
**Waste Collection** – New contractors in place from the 1<sup>st</sup> April 2012 (Ubico) in the Cheltenham area and will be operational in this area in August. SITA staff will transfer over together with assets.  
**Council tax** – Payment of Council Tax can now be made in 12 monthly instalments instead of the 10 monthly instalments.  
**Fairford-Lechlade footpath project** – Cllr Wardle has met recently with a group who are interested in supporting this project. They will carry out a feasibility study and will negotiate with the landowners. They require a commitment from FTC of £500. Study would involve taling to landowners, safety, costs etc. **ACTION: Add this item to the Agenda for the next Highways meeting.**  
Q: Cllr S Jones if the CWPT had been contacted regarding this  
A: Cllr Wardle said that a representative from the CWP had been present at the meeting.

- 321 11/12 To receive report from County Councillor**  
No report available in the absence of County Cllr Theodoulou. Cllr Wardle asked if it could be minuted that he had two questions that he wished to ask County Cllr. Theodoulou:-
1. 2 residents had approached Cllr Wardle regarding the repair of potholes. It had been noted that where two potholes were close together, GCC Highways only appeared to fix one of the two. What is their criteria for repair?
  2. It has been noted that the road sweeping machine, has been pulling up parts of the road surface in the High Street in Fairford. Could this be reported to the relevant department for this to be rectified?

**FINANCE**

- 322 11/12 To receive Minutes from Finance Meeting held on 13<sup>th</sup> March 2012**  
Item F89 - Cllr C Roberts asked if copies of current accounts had been received from all the organisations where grants were offered. Cllr Wardle replied that most of the accounts had been received or documents relating to their finances but not in all instances. Discussion took place regarding the rules set down some time ago regarding obtaining accounts. Cllr Harwood suggested that the Finance Committee take note of this and Cllr Wardle suggested that the Financial Regulations would need to be amended to reflect the addition of this clause if the Council felt this was required. It was agreed that the grant offered to Coln House School was an exception to this rule, but that procedures should be followed in future.
- 323 11/12 To approve retrospectively cheque payments to end of March 2012**  
It was **RESOLVED** to approve retrospectively cheque payments to end of March. All in favour. Cllr Harwood requested that it should be noted that he felt that the decision not to renew the subscription with GAPTC was wrong, this was in relation to a payment for a course which had doubled as a result of FTC no longer being members.
- 324 11/12 To receive income & expenditure figures to end March 2012**  
Cllr Wardle asked the Clerk to contact the gravedigger to request that his bills are submitted on a quarterly basis or similar. **ACTION: Clerk to contact A. Slade.**
- 325 11/12 To agree recommendation from Finance Committee regarding Grant awards for 2011/12.**  
It was **RESOLVED** to agree recommendation from the Finance Committee to award grants to the following organisations subject to obtaining current accounts:-  
CAB £50  
CCVS - £250  
Little Lambs & Toddler Group - £250  
Gloucestershire Chest Fund - £25  
Festival//Jubilee - £1000  
Fairford Town Youth Football Club - £775  
Fairford Cricket Club - £775  
Coln House School - £250  
M.W. explained the rationale for the grant to Coln House School and the special circumstances behind this. Proposed Cllr Harwood, seconded Cllr S Jones – 7 in favour, 1 against, 2 abstentions. **ACTION: Clerk to obtain current accounts were appropriate and to contact recipients.**
- 326 11/12 To agree recommendation from Finance Committee to pay FTC share of 3<sup>rd</sup> Phase CCTV – Installation at Community Centre.**  
Cllr Harwood declared a personal interest. It was **RESOLVED** to agree recommendation from the Finance Committee to pay FTC share of 3<sup>rd</sup> phase of the CCTV project – Installation at the Community Centre. Proposed Cllr Cusack, seconded Cllr Boulton – all in favour.

- 327 11/12 To agree recommendation from Finance Committee to maintain Youth Room as a youth space and to meet the service charge costs and costs for hiring the Keble Room.**

Discussion took place regarding the allocation of this room. The indicative costs for the Service Charge is approx (£1170 for 2012/13). Following discussion it was **RESOLVED** to agree recommendation from Finance Committee to maintain the Youth Room as a youth space and to meet the service charge costs and costs of hiring the Keble Room. Proposed Cllr Harwood, seconded Cllr Boulton – 9 in favour, 1 abstention. It was agreed that the PCC should also be approached with a view to contributing towards the cost.

#### **FACILITIES**

- 328 11/12 To receive Minutes of Facilities Meeting held on 3<sup>rd</sup> April 2012**

The Clerk was asked to add to Item 126, that installers had been contacted as a post-meeting note.

The Clerk was asked to add that Xmas Lights suppliers had been contacted regarding attendance at the Xmas Lights meeting to be held in May. **ACTION: Clerk to amend minutes accordingly.**

#### **PLANNING**

- 329 11/12 To receive Minutes of Planning Meeting held on 3<sup>rd</sup> April 2012**

Cllr S Jones reported that a reply had been sent to Mr. Wolton regarding Pips Field, where a contribution of £20k has been offered to FTC towards the costs of improvements to the car park, under the unilateral agreement.

#### **HIGHWAYS**

- 330 11/12 To receive Minutes from Highways Meeting 27<sup>th</sup> March 2012 (pp165-166 11/12)**

**Item H169** – Cllr Harwood said that FTC need to get moving on what can be done to the footpath as soon as possible after the bird nesting season.

- 331 11/12 To consider and agree hire of vibrating roller for Dilly's Bridge (£100 a day)**

Following complaints from residents regarding the loose gravel in Gas Lane, near to Dilly's Bridge, Cllr Boulton has looked the possibility of hiring a vibrating roller to try to flatten this down to make access for mobility scooters easier. It was **RESOLVED** to hire the roller subject to approval from PROW and to establishing the benefits of this if any. Proposed Cllr Cusack, seconded Cllr C Roberts – all in favour. **ACTION: Clerk to contact PROW.**

#### **OTHER MATTERS**

- 332 11/12 Update on Lechlade Library**

Information from County Cllr. Theodoulou has confirmed that GCC are not willing to accept the request from Lechlade Town Council regarding removing the extra hours given to Fairford Library and passing these onto Lechlade Library.

- 333 11/12 To appoint a new representative for FCC Management Committee following Cllr Winney's resignation from this group.**

Following Cllr Winney's decision to resign from this Committee, it was **RESOLVED** to appoint Cllr Hing to act as representative on FCC Managements Committee subject to his confirmation. Proposed Cllr C Roberts, seconded Cllr Cusack – all in favour. Following the resignation of Cllr Hinton from the Town Council, who was also FTC's representative on the FCC Management Committee, it was decided to wait until May to re-select.

- 334 11/12 Date of next meeting – 8<sup>th</sup> May 2012 (Annual Meeting of the Town Council)**

.....Chairman

.....2012