

**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON 14<sup>TH</sup> AUGUST 2012**

**Present:**            Cllr Boulton                      Cllr Lloyd                      Cllr Muir  
                         Cllr Harwood                    Cllr Wardle                    Cllr S Jones  
                         Cllr Hing

**In attendance:** Vanessa Lawrence (Clerk), 7 members of the public

**Absent:**            Cllr Mumford, Cllr S Roberts,

In the absence of both the Mayor and Deputy Mayor, Cllr Harwood proposed that Cllr Hing should chair the meeting, seconded Cllr Boulton – all in favour.

**079    12/13    To receive the Deputy Mayor's Declaration of Acceptance of Office.**  
In the absence of Cllr Mumford, this item was postponed. Her Declaration of Acceptance of Office will be signed in due course.

**080    12/13    To note apologies for absence.**  
Apologies were received from Cllrs Winney, C. Roberts, J. Sanford, M. Jones and County Cllr. Theodoulou.

**081    12/13    Declarations of Interest in Items on the Agenda.**  
Cllr Wardle advised the Council that he no longer had to declare an interest in anything to do with the item relating to Parking Restrictions as he had no pecuniary interest.

It was **RESOLVED** to bring forward Item 103, to be taken after Item 086 – PQT- for the benefit of members of the public present. Proposed Cllr S Jones, seconded Cllr Muir – all in favour.

**082    12/13    To approve the Minutes of the Full Council meeting held 10<sup>th</sup> July 2012 (pp023-026 12/13)**  
Following a small amendment to Item 051, it was **RESOLVED** to approve the Minutes of the Full Council meeting held on 10<sup>th</sup> July 2012 (pp023-026 12/13) as a true and accurate record of the proceedings. Proposed Cllr. Harwood seconded Cllr. Lloyd – all in favour.

**083    12/13    Matters arising**  
Item 057 – Cllr S Jones said that the matter of dogs in the Walnut Tree Field had not been raised at the last facilities meeting. The Clerk said that this would be added to the Agenda for the next Facilities meeting in September. **ACTION: Clerk to add this item to the agenda for the next Facilities meeting.**  
Item 068 – Cllr Hing said that the Planning minutes for 3<sup>rd</sup> July had not been added to this agenda for receipt. The Clerk said that she would add this to the Agenda for the next Full Council meeting in September. **ACTION: Clerk to add this item to the agenda for September Full Council.**  
**Flood Alleviation** – Cllr Hing reported that whilst the Group had met recently it was still working towards getting a legal agreement. This document has been circulated to Councillors. There are still some issues with landowners to resolve before things can move forward, but progress has been made. He anticipates that completion of this process will take time and that the project will not complete before Spring 2013 at the earliest.

- 084 12/13 To agree appointment of new Cllrs as follows:-**  
**Cllrs Muir and and Lloyd - Finance Committee** - It was **RESOLVED** to appoint Cllrs Muir and Lloyd to the Finance Committee – proposed Cllr Harwood, seconded Cllr Wardle – all in favour.  
**Cllr Lloyd - Planning Committee** - It was **RESOLVED** to appoint Cllr Lloyd to the Planning Committee – proposed Cllr S Jones, seconded Cllr Harwood – all in favour.  
**Cllr Muir - Highways Committee** – It was **RESOLVED** to appoint Cllr Muir to the Highways Committee – proposed Cllr Boulton, seconded Cllr Hing – all in favour.
- 085 12/13 To agree to adjourn the meeting for Public Question Time – there is a 10 minute time limit.**  
 It was **RESOLVED** to adjourn the meeting for Public Question Time – proposed Cllr Wardle, seconded Cllr S Jones – all in favour.
- Q: Mr. Dodwell asked if the EA had conducted any surveys for the flood prevention scheme.**  
**A: Cllr Hing said that surveys had been done but he was not sure if these were available on the website. He said that at the last public exhibition maps were available and that another public exhibition was planned for sometime in September.**  
**Several members of the public voiced their opinions on the issue relating to parking restrictions in the High Street and the general feeling was that no one was in favour of restrictions of any kind at all.**
- Q: Mr Dodwell was of the opinion that parking restrictions were unnecessary and that their original imposition was illegal.**  
**A: Cllrs. were not able to comment on the past and could only make a decision based on the current circumstances.**
- Q: Mr. Cusack made a statement in support of no restrictions. He asked why parking in the car park was not included in the parking survey.**  
**A: Cllr Hing informed Mr. Cusack that the car park had been included in the survey.**  
**Several members of the public voiced their opinions on the issue relating to parking restrictions in the High Street and the general feeling was that no one was in favour of restrictions of any kind at all.**
- 086 12/13 To agree to reconvene the meeting following Public Question Time.**  
 It was **RESOLVED** to reconvene the meeting following Public Question Time.  
 Proposed Cllr. Harwood seconded Cllr Muir – all in favour.
- 103 12/13 To consider and agree decision re. parking restrictions in the High Street and Market Place.**  
 This item was brought forward as agreed.  
 Debate took place with all Cllrs. voicing their opinions on parking restrictions. Some Cllrs. felt that a 2 hour restriction should be in place along the Eastern side of the Market Place only, the remaining area should be unrestricted, other preferred to remove all parking restrictions. It was **RESOLVED** to ask GCC to remove all time-limited parking restrictions in the High Street and Market Place, to keep all double yellow lines and to request that 4 disabled bays are marked up correctly with appropriate signage in a location to be agreed and that signage to the top car park is improved. Proposed Cllr. Wardle, seconded Cllr Boulton – 5 in favour, 2 against. **ACTION: Clerk to contact GCC Highways.**

**7 members of the public left the meeting.**

- 087 12/13 Chairman's Announcements**  
None
- 088 12/13 To consider invitations to meetings (e-mailed)**  
Invitations were e-mailed to Cllrs. prior to the meeting for consideration. No comments received.
- 089 12/13 To consider correspondence received (for information only e-mailed)**  
Correspondence was e-mailed to Cllrs prior to the meeting for consideration. No comments were received.
- 090 12/13 Correspondence requiring a reply**  
The Clerk said that she was not sure if correspondence, received from the CWPT, relating to a meeting that is to take place, required a reply. Cllr. S Jones said that this correspondence did not require a reply as she would be attending in her capacity as representative for the Town Council and said that this meeting was open to everyone if they wished to attend.
- 091 12/13 To receive reports on meetings/events attended**  
**CWP Panel meeting – 12/7/12 – Cllr S Jones – 6 nominees, 2 for each area were elected for the Panel. Both Cllr S Jones from Fairford and Alison Ward from Kempsford were appointed as representatives for this area. Due to holidays at the moment, the reps. have not met, but it is hoped that they will be getting together soon. More information will follow in due course.**  
**GAPTC – Cllr Harwood – meeting in Quedgeley on 9/7/12 – A questionnaire will be sent out to all Councils in Glos. requesting information on Councils requirements from GAPTC and suggestions for any improvements in the services they provide. Cllr Harwood said that the GAPTC AGM would be taking place in October and hoped that other Cllrs. would be able to attend with him.**  
**FEAG – Cllr Hing – Recent meeting to de-brief following the last Exercise held. Cllr Hing said that following this exercise some additional equipment has been purchased, e.g. tabards to help distinguish teams. Cllr Boulton asked if the boat has been inflated recently and Cllr Hing said that this was being looked at the present time and that he would be contacting Mr. J. Cusack regarding this matter.**  
**ACTION: Cllr Hing.**
- 092 12/13 To receive report from District Councillor**  
District Cllr. Wardle reported:  
**Waste – On the 6<sup>th</sup> August 2012 a new company (UBICO) took over from SITA, this is a joint venture with Cheltenham for recycling. This will be done in one pass instead of two. This will be followed by a new doorstep rigid plastic collection service in October. Bags for this collection will be issued in due course. People will be advised not to hoard, the bags are sufficiently large enough to hold a two week load. North of the district will start this service 2 weeks before other areas.**  
**Council Tax Benefit – Consultation now open until 5<sup>th</sup> October. It is preferable that individuals respond to this rather than the Council as a whole.**  
**Fairford Concrete – This business will be closing due to problems.**
- 093 12/13 To receive report from County Councillor**  
None received in County Cllr Theodoulou's absence.

## FACILITIES

- 094 12/13 To receive minutes from Facilities meeting held on 7<sup>th</sup> August 2012.**  
**Skate Ramp** - Cllr S Jones asked whether the issue regarding adding wording to the skate ramp sign had been raised. It was explained that the Committee had discussed this and felt that it was not necessary. However, Cllr S Jones went on to explain that some children had been bullied by others when they attempted to use their scooters on the ramp because there was no mention on the sign that they could do so. It was agreed that this would be re-visited by Facilities in light of this new information. **ACTION: Clerk to add this to the Agenda for the next Facilities meeting.**  
**Steam Rally** – Cllr Winney said that following a meeting earlier this week a further meeting has been arranged with the ECT, the farmer and the Steam Rally to resolve issues for future years.  
 The minutes were received with no further comment.
- 095 12/13 To consider and agree new website provider (Athena Web Designs) – and extra funds and to carry forward unspent website funds from 2011/12. (See recommendation sheet)**  
 A recommendation sheet had been forwarded to all Cllrs prior to the meeting. Following debate, it was **RESOLVED** to agree to a new website provider (Athena Design) – Proposed Cllr Harwood, seconded Cllr Lloyd – all in favour. The Clerk was asked to ensure that the Council owns the site, obtain references and their latest accounts, if possible. **ACTION: Clerk to contact Athena.**
- 096 12/13 To consider and agree recommendation to purchase new rotating swing and basketball net for playground. (See recommendation sheet)**  
 A recommendation sheet had been forwarded to all Cllrs prior to the meeting. Following debate, it was **RESOLVED** to purchase these two items and to sanction the cost for the installation of the basketball to a limit of no more than £600, but to leave the decision regarding its installation to the Facilities Committee.  
**ACTION: Clerk to place order for two pieces of equipment and to add this item to the agenda for the next Facilities Committee.**

## FINANCE

- 097 12/13 To receive the Minutes of the Finance meeting held on 17<sup>th</sup> July 2012 (pp 029-030 12/13).**  
 Cllr Wardle mentioned the diary date for Chairs of Committees to consider budgets for next year, which would be in October. Cllr Harwood mentioned the recommendation from the last GAPTC meeting that he attended that the decision regarding the precept should be left as late as possible due to the new rules and regulations that have yet to be finalised. However Cllr Wardle said that this would not affect the budget setting process.
- 098 12/13 To approve retrospectively cheque payments to end of July 2012**  
 The Clerk was asked to check the payment to Sustrans as Cllrs thought that the amount should have been £250 + VAT and not £275. **ACTION: Clerk to check invoice to Sustrans.** It was **RESOLVED** to approve retrospectively cheque payments to end of July 2012. Proposed Cllr. Wardle, seconded Cllr Harwood – all in favour.

- 099 12/13 To receive income & expenditure figures to end July 2012**  
 Cllr Hing spoke about the need for forecasting and said that it would be useful if this information could be prepared for the next Finance meeting. The Clerk said that this is normally done at half year (September). The minutes were received with no further comment. **ACTION: Clerk to start forecasting process.** The income and expenditure figures were received with no further comment.

#### PLANNING

- 100 12/13 To receive Minutes of Planning Meeting held on 17<sup>th</sup> July 2012 (pp028 12/13)**  
 Cllr Hing asked if the cladding that has been put onto the Vortex is in keeping with planning regulations for a conservation area. Cllr Wardle and Cllr Jones said that they would investigate this. **ACTION: Cllrs Wardle and S Jones.** The minutes were received with no further comment.

#### HIGHWAYS

- 101 12/13 To receive Minutes from Highways Meeting held on 24<sup>th</sup> July 2012 (pp031-033 12/13)**  
 The minutes were received with no comment.
- 102 12/13 Update on Fairford/Lechlade footpath project.**  
 Cllr Harwood briefed the Council on a recent visit to Escott Bridge, together with Cllr Boulton and the Clerks. Cllr Wardle asked the Council to consider the feasibility study which was being conducted by Sustrans and that perhaps it would be wiser to wait the results of this before moving ahead with any work in Fairford, which might jeopardise any possible funding opportunities for the whole project. It was agreed that work in Fairford would be put on hold until the feasibility study has been completed and the outcome considered.
- 103 12/13 To consider and agree decision re. parking restrictions in the High Street and Market Place.**  
 See above.

#### OTHER MATTERS

- 104 12/13 To consider and agree publication of the Annual Report 2011/12**  
 The Clerk was asked to add a list of Councillor attendances to meetings to the report. **ACTION: Clerk to produce a list of attendances to meetings and to add this to the report.**
- 105 12/13 To consider and agree grant request to Lakes by Yoo.**  
 Cllr Harwood explained that this item had been requested by him. He felt that Lakes by Yoo had contributed money to both Lechlade and Kempsford but to date nothing has been forthcoming to Fairford. Following debate, it was **RESOLVED not** to approach the Lakes by Yoo as this would be inappropriate for the Council to do so but that no objection would be raised if other groups in the Community approached them independently.
- 106 12/13 Date of next meeting – 11<sup>th</sup> September 2012**

.....Chairman

.....2012