

**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON 11<sup>TH</sup> DECEMBER 2012**

**Present:**

Cllr Winney	Cllr Bowen	Cllr Sanford
Cllr Muir	Cllr Boulton	Cllr Hing
Cllr S Jones	Cllr M Jones	Cllr Mumford
Cllr Wardle (part)	Cllr Harwood	

**In attendance:** Vanessa Lawrence (Clerk), Liz Day (Wilts & Glos Standard), County Cllr. Ray Theodoulou, Mr C Elliott, Mr & Mrs Peachey

- 183 12/13 To note apologies for absence.**  
Apologies were received from Cllr Roberts and Cllr Lloyd
- 184 12/13 Declarations of Interest in Items on the Agenda**  
Cllr S Jones declared a personal interest in Item 192
- 185 12/13 To approve the Minutes of the Full Council meeting held 13<sup>th</sup> November 2012.**  
The Clerk was asked to amend Item 164 which mentioned the funeral of former Cllr Paton. The date of the funeral should have read 16<sup>th</sup> November and not December. The Clerk duly amended the minutes. It was **RESOLVED** to approve the Minutes of the Full council meeting held on the 13<sup>th</sup> November as a true and accurate record of the proceedings. Proposed Cllr Hing, seconded Cllr M Jones – 9 in favour, 1 abstention.

**County Cllr. Theodoulou arrived.**

- 186 12/13 Matters arising.**  
Cllr Hing advised that following receipt of the document relating to the Unilateral agreement regarding the Archstone Land development, he had some amendments that he felt needed to be applied to the document. Cllr Mumford asked for the document to be forwarded to the local schools, for their information. **ACTION: Clerk to forward document to schools for their information.**
- 187 12/13 To agree to adjourn the meeting for Public Question Time – there is a 10 minute time limit.**  
It was **RESOLVED** to adjourn the meeting for Public Question Time. Proposed Cllr Hing, seconded Cllr Boulton – all in favour.

**Q: Mrs Peachey approached the Council to advise them that she had conducted her own mini survey of businesses who were or were not in favour of unrestricted parking in the High Street and Market Place. She spoke of many issues relating to parking in the High Street and Market Place and about the town car park. She asked if the wall of the car park could be lowered, if better lighting could be provided in the car park and the surface improved.**

**Cllr Wardle arrived**

**A: It was explained that the Council have already researched improvements to the car park, but this would be very expensive and it was hoped that funds received from the new developments would help towards improvements in the car park.**

**Q: Mr Elliott supported some of Mrs Peachey's views but said that he felt that this matter needed to be re-visited as he felt that it was not a true representation of the views of people in the market place, especially the businesses. He stressed that in order for Fairford to flourish and to maintain its shops, some form of restriction should be applied to allow shoppers access to local facilities. He asked if an independent working party could be formed.**

- A: Cllr Hing said that questionnaires had gone out to all households and businesses in the town (2010), the results of which were very poor and inconclusive, therefore this was then followed up with 6 month monitoring of the area in question where the results showed that more were in favour of unrestricted parking.**

**Cllrs agreed that Item 206 should be brought forward to allow members of the public the opportunity to hear the debate. Proposed Cllr S Jones, seconded Cllr Boulton – all in favour**

- 188 12/13 To agree to reconvene the meeting following Public Question Time. It was RESOLVED to reconvene the meeting following Public Question Time. Proposed Cllr Harwood, seconded Cllr Mumford – all in favour.**
- 206 12/13 To consider recent information received from GCC Highways department regarding parking restrictions in the High Street and Market Place.**  
 Debate took place on the recent information received from GCC Highways, which is to reinstate the 1 hour parking restrictions. However as explained, County Cllr. Theodolou has succeeded in postponing the implementation of this until the Town Council has had a chance to consider this.  
 Views on the matter varied amongst Cllrs and once again some hesitation on whether to pursue 'No restrictions' was evident. It was explained that the 1 hour restriction, may only be a temporary measure, as legally, the restrictions should have been put back in place until a final decision is made by Glos. County Council. It was agreed that a better explanation of what has been happening needs to be made to people in the town. It was also agreed that this should be deferred to the next Highways meeting in January but that in the meantime, the Clerk to reiterate the Council's decision, made in August for unrestricted parking. **ACTION: Clerk to add this item to the Agenda for the Highways meeting in January and to re-send Council's decision to Jim Daniels at Glos. Highways copying in County Cllr. Theodoulou.**
- 189 12/13 Chairman's Announcements**
- **To note planning application for Lakes 103, 103a,104 has been submitted to CDC and will be discussed at the next Planning meeting on the 18<sup>th</sup> December**
- Cllr S Jones advised that representatives from Linden Homes would be attending prior to the next Planning Committee meeting on the 18<sup>th</sup> December. She also advised that they would be holding a public exhibition in the Community Centre on the 10<sup>th</sup> January between 5pm and 7pm.
- 190 12/13 To consider invitations to meetings (e-mailed)**  
 No comments received
- 191 12/13 To consider correspondence received (for information only e-mailed)**  
 No comments received
- 192 12/13 Correspondence requiring a reply**
- **CWP – Parish Panel (e-mailed – 5/12/12)**  
 Cllr S Jones, who sits on this panel explained that more information is required from parishes on matters such as flooding, footpaths, zoning etc. It was agreed that this should be delegated to Committees for some feedback. **ACTION: Clerk to add this item to the agenda for forthcoming Planning, Highways and Facilities meetings.**

- 193    12/13    **To receive reports on meetings/events attended**
- **Boundary Commission Briefing- Cllr Hing**
  - **Localism Briefing – The Clerk**
  - **GAPTC County Committee Meeting – Cllr Harwood**  
       Reports for each of the above meetings were submitted to Cllrs prior to the meeting.
- 194    12/13    **To receive report from District Councillor**
- **Neighbourhood Co-ordination meeting** - District Cllr Wardle reported that he had attended the last Neighbourhood Co-ordination meeting on the 24<sup>th</sup> November. He advised that PC Jupp would be e-mailing details of the new policing structure in due course. PC Jupp also acknowledged that Fairford was receiving less attention from the Police as a result of policing having to be spread across the area. He also said that as there was no IT facilities in the Police Point it is very difficult to work there. It was agreed that the Council should consider this in the New Year and contact the Police Commissioner. **ACTION: Clerk to add this to the agenda for the next Full Council meeting in January.**
  - **SARA Projects** - D. Cllr Wardle asked the police if SARA could be applied to The Croft and Walnut Tree Field.
  - **Waste Collection** – Cllr Wardle said that he has had some feedback regarding the new waste collection service, but asked if Cllrs could monitor the small waste vehicle where possible.
  - **CDC Budget** – CDC budgeting is underway
  - **Archstone Development** – the S106 agreement has yet to be considered at CDC.
  - **Pips Field development** – The reserved matters application to be submitted to CDC week commencing the 17<sup>th</sup> December. The Clerk was asked to contact Linden Homes to seek information regarding the unilateral agreement with Mr. Wolton. **ACTION: Clerk to contact Linden Homes.**
- 195    12/13    **To receive report from County Councillor**
- **Budget** – There are no cuts in next years budget, with a possible 2% cut the following year. Final figures will be circulated on the 24<sup>th</sup> January 2013.
  - **Council Tax** – Frozen for 2013/14
  - **Funding for minor highways related works** – £10k has been set aside for minor highways related works and some of this will be used to repair manhole covers in Milton Street. **ACTION: Clerk to add this item to the agenda for the next Highways Committee meeting.**
  - **Funding for youth provision** – Money to help with youth provision is pending at the moment, but recipients will probably be the Football Club, Coln House School and the Youth Club.

**County Cllr Theodoulou left the meeting**

**FACILITIES**

- 196    12/13    **To receive minutes from Facilities meeting held 6<sup>th</sup> November 2012 and 4<sup>th</sup> December 2012**  
 The Mayor congratulated the Facilities Committee on the recent award received from the Gloucestershire Playing Fields Association’s Playing Fields of the Year competition, where the Walnut Tree Field received the award for Highly Commended Playground.
- 197    12/13    **To consider and agree recommendation from Facilities Committee to repair zip wire up to a cost of no more than £2000.**  
 A recommendation sheet was circulated to Cllrs prior to the meeting. The Facilities Committee agreed to recommend that the zip wire is repaired and refurbished instead of replaced. The Chairman of the Facilities Committee explained how this

was agreed. It was **RESOLVED** to repair the zip wire subject confirmation of warranty. Proposed Cllr Harwood, seconded Cllr Sanford – all in favour. **ACTION: Clerk to check warranty. POST MEETING NOTE: Warranty 1 year on repairs, information circulated to Council who are happy with this.**

- 198 12/13 To agree recommendation from Facilities Committee to increase budget for 2013/14 for the Christmas Lights to £2000.**  
It was agreed that this should be deferred to the next Finance meeting, where it will be considered in the budgeting process. **ACTION: Clerk to add this to the agenda for the next Finance meeting.**
- 199 12/13 To agree Cllr Janet Bowen to sit on the Facilities Committee.**  
It was **RESOLVED** that Cllr Janet Bowen would sit on the Facilities Committee. Proposed Cllr Harwood, seconded Cllr Hing – all in favour.

#### FINANCE

- 200 12/13 To receive Minutes from Finance meeting held on 27<sup>th</sup> November 2012**  
The minutes were received with no comment.
- 201 12/13 To approve retrospectively cheque payments to end of November 2012**  
It was **RESOLVED** to approve retrospectively cheque payments to end of November 2012. Proposed Cllr Wardle, seconded Cllr Harwood – all in favour.
- 202 12/13 To receive income & expenditure figures to end November 2012**  
The income and expenditure figures were received with no comment.
- 203 12/13 To receive and consider 3<sup>rd</sup> draft budget figures for 2013/14**  
Cllr Wardle said that it was the Finance committee's intention to keep the precept at the same level as in previous years. Further consideration to committee requests would be looked at in January by the Finance Committee.

#### PLANNING

- 204 12/13 To receive Minutes of Planning Meeting held on 20<sup>th</sup> November 2012 and 4<sup>th</sup> December 2012**  
The minutes were received with no comment.

#### HIGHWAYS

- 205 12/13 To receive Minutes from Highways Meeting held on 27<sup>th</sup> November 2012.**  
The minutes were received with no comment.
- 206 12/13 To consider recent information received from GCC Highways department regarding parking restrictions in the High Street and Market Place.**  
See above.

#### OTHER MATTERS

- 207 12/13 To agree to close the Council offices from 24<sup>th</sup> December 2012 – 1<sup>st</sup> January 2013 inc.**  
It was **RESOLVED** to close the Council offices from the 24<sup>th</sup> December 2012 – 1<sup>st</sup> January 2013 inclusive. Proposed Cllr Harwood, seconded Cllr Boulton – all in favour.
- 208 12/13 To agree, retrospectively, payment for legal advice regarding agreement with Environment Agency on flood alleviation work - charges will not exceed £350 + VAT.**  
It was **RESOLVED** to agree payment for legal advice regarding agreement with the E.A on flood alleviation work. Proposed Cllr Wardle, seconded Cllr Harwood – all in favour.

**209 12/13 To receive an update on the Youth Group.**

Cllr Wardle updated the Council on Youth activities in the Centre. He said that on Wednesday 19<sup>th</sup> the youth group would be holding a fund raising event (sponsored row) at the Leisure Centre. Half the money raised would be ploughed back into the Group and the other half into a charity. Cllr Wardle said that he had asked the Clerk if it would be ok to keep any money raised in the Council safe if the Council were happy. He also asked if consideration could be given to forming a sub-committee of the Facilities Committee, made up of individuals from the community, young people and the Council. Cllr Harwood agreed to look at this at the next Facilities meeting. **ACTION: Clerk to add this to the agenda for the next Facilities Committee.**

**210 12/13 Date of next meeting 8<sup>th</sup> January 2013**

**There being no further business, the meeting closed at 9.10pm.**