

**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON TUESDAY 11<sup>TH</sup> JUNE 2013**

**Present:**        **Cllr Mumford**                    **Cllr Sanford**                    **Cllr Boulton**  
                         **Cllr Bowen**                        **Cllr Roberts**                    **Cllr Harwood**  
                         **Cllr Hing**                           **Cllr Wardle**                    **Cllr Muir**

**In attendance:**        **Vanessa Lawrence (Clerk), Roz Capps (Deputy Clerk), Mr & Mrs Partington and Mr B. Fenby**

**Absent:**                **County Cllr. Theodoulou**

**038 13/14 To note apologies for absence**

Apologies were received from Cllr Winney

**039 13/14 Declaration of Interest in items on the Agenda**

Cllr Mumford declared a non pecuniary interest in items 058 13/14 but felt that she should leave the room when this matter is discussed.

Cllr Boulton declared a non pecuniary interest in item 062 13/14

**040 13/14 To approve the Minutes of the Annual meeting of the Town Council meeting held on the 14<sup>th</sup> May 2013**

Cllr Muir pointed out that she should be added to the list of Councillors on the Highways Committee. The minutes were duly amended. It was **RESOLVED** to sign the Minutes of the Annual meeting of the Town Council, as amended, as a true and accurate record of the proceedings. Proposed Cllr Harwood seconded Cllr Sanford – 7 in favour, 2 abstentions.

**041 13/14 Matters arising**

Cllr Hing asked if a letter had been sent to CDC regarding the fencing at Dilly's Bridge, as the work to put in an extra panel has been completed. The Clerk confirmed that a letter was sent out before she was aware that the work had been done.

Cllr Roberts asked if there was any information regarding the current issues relating to parking of school buses at the Youth Football Club. The Clerk confirmed that she has been in contact with the Chairman of the Youth Football Club requesting updated information. The Clerk was asked to chase this up. **ACTION: Clerk to make relevant enquiries.**

**042 13/14 To agree to adjourn the meeting for Public Questions – (there is a 10 minute time limit)**

It was **RESOLVED** to adjourn the meeting for Public Question Time. Proposed Cllr Muir, seconded Cllr Bowen – all in favour.

**Q: Mr & Mrs Partington had various questions relating to correspondence recently received from Land Registry regarding the possible acquisition of/claim to land adjacent to his property by Fairford Football Club.**

**A: Mr & Mrs Partington were advised to contact a solicitor.**

**Q: Mr. Fenby asked for confirmation of the dates for the Public Consultation held by developers in June.**

**A: The dates were confirmed.**

**043 13/14 To agree to reconvene the meeting following Public Questions**

It was **RESOLVED** to reconvene the meeting following Public Questions. Proposed Cllr Harwood, seconded Cllr Muir – all in favour.

**044 13/14 Chairman's Announcements**

Cllr Mumford advised the Council of the sad death of Cllr Winney's wife Sheila, last week and of the arrangements for the funeral.

**045 13/14 To receive report from County Councillor**

In the absence of County Cllr Theodoulou, no report was available.

**046 13/14 To receive report from District Councillor**

District Cllr. Wardle gave his report:-

- **Cabinet** - A reduction in the size of the Cabinet to seven has been agreed. It was also agreed to dispense with Vice Chairs for Committees with the exception of the Planning Committee. This will produce a saving of £12.5k.
- Overview & Scrutiny Committee** - these committees have now merged.
- **Planning Committee** – Reserved matters application for Pips Field development was heard at the last planning Committee but was deferred and is due to be looked at again in June.
- Governance** – re: Warding issues – this is going forward and the consultation process is currently underway.
- Boundary Commission – review of wards** – The number of Cllrs. at CDC is being reviewed with a possible reduction to 35. Further news is awaited.
- **Funding for Youth Activities** – funds are still available to help with funding activities for youths aged between 11 and 18 years of age. Requests from groups should be directed to either District Cllr Wardle or Theodoulou.

**047 13/14 To receive reports from meetings/events attended**

**Cllr Mumford** - Coln Park footpath meeting on 17 May – Cllr Mumford's report was circulated to Cllrs. prior to the meeting. No comments were made.

Cllr Harwood advised the Council of two meetings that he would be attending :

- a) GMTF away day on the 12<sup>th</sup> June in Alcester
- b) GMTF networking meeting on the 4<sup>th</sup> July at Wooton-under-Edge.

He asked if anyone would like to go along with him to either of these meetings.

**048 13/14 To consider invitations received**

Invitations were considered with no comment.

**049 13/14 To consider correspondence received (for information only)**

No comments received.

**050 13/14 To consider correspondence requiring a reply**

The Clerk was asked to re-affirm the Council's views to CDC regarding the Community Governance Review – **ACTION:** Clerk to re-send Council's original response to this document.

**FINANCE****051 13/14 To receive the Minutes of the Finance meeting held on the 21<sup>st</sup> May 2013**

Cllr Wardle asked about the Insurance renewal, which was inadvertently omitted from this agenda. The Clerk will ensure this item is added to the Agenda for the next Full Council meeting – **ACTION: Clerk to add insurance renewal to the Agenda for the July Full Council meeting.**

Cllr Roberts queried the request from the Palmer Hall regarding purchase of chairs. The Chair of the Finance Committee confirmed that any money paid to the Palmer Hall comes from funds allocated to them in the budget.

**052 13/14 To approve retrospectively cheque payments to end of previous month (May)**

It was **RESOLVED** to approve retrospectively cheque payments to the end of May. Proposed Cllr Muir, seconded Cllr Hing – all in favour.

- 053 13/14 To receive income & expenditure figures to end of previous month (May)**  
The income and expenditure figures to the end of May were received with no comment.

#### **FACILITIES**

- 054 13/14 To receive Minutes of Facilities meeting held on 4<sup>th</sup> June 2013**  
Discussion took place regarding the possible inclusion of adult fitness equipment in the playground, but Cllr Mumford said that this was a long way off, as the suggestion for a youth shelter was also now being considered. Cllrs. were advised of a meeting to be held with the Police and CDC re. anti-social behaviour. Cllrs were asked if they could attend if they are available. Cllr Wardle said that he was unable to attend but could it be clear to the Police that he would like to talk to them. **ACTION: The Clerk will pass on Cllr Wardle's comments. The minutes were received with no further comment.**

- 055 13/14 To consider the way forward to developing tourism in Fairford**  
Cllr. Harwood said that a meeting has been arranged with the Business Club, the Church and representatives from the Community Centre to discuss possible ways of improving tourism in the Town. This will be held on the 28<sup>th</sup> August 2013.

#### **PLANNING**

- 056 13/14 To receive Minutes of Planning meetings held on the 21<sup>st</sup> May and 4<sup>th</sup> June 2013**  
The minutes of the Planning meetings were received with no comment.

- 057 13/14 To discuss aspects of the Local Plan and AGREE amendments**  
Following debate, Cllr Mumford said that she would include all the amendments that had been received and take the proposed response to the next Planning meeting for agreement. Cllr Harwood said that he thought it would be a good idea to include a copy of the Horizon 2016 document when this is finally approved. **ACTION: Cllr Mumford to amend the document for discussion at the next Planning meeting.**

**Cllr Mumford left the room.  
Cllr Sanford took the Chair.**

- 058 13/14 To AGREE any representation at CDC Planning meeting on 12 June**  
It was **RESOLVED** not to have any representation at the CDC Planning meeting, regarding the Pips Field application, on the 12<sup>th</sup> June, as all comments had already been submitted and these comments had not changed – All in favour.

**Cllr Mumford returned to the meeting.**

It was **RESOLVED** not to have any representation at the CDC Planning meeting, regarding the Lakes application, on the 12<sup>th</sup> June, as all comments had already been submitted and these comments had not changed – All in favour.

#### **HIGHWAYS**

- 059 13/14 To receive Minutes of Highways meeting held on the 28<sup>th</sup> May 2013**  
The minutes of the Highways meeting were received with no comment.

- 060 13/14 To consider and AGREE design to be taken to ECT for the car park surface**  
The Highways Committee have received several quotes and various options for improving the surface of the car park. The latest option would mean that we re-use what is already there, but include edgings and more user friendly footpaths. A drawing of the proposed car park surface was circulated. Once agreed this would be taken to ECT for their approval before moving this forward to the tender process. It was **RESOLVED** to agree the proposed design. Proposed Cllr

Mumford, seconded Cllr Wardle – all in favour. **ACTION: Cllr Boulton to take the proposals to the Ernest Cook Trust for approval.**

**061 13/14 To consider & AGREE proposal for security measures for the car park.**

The Highways Committee have been looking at measures to close the car park in the evenings. Several quotes have been received but there are still some queries regarding the electricity supply. It is feasible that a supply can be obtained from the streetlights, but as yet ownership of the streetlights in the car park has yet to be established. Debate took place regarding the options available for barriers, bollards, gates etc., at the entrance to the car park. The Clerk was asked to investigate further the options available. No decision was made and more information will be provided to the Highways Committee. **ACTION: Clerk to obtain more information on the types of barriers available.**

**OTHER MATTERS**

**062 13/14 To consider and agree renewal of car park lease with Ernest Cook Trust**

Cllr Wardle, having compared the previous lease, with the current lease, advised the Council on his findings. Following debate, it was **RESOLVED** to agree the renewal of the car park lease with the Ernest Cook Trust. Proposed Cllr Muir, seconded Cllr Harwood, - all 8 in favour, 1 abstention

**063 13/14 To discuss Parish Rep for the Cotswold Water Parks**

It was unclear as to whether representation by a member of the Council is still required. The Clerk has been in touch with the CWP but is still awaiting information from them. It was suggested that the previous representative, Suzanne Jones, should be approached to seek clarification on this matter, when she returns from her holiday. **ACTION: Clerk to chase up CWP and to speak to Suzanne Jones.**

**064 13/14 Date of next meeting – 9<sup>th</sup> July 2013**

.....Chairman

.....2013