

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 9th July 2013**

Present:

Cllr Mumford	Cllr Sanford	Cllr Winney
Cllr Harwood	Cllr Boulton	Cllr Muir
Cllr Dallow	Cllr Willis	Cllr Bowen
Cllr Cumpstey	Cllr Roberts	

In attendance: Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk), County Cllr Theodoulou, 10+ members of the public.

- 065 13/14 To note apologies for absence**
Apologies were received from Cllrs. Wardle and Hing.
- 066 13/14 Declaration of Interest in items on the Agenda**
Declarations of interest were received from Cllr Roberts for Item 093 - pecuniary interest.
- 067 13/14 To approve the Minutes of the Full Council meeting held on the 11th June 2013.**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 11th June as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Muir – 8 in favour, 3 abstentions
- 068 13/14 To accept the Declaration of Acceptance of Office from Mr Johnny Dallow, Mr Geof Willis and Mr Jonathan Cumpstey.**
The Council accepted the Declaration of Acceptance of Office from Cllrs Dallow, Willis and Cumpstey, who duly signed. This was witnessed by the Clerk.
- 069 13/14 To agree Cllr. Boulton moving from Procedures Committee to Staffing Committee.**
It was **RESOLVED** to agree Cllr Boulton moving from the Procedures Committee to the Staffing Committee. Proposed Cllr Winney, seconded Cllr Roberts – all in favour.
- 070 13/14 To agree filling vacancies on the following Committees:-**
Planning
Finance
Facilities
Procedures
Cllr Harwood confirmed that he would like to step down from the Planning Committee. As a result of this two places need to be filled on this Committee. Following discussion the it was **RESOLVED** to agree the following :
Cllrs Cumpstey and Dallow will sit on the Planning Committee
Cllr Cumpstey will also sit on the Procedures Committee
Cllr Dallow will also sit on the Finance Committee
Cllr Willis will sit on the Facilities Committee
Proposed Cllr Boulton, seconded Cllr Harwood – all in favour.

071 13/14 Matters arising

- **Youth Football Club – coach parking** – The Clerk confirmed that no further information has been received from either CDC or the Chairman of the Youth Football club. Cllr Mumford said that any information received should be passed back to the Highways Committee. **ACTION: Clerk to pass any additional information to Highways Committee.**
- **Community Governance Review – Response-** The Clerk confirmed that the original response sent some months ago, was re-sent following June’s meeting, as requested.
- **Council Yard** – The Clerk confirmed that notification has now been received that registration with Land Registry, of the Council Yard, land has now been completed. The formal documents are being held by the solicitor – Davey Franklin.
- **ECT views on car park surface** – Cllr Boulton confirmed that The ECT have looked at the proposals for re-surfacing the Town car park and are in favour of this work, however, they would like more information on the material to be used to infill i.e. flint or gravel. Cllr Boulton will keep them advised of developments and a meeting will be arranged with them as soon as the final details have been looked at by the Highways Committee. **ACTION: A meeting to be arranged with The ECT to discuss final proposals for the Town Car Park.**

As quite a number of the members of the public who were present, were interested in the discussion relating to item 093, it was **RESOLVED** to bring forward item 093 13/14. Proposed Cllr Boulton, seconded Cllr Harwood – all in favour.

072 13/14 To agree to adjourn the meeting for Public Participation– (there is a 10 minute time limit)

It was **RESOLVED** to adjourn the meeting for Public participation. Proposed Cllr Muir, seconded Cllr Harwood, all in favour.

Q: Mr Griffiths asked the Council to consider the impact on businesses if any form of parking restriction was imposed on the High Street and Market Place.

Q: Mr Peachey said that the residents in the High Street were in favour of **NO** restrictions. Mrs Peachey agreed.

Cllr Boulton explained that whilst the Town Council had already put forward their recommendation, this is now in the hands of GCC, who will have to take this to consultation, by means of leafleting and also via the local paper. He explained that the costs are incurred due to the legal process involved, and this could be quite substantial.

073 13/14 To agree to reconvene the meeting following Public Participation

It was **RESOLVED** to reconvene the meeting following Public Participation. Proposed Cllr Harwood, seconded Cllr Bowen – all in favour.

Cllr Roberts left the room.

093 13/14 To agree recommendation from Highways Committee regarding Glos. CC Highways consultation on parking regulations in the High Street & Market Place.

It was agreed to accept the recommendation from the Highways Committee to ask GCC Highways to consult on two options :-

1. To reinstate the 1 hour parking restrictions
2. To remove all parking restrictions

Proposed Cllr Harwood, seconded Cllr Dallow – all in favour.

Cllr Roberts returned.

074 13/14 Chairman's Announcements

None

075 13/14 To receive report from County Councillor

- **Grant for Youth facilities** – County Cllr Theodoulou said that once again he has been allocated funds for distribution to organisations dealing with youth provision and he has asked for organisations to come forward with their requests. He will be distributing approximately £1200 between 3 groups. **ACTION: Clerk to advertise this information on the website & newsletter with contact details.**

- **Grant – Public health facilities** – C. Cllr Theodoulou said that the County Council has been allocated approximately £21 million to be distributed to organisations who can demonstrate a need for funds. This money is to be allocated to fixed asset projects e.g. buildings, equipment for sporting groups or groups that have links with improvements in public health. Any interested groups should approach C. Cllr Theodoulou direct. **ACTION: Clerk to advertise this information on the website and in the newsletter.**

- **Grant – Highways works** – C. Cllr Theodoulou said that once again this year, he has been allocated funds for distribution to Town and Parish Councils in his jurisdiction who require funds to help with works to the Highways, which are outside of the main Glos. Highways budget. Last year he helped with providing funds to help to repair manhole covers. He also said that funds could be used to help to fund projects relating to footpaths. **ACTION: Clerk to add this item to the Agenda for the next Highways meeting for discussion on projects that require funding from C. Cllr Theodoulou.**

Q: Cllr Roberts asked about the progress of faster broadband for this area.

A: C. Cllr Theodoulou confirmed that the scheme was underway in the Forest of Dean. The completion date for the project is the end of 2014.

076 13/14 To receive report from District Councillor

- **Fairford & Horcott merging** – District Cllr Theodoulou confirmed that the merging of Fairford & Horcott wards and the changes to the boundary between Kempford & Fairford which covers properties in the Horcott area, have been agreed. **POST MEETING NOTE: These changes will take effect in May 2015.**

- Complaint from resident living in Coronation Street regarding parking of large vehicles at the Junction of the A417 and Coronation Street – County Cllr

Theodoulou confirmed that there are indeed obstructions caused by these vehicles and he will be contacting Glos Highways to review this situation and to make recommendations. He also said that he had approached Glos Highways with a view to reducing the speed limit along the A417.

C. Cllr Theodoulou left the meeting.

077 13/14 To receive reports from meetings/events attended

- **GMTF - Alcester visit 13/6/13 – Cllr Harwood** – Cllr Harwood confirmed that a report had been circulated to Councillors prior to the meeting. He asked if the Clerk could look into the possibility of turning the Horizon 2016 document into a statutory document. **ACTION: Clerk to make enquiries regarding Horizon 2016.** Cllr Harwood also asked if other members of the Council would be willing to accompany him to meetings the next one being the GAPTC AGM at Shire Hall.
- **Joint Meeting with Preservation Society – Tree Appeal – Cllr Harwood** – Cllrs Harwood/Roberts - Cllr Harwood confirmed that a report had been circulated prior to the meeting. He said that the appeal had failed to obtain a grant and that the Preservation Society was seeking to find other funding sources in order to progress this project. Cllr Roberts said that they had been asked to ask this Council if the £500 already allocated could be retained to help to start the fund raising process or whether FTC require the return of the funds. It was agreed that FTC would need to discuss this. **ACTION: The Clerk to add this item to the Agenda for the next Full Council meeting in August.**
- **Christmas Lights meeting – Cllr Roberts** – Cllr Roberts gave a brief report on the outcome of a meeting held earlier in the month. She said that the feedback from the changes made last year were very positive. A limited budget from FTC of £2k would need to be spent wisely. The existing lights would need to be used and special emphasis should be made to improve the decorations along London Road and London Street with the purchase of more white Blizzard decorations and Xmas Trees. New fixings and electrical connections might need to be installed. The group agreed that the lights in the High Street were adequate, but more lights needed to be bought for the Xmas Tree. Spare green and red lights could be used to decorate the Church Xmas Tree and a special decoration for the lamppost at the top of the High Street should be considered. The Fire Service would be asked to put up the lights but FTC would need to employ someone to take the lights down. Cllr Sanford will be looking into fundraising to help supplement the budgeted amount.

- 078 13/14 To consider invitations received**
Invitations to meetings and events were received with no comment
- 079 13/14 To consider correspondence received (for information only)**
Correspondence was received with no comment
- 080 13/14 To consider correspondence requiring a reply**
The correspondence related to the Electoral Review of Cotswold where a reply is required by the 16th July. Following debate it was agreed that the question of whether the appropriate number of Councillors for Cotswold is difficult to answer as this Council has always had two Councillors and we don't know the ramifications should that number be reduced to one. It was agreed that response needs to be drawn up. **ACTION: The Clerk to prepare a draft and circulate to Cllrs.**

In order to accommodate the members of the public still present, who wished to hear the decision of the Council relating to Item 089 13/14, it was agreed to bring forward the Planning section. Proposed Cllr Harwood, seconded Cllr Mumford – all in favour.

PLANNING

- 087 13/14 To receive Minutes of Planning meetings held on the 18th June and 2nd July 2013**
The minutes were received with no comment.
- 088 13/14 To note response submitted and to consider and agree any further comments to the CDC Local Plan consultation paper.**
Following debate it was **RESOLVED** that no further comments should be submitted. Proposed Cllr Mumford, seconded Cllr Cumpsteys – all in favour.
- 089 13/14 To note amendments to the Infrastructure Delivery Plan, to be submitted by Ward Councillor (for information only)**
This item is for information only.

It was RESOLVED to allow the public to participate relating to the following item. Proposed Cllr Boulton, seconded Cllr Bowen - all in favour.

- 090 13/14 To discuss and agree FTC response to public consultations for developments to the West and East of Fairford.**
Following debate and listening to comments from members of the public. It was **RESOLVED** to end public participation.
Cllr Mumford read out a letter received from Oxring (Londis). Further discussion took place. It was **RESOLVED** to make available the response forms to CDC together with pages from the Local Plan, in order to allow members of the public to make comment, should they wish to do so. Further discussion took place regarding the response to Gladman and to Kensington and Edingburgh Estates and it was **RESOLVED** that a letter should be drafted with a general response. **ACTION: Clerk to**

make available relevant forms for members of the public and to draft a general response to developers.

039 13/14

FINANCE

- 081 13/14 To agree renewal of Insurance for FTC - £2436.66**
It was **RESOLVED** to renew the insurance for FTC. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour. **ACTION: Clerk to send payment**
- 082 13/14 To approve retrospectively cheque payments to end of previous month (June)**
It was **RESOLVED** to approve retrospectively cheque payments to the end of June. Proposed Cllr Mumford, seconded Cllr Boulton – all in favour.
- 083 13/14 To receive income & expenditure figures to end of previous month (June)**
The income & expenditure figures were received with no comment.
- 084 13/14 To agree renewal of GMTF membership**
It was **RESOLVED** to renew the GMTF membership. Proposed Cllr Boulton, seconded Cllr Sanford, 9 in favour, 2 abstentions. – **ACTION: Clerk to send payment.**

FACILITIES

- 085 13/14 To receive Minutes of Facilities meeting held on 2nd July 2013**
The minutes of the Facilities meeting were received with no comment.
- 086 13/14 To consider and agree to sell the blue Christmas lights.**
Following debate it was **RESOLVED** to sell the blue Christmas Lights. Proposed Cllr Boulton, seconded Cllr Roberts – all in favour. **ACTION: The Clerk to advertise the lights on the SLCC e-forum and possibly e-bay and the newsletter.**

This section was taken earlier in the meeting

PLANNING

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See above
- 089 13/14 To note amendments to the Infrastructure Delivery Plan, to be submitted by Ward Councillor (for information only)**
See above
- 090 13/14 To discuss and agree FTC response to public consultations for developments to the West and East of Fairford.**
See above.

HIGHWAYS

- 091 13/14 To receive Minutes of Highways meeting held on the 25th June 2013.**
The minutes of the Highways meeting were received with no comment.

- 092 13/14 Update on progress with highways works and developments relating to the Bloor Homes development.**
It was agreed to forward this information to County Cllr Theodoulou. **ACTION: Clerk to forward this to Cllr Theodoulou**

- 093 13/14 To agree recommendation from Highways Committee regarding Glos. CC Highways consultation on parking regulations in the High Street & Market Place.**
See above.

OTHER MATTERS

- 094 13/14 Update on information relating to CWP Parish Panel**
The Clerk confirmed that she had received written notification that the CWP Parish Panel has been disbanded.

- 095 13/14 To consider offer of sponsorship from Ridgeway Estate Agents.**
There was some confusion as to whether this had already been agreed and the Clerk was asked to check back. However, the Council agreed to accept any sponsorship offer from Ridgeway Estate Agents to help with improvements to Fairford gateways. **ACTION: Clerk to check status of this project and to advise the Council.**

ITEMS THE CHAIR CONSIDERS URGENT

- 096 13/14 To consider and agree recommendations from the Staffing Committee – closed session.**

- 097 13/14 Date of next meeting – 13th August 2013**

.....Chairman

.....2013