

**MINUTES FROM THE FULL COUNCIL MEETING HELD ON 13TH AUGUST 2013**

<b>Present:</b>	<b>Cllr Boulton</b>	<b>Cllr Bowen</b>	<b>Cllr Cumpstey</b>
	<b>Cllr Dallow</b>	<b>Cllr Harwood</b>	<b>Cllr Hing</b>
	<b>Cllr Muir</b>	<b>Cllr Mumford</b>	<b>Cllr Sanford</b>
	<b>Cllr Wardle</b>	<b>Cllr Willis</b>	<b>Cllr Winney</b>

In attendance: Vanessa Lawrence (Clerk), Wilts & Glos Standard, Simon Mumford, 8 members of the Public.

**098 13/14 To note apologies for absence**

Apologies were received from Cllr. Roberts and County Cllr. Theodoulou

**099 13/14 Declaration of Interest in items on the Agenda**

Declarations of Interest were received as follows:

Cllr. Hing - Item 129 - Personal Interest

Cllr. Boulton - Item 129 - Personal Interest

Cllr. Wardle - Item 126 - Personal Interest

**100 13/14 To approve the Minutes of the Full Council meeting held on the 9th July 2013**

It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 9th July 2013 as a true and accurate record of the proceedings. Proposed Cllr. Bowen, seconded Cllr Boulton - 10 in favour, 2 abstentions.

**101 13/14 Matters Arising**

Sponsoring gateways - The Clerk confirmed that Coln House School were unable to carry out work on the gateways as it was deemed too dangerous for youngsters to be working so close to the Highways. At present the Clerk has been unable to find anyone who can carry out this work.

**102 13/14 To agree to adjourn the meeting for Public participation - (there is a 10 minute time limit)**

It was **RESOLVED** to adjourn the meeting for Public participation. Proposed Cllr. Boulton, seconded Cllr. Muir - all in favour.

The Chairman asked members of the public if their attendance was related to Item 126 - Parking Restrictions. They all confirmed that that was the only item they wanted to talk about.

The Clerk read out the most recent letter received from GCC which explained that they would be prepared to carry out a consultation on 1 hour parking and no restrictions. The 1 hour option having been changed from the current restrictions in so far as they would only cover the shop side of the Market Place, the High Street in its entirety would have no restrictions. These changes would incur a fee of approx. £5000 of which the Town Council have been asked to contribute 50%.

Members of the public, all of whom live in the Market Place and High Street were very annoyed that GCC appear not to have listened to the Town Council's request for No Restrictions for the High Street and the Market Place.

Many questions were asked about what the process entails and whether at the end of this there is a possibility that GCC would revert back to the current restrictions of 1 Hour throughout. They were very sceptical about the whole process.

The Chairman said that the only thing that the T.Council could do was to ask them to consult, which is what they will be doing and that this was a statutory process. She stressed that when the consultation starts, residents would have the opportunity to express their views and that GCC have the statutory powers not the Town Council.

- 103 13/14 **To agree to reconvene the meeting following Public Participation**  
It was **RESOLVED** to reconvene the meeting following Public participation. Proposed Cllr. Mumford, seconded Cllr. Boulton - all in favour.

It was agreed to bring forward Item 126 and 130 (to allow Mr Mumford time to explain this matter). Proposed Cllr Mumford, seconded Cllr Boulton - all in favour.

- 126 13/14 **To discuss letters received from GCC relating to Parking Restrictions in the High Street and Market Place and agree response.**

The Chairman said that a decision need to be made on the following issues:

1. To agree to go ahead with the Consultation
2. To agree to pay 50% of the cost
3. To agree that September is acceptable to start the process.

Debate took place .

It was **RESOLVED** to write to GCC to confirm that the T.Council agrees to the Consultation process and that we are able to find up to £2.5k for the consultation and any changes that result. Proposed Cllr Mumford, seconded Cllr. Boulton - 9 in favour, 2 abstentions and Cllr. Winney wanted it noted that he objected to the proposal. **ACTION: Clerk to write to Jim Daniels at GCC.**

- 130 13/14 **To consider and agree to suggest the name of a Councillor as a Director for the Leisure Centre.**

Mr Simon Mumford explained to Cllrs. about the background to the Leisure Centre and the role of Farmors School. He said that the Directorship was a non executive and it would allow the T.Council to have a say. Debate took place about what the expectations are for the Leisure Centre. Cllr. Harwood nominated Cllr. Hing for the position, but Cllr. Hing deferred and he in turn nominated Cllr. Dallow, who is himself a user of the facilities at the Centre. This was seconded by Cllr. Harwood - all in favour. No other nominations were received. **ACTION: The Clerk to write to Mr Mumford to advise of the Council's decision.**

- 104 13/14 **Chairman's Announcements**

Cllr. Mumford announced that the Tennis Club have been successful in securing a grant for £48,600.

- 105 13/14 **To receive report from County Councillor**

In the absence of County Cllr. Theodoulou, no report was available.

- 106 13/14 To receive report from District Councillor**
- **CDC budget** – Cllr. Wardle reported that CDC had under spent by £364k, mainly as a result of the performance from UBICO, the new waste collection contractors. It is likely that this money will be retained to as a buffer.
  - **Council Tax Support Scheme** – CDC had agreed to retain the existing scheme for last year. Consultation for next year will commence in Sept/Oct, but the recommendation is that there should be a 8.5% reduction in the Council Tax support, which would mean that those currently receiving Council Tax Support would have to contribute £126 which they don't currently do. Pensioners will not be affected by this. Cllr. Wardle said that FTC should respond to this when appropriate.
  - **Consultation on Draft Housing Allocation Scheme** – Cllr. Wardle said that he felt that FTC should respond to this document. **ACTION: Clerk to add this to the Agenda for the next Planning meeting.**
  - **Cabinet** – funding has been agreed to challenge the Secretary of State's decision regarding the Tetbury Planning Applications.
- 107 13/14 To receive reports from meetings/events attended**
- GAPTC – AGM – Cllrs Sanford and Harwood** – The report was circulated prior to the meeting. Cllr. Harwood spoke of three of the items from the meeting:-
- **Council Tax Support** – GAPTC will be pushing government to a figure agreed for next year by October, in order that precept setting can be dealt with in good time.
  - **Neighbourhood Plans** – Cllr. Harwood said that having a Neighbourhood Plan in place, would entitle the Council to 25% of the new Community Infrastructure Levy, when it comes into force next year as opposed to 15% without the Neighbourhood Plan
  - **Online banking** – much effort is being put into pushing to enable Councils to use online banking.
- ECT – Meeting with J. Stebbing – Cllrs Boulton & Sanford** – It was agreed to look at this together with Item 127.
- Glos Highways & Mr P Morris (Horcott) – Cllr Boulton** – Various options for trying to reduce the speed on Horcott Road close to Mr Morris' home were discussed, such as speed humps, rumble strips etc., however, the final conclusion was that speed humps would not be suitable along this stretch of road and that the best solution would be to investigate the possibility of using SID signs, which could be purchased as a mobile unit, thus allowing other areas to be monitored, if required. These signs flash up with the speed of the oncoming vehicle together with a smiley face.
- ACTION: This item to be added to the Agenda for the next Highways Committee meeting for further discussion.**
- 108 13/14 To consider invitations received**  
No comments received
- 109 13/14 To consider correspondence received (for information only)**  
No comments received

- 110 13/14 **To consider correspondence requiring a reply and agree response.**
- **CDC – Review of Housing Allocations Policy – consultation – e-mailed 15/7/13**  
See District Councillors report and Action.

#### FINANCE

- 111 13/14 **To receive the minutes of the Finance meeting held on the 16<sup>th</sup> July 2013**  
The minutes were received with no comment.
- 112 13/14 **To approve retrospectively cheque payments to end of previous month (July)**  
It was **RESOLVED** to approve retrospectively cheque payment to the end of July.  
Proposed Cllr Mumford, seconded Cllr Boulton – all in favour.
- 113 13/14 **To receive most recent income & expenditure figures**  
Cllr. Sanford noted that money has been set aside for re-painting the skate ramp and asked if this could be organised as the ramp needed some attention. **ACTION: Clerk to organise repaint of ramp.**
- 114 13/14 **To consider and agree to adopt Revised Financial Regulations**  
Cllr. Hing explained some of the revisions. It was **RESOLVED** to agree to adopt the revised Financial Regulations. Proposed Cllr Harwood, seconded Cllr Muir – all in favour.
- 115 13/14 **To consider and agree whether to allow the Preservation Society to retain funds given to them for the Tree project (£500), to start their fund raising efforts.**  
Cllr Harwood declared a personal interest in this item. It was **RESOLVED** to agree to allow the Preservation Society to retain funds given to them for the Tree Project.  
Proposed Cllr. Boulton, seconded Cllr. Sanford – 10 in favour, 2 abstentions
- 116 13/14 **To receive External Auditors Certificate and report for Audit 2012/13**  
The External Auditors Certificate and report were received with no comment.
- 117 13/14 **To agree payment to External Auditor (£480)**  
It was **RESOLVED** to pay the External Auditor. **ACTION: Clerk to make payment.**

#### FACILITIES

- 118 13/14 **To receive Minutes of Facilities meeting held on 6<sup>th</sup> August 2013**  
The Minutes were received with no comment
- 119 13/14 **To agree recommendation from the Facilities Committee to accept the lowest quote received for the supply and fitting of surfacing around the basketball net.**  
The Clerk said that she was still awaiting a third quote. It was **RESOLVED** to accept the recommendation from the Facilities Committee to accept the lowest quote.  
Proposed Cllr. Harwood, seconded Cllr. Boulton – all in favour.

#### PLANNING

- 120 13/14 **To receive Minutes of Planning meetings held on the 16<sup>th</sup> July and 6<sup>th</sup> August 2013**  
The Minutes of the Planning meetings were received with no comment.

**121 13/14 To consider and agree appointing a Planning Consultant for advice relating to prospective development proposals in Fairford.**

Cllr. Mumford and the Deputy Clerk have been researching suitable consultants, but some of the local companies have conflicting interests. We have however, received two quotes from companies based further afield. The Clerk has been in contact with one of these consultants and a Council for which they have recently prepared a representation and also a Neighbourhood Plan. Cllr. Mumford said that she would be happy to appoint this company, but Council agreed that a third quote should be obtained first. It was **RESOLVED** to agree, in principle, to appoint a Planning Consultant for advice relating to prospective developments, subject to receipt of a third quote. **ACTION: Clerk to obtain a third quote.**

**122 13/14 To consider and agree a date for a Public meeting relating to prospective developments in Fairford.**

It was **RESOLVED** to hold a Public meeting on the 22<sup>nd</sup> August 2013. Proposed Cllr. Dallow, seconded Cllr Willis – all in favour.

**123 13/14 To consider and agree to the production of a Neighbourhood Plan.**

Debate took place about producing a Neighbourhood Plan. Information has been obtained from other Councils and from consultants, specialising in this area. Some Cllrs. were not convinced of the benefits of this, considering the huge expense it would incur. Cllr. Harwood said that he had been in contact with GMTF, who may be able to assist. It was noted that some grant funding is available. The Clerk advised that following advice from a planning consultant, the Neighbourhood Plan could not be started until we have 'Designated the Area', which is done via CDC. It was **RESOLVED** to agree to commence work by exploring the production of a Neighbourhood Plan, and by 'Designating the Area' and sourcing grants only, at this stage. **ACTION: Clerk to contact CDC.**

**124 13/14 To receive revised wording for response to Country Park Visitors Centre application (for information only)**

The revised wording was received with no comment.

#### HIGHWAYS

**125 13/14 To receive Minutes of Highways meeting held on the 23<sup>rd</sup> July 2013.**

The Minutes of the Highways meeting was received with no comment.

**126 13/14 To discuss letters received from GCC relating to Parking Restrictions in the High Street and Market Place and agree response.**

See above.

**127 13/14 To consider and agree whether to advertise in local press and other media, tender request for the resurfacing work in the Car Park (please note, this is not a requirement in our Financial Regulations).**

Cllr. Boulton advised the Committee of the outcome of the meeting held with J. Stebbing of the ECT recently. He said that the ECT were happy with our proposals for the refurbishment of the car park. Cllrs. agreed that advertising the tender does not need to go to the national press, but it was suggested that CDC could help in advising us and that we should contact local companies. It was **RESOLVED** to advertise locally and to seek advice from CDC. Proposed Cllr. Wardle, seconded Cllr Harwood – all in favour. **ACTION: Clerk to contact CDC** and to obtain costs for advertising in the local press.

- 128 13/14 To consider and agree recommendation from the Highways Committee to purchase a shed for the storage of grit.**  
It was **RESOLVED** to agree recommendation from the Highways Committee to purchase a shed for the storage of grit. Proposed Cllr. Hing, seconded Cllr Muir – all in favour.
- 129 13/14 To consider and agree recommendation from Highways Committee to accept quote from Roy Jones for repairing the bus shelter on Milton Street (£180) and to purchase an oak lintel (£400).**  
Cllr. Boulton advised that as the bus shelter was in a Conservation Area, we are obliged, replace damaged parts like for like. It was **RESOLVED** to agree recommendation from the Highways Committee to accept the quote from Roy Jones to repair the bus shelter and to purchase an oak lintel. Proposed Cllr Wardle, seconded Cllr. Muir – 10 in favour, 2 abstentions. The Clerk advised that she was waiting to hear whether these repair costs would be covered by a grant. **ACTION: Clerk to contact Roy Jones and Cllr. Boulton to obtain the lintel.**

**OTHER MATTERS**

- 130 13/14 To consider and agree to suggest the name of a Councillor as a Director for the Leisure Centre.**  
**See above.**
- 131 13/14 Items the Chair considers urgent.**  
None
- 132 13/14 Date of next meeting – 10<sup>th</sup> September 2013**

.....Chairman

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