

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 8th OCTOBER 2013**

Present:	Cllr Mumford Cllr Cumpstey Cllr Harwood Cllr Muir	Cllr Sanford Cllr Boulton Cllr Hing Cllr Wardle	Cllr Winney Cllr Bowen Cllr Roberts
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In attendance: Vanessa Lawrence (Clerk), 3 members of the public, Megan Archer (Wilts & Glos Standard)

- 157 13/14 To note apologies for absence**
Apologies were received from Cllr Dallow
- 158 13/14 Declaration of Interest in items on the Agenda**
None received.
- 159 13/14 To approve the Minutes of the Full Council meeting held on the 10th September 2013.**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 10th September 2013 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Hing, 10 in favour, 1 abstention.
- 160 13/14 Matters arising**
- **Horcott Permissive Path – OK to sign after this meeting. Cllrs. walked the path to establish whether remedial work needs to be done to signage etc.** – The Clerk confirmed that the Lease for the Permissive Path can now be signed as Cllr. Boulton has walked the footpath to establish any works that need to be carried out. Hanson's are happy to allow the Council to sign the document after the deadline date.
 - **Payment to EA – Flood Alleviation work - £5000** – The Clerk confirmed that an invoice has been received for 1/3rd of the amount payable for flood alleviation works.
- 161 13/14 To agree to adjourn the meeting for Public Participation– (there is a 10 minute time limit)**
It was **RESOLVED** to adjourn the meeting for Public Participation. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

Mrs Jill Cutler spoke about a recent planning application for dwellings to the East of Fairford. She requested that more is done to encourage people to voice their objections, and that a Planning Consultant is appointed in order to best represent the Town.

County Cllr. Theodoulou arrived.

Mr Thoburn spoke about the same planning application with specific reference to the proposed entrance to this site.

Cllr Mumford confirmed that a holding letter has been sent to CDC by the Council.

162 13/14 To agree to reconvene the meeting following Public Participation

It was **RESOLVED** to reconvene the meeting following public participation. Proposed Cllr Harwood, seconded Cllr Hing - all in favour.

163 13/14 Chairman's Announcements

Cllr. Mumford announced that a meeting has now been arranged, to be chaired by County Cllr. Theodoulou, by Coln Park regarding the footpaths. This is to be held at Lechlade Memorial Hall on 15th October 2013 at 7.00pm.

164 13/14 To receive report from County Councillor

- County Cllr Theodoulou advised the Council that villages in the area are expressing concerns about the quantity of developers bombarding Fairford with applications to build new homes. He said that he felt that there would be a lot of support for the Towns concerns from these towns and villages.
- C. Cllr. Theodoulou confirmed that he would be chairing the meeting on the 15th October, arranged by Coln Park.
- Grants – There is still some grant money available for youth related schemes from both himself and District Cllr. Wardle. There is also some funding available for highways projects.
- Budgets for next year are being prepared and he advised that currently there would seem to be an overspend of £4 million as a result of expenditure primarily for elderly care. He also stated that there would be increased pressure on funding for vulnerable young people.

165 13/14 To receive report from District Councillor

- **Audit & Scrutiny Committee meeting** - held a meeting with Thames Water. Issues relating to flooding & sewage were discussed, but this focussed on Cirencester. Following the meeting Cllr. Wardle was able to re-submit some of his questions regarding Fairford and he is currently awaiting a reply.
- **Lechlade Neighbourhood Designation** - This has now been approved.
- **Parking Charges Review** – this has been referred to Cabinet
- **Scrap metal collection** – This has been taken on by CDC. All door-to-door collectors now have to be registered and offering cash for scrap metal is not permitted.
- **Electoral Register** – forms should have been received by householders. Anyone not in receipt of this should contact CDC or Cllr Wardle.
- **Town & Parish meetings** – The next T & P meeting will be held in the Council Chamber at CDC on the 11th November at 7pm.

166 13/14 To receive reports from meetings/events attended

- **GMTF Networking meeting (26th September) – Cllr Hing** – Cllr Hing's report was circulated prior to the meeting. He said that the meeting was very interesting and informative.
- **FCC Management Meeting – 2nd October – Cllr Hing** – Cllr Hing reported that the budget had been settled for next year and that some cost centres had been moved. He said that due to the problems experienced recently with the Alarm system, work was required to correct this. A pest controller is required to remove a mouse which has taken up residence in the Centre. The budget will be reviewed at the Town Council finance meeting, and recommendations made for the approval of Full Council.
- **Tourism meeting – 2nd October – Cllr Harwood** – This report was circulated prior to the meeting. Cllr Harwood said that the turnout had been disappointing but acknowledged apologies omitted from the notes circulated. He said that a questionnaire is being prepared, which would be distributed to visitors. Cllr Dallow is liaising with The Bull Hotel with a view to producing an action plan. The next meeting will be held on the 6th November.
- **Horizon 2016 meeting 3rd October – Cllr Cumpstey** – The first meeting was held last Thursday. Those present included Mr & Mrs Cutler (Courtbrook and Margaret Bishop. Discussion took place regarding the current format and it was agreed to consider writing it in our own words. It was suggested that it would be good to see what a good town plan look like and perhaps to ask Ashburn Planning to give us a view on the current Horizons document and what is needed to achieve the aims in relation to planning applications. It was stressed that time is the constraint and that any document produced needs to be available by Easter. The Planning Committee needs to look at this further. The monitoring forms for each Committee need to be completed to be able to assess current progress with projects . **ACTION: Committees to complete Horizon 2016 monitoring forms.**
- **Tree meeting - Cllr Roberts** – Cllr Roberts attended a Tree meeting recently. She explained because Fairford Tree Preservation Trust had been unsuccessful in obtaining a grant, they are endeavouring to raise funds by asking people to sponsor a tree - £45 would secure a tree and includes protection and aftercare. They plan to start planting next month in the Walnut Tree Field with the 2nd phase in March 2014. Some Walnut Trees are planned in consultation with the Ernest Cook Trust. Other trees will be planted to create shade.

It was RESOLVED to bring forward Item 175, for the benefit of members of the public still present. Proposed Cllr Wardle, seconded Cllr Boulton – all in favour.

175 13/14 To agree to engage Ashburn Planning Consultants to prepare a response to planning application from Kensington & Edinburgh Estates at a cost of £800 plus expenses and VAT.

Debate took place regarding the cost and it was confirmed that payment would be as per previous representation for the Gladman application (£800 + expenses). Some Cllrs. expressed concerns regarding the increasing costs, especially with the ever increasing amount of planning applications for new developments for Fairford. Some Cllrs. felt that there may not be a need to keep repeating this exercise with future possible applications as the Council could use the current representations as

templates. With regards to this particular item, Cllr Hing said that by appointing an expert who is familiar with the law and current legislation, they would be better able to couch objections than if we tried to do this ourselves, but that for future developments this might not be required as we would have learnt a lot from what is produced now.

County Cllr. Theodoulou left the meeting.

It was **RESOLVED** to engage Ashburn Planning Consultants to prepare a response to the Kensington & Edinburgh Estates recent planning application. Proposed Cllr Harwood, seconded Cllr Muir – 9 in favour, 2 abstentions.

167 13/14 To consider invitations received

Cllr Harwood said that he will attend the Town & Parish meeting at CDC on the 11th November. Cllr Wardle said that he would be attending in his capacity as District Cllr.

168 13/14 To consider correspondence received (for information only)

Correspondence received with no comment

169 13/14 To consider correspondence requiring a reply and agree response.

- **Electoral Review of Cotswold** – Debate took place regarding this matter and the Clerk was asked circulate the previous reply sent, for comment. It was also agreed that before replying this matter needs to be discussed further and an extra-ordinary meeting will be arranged for the 29th October at 7.00pm. **ACTION: Clerk to circulate previous reply and to book the Barker Room for a meeting on the 29th October.** This matter to be deferred to the next Full Council meeting.

FINANCE

170 13/14 To approve retrospectively cheque payments to end of previous month (September).

It was **RESOLVED** to approve retrospectively, cheque payment to the end of September. Proposed Cllr. Hing, seconded Cllr Wardle – all in favour.

171 13/14 To receive most recent income & expenditure figures

Cllrs asked the Clerk why we have not paid anything for burials. The Clerk advised that the gravedigger has not billed us for some time. The Clerk was asked to chase this up. However an invoice has now been received from Farmor's for grasscutting. **ACTION: Clerk to contact A. Slade to request an invoice.**

FACILITIES

172 13/14 To receive Minutes of Facilities meeting held on 1st October 2013

Cllr Wardle asked that the minutes be amended to show that he arrived late to the meeting and had advised of this in advance. **ACTION: Clerk to amend the minutes.**

173 13/14 To receive report on Youth Clubs – Cllr. Wardle

Cllr Wardle gave a brief report regarding the Youth clubs. He said that the Monday night group was running successfully, with approx. 15-16 young people attending. The Wednesday night club, run for the older youths, is proving to be slightly more problematic and since re-opening after the summer break, attendance has been very poor. The older youths have influenced some of the younger ones so that even they are not attending. One suggestion is that Young Gloucestershire obtain feedback, from the young people to seek their views on what they want from a youth club, possibly by taking their van to Farmor's at the end of school. Cllr Wardle to report back to Full Council in December/January. **ACTION: Cllr Wardle**

PLANNING**174 13/14 To receive Minutes of Planning meetings held on the 17th September & 1st October 2013**

The minutes of the Planning meetings were received with no comment.

175 13/14 To agree to engage Ashburn Planning Consultants to prepare a response to planning application from Kensington & Edinburgh Estates at a cost of £800 plus expenses and VAT.

See above.

176 13/14 Update regarding affordable houses – following meeting with Jephsons (Bloor Homes) 1st October 2013

Notes from this meeting were circulated to Cllrs.

Patrick Reilly, (Jephsons), has been asked for marketing information and details of levels of social and affordable rents. Debate took place regarding shared ownership and social/affordable housing. Cllr Wardle said that the public need to be aware that if they are interested in social/affordable houses, they need to ensure that they put their names down on the housing register. It was agreed that a short paragraph should be included into the next Ripples magazine to advertise this. **ACTION: Clerk to include a paragraph into Ripples for November.**

HIGHWAYS**177 13/14 To receive Minutes of Highways meeting held on the 24th September 2013.**

The Clerk was asked about Item H059 – cycling near Dilly's Bridge. The Clerk advised that Mike Barton – Glos . PROW has been contacted regarding supplying **NO CYCLING** signs and a reply is awaited.

OTHER MATTERS**178 13/14 Items the Chair considers urgent.**

Cllr Mumford asked the Council for their opinions on an advisory poster produced by the Clerks, to advertise the Councillor Vacancy. After some debate it was agreed the the Lord Kitchener – Your Town Needs you poster would more appropriate in attracting people's attention. **ACTION: Clerk to produce the posters and to distribute these around the town.**

Following discussion it was agreed to send a card to Frank & Cheryl Bannister who are leaving Park Close Stores at the end of October. **ACTION: Clerk to arrange a card with suitable insert.** Cllr Mumford reminded councillors of the Remembrance Day Service on 10th November.

179 13/14 To agree this year's office closure for Christmas/ New Year .
It was **RESOLVED** to close the office for the Christmas period from the 23rd December 2013 – 1st January 2014 inclusive. The Clerk would ensure that messages are picked up daily. **ACTION: Clerk to advertise office closure for Christmas and contact details for this period.**

180 13/14 Date of next meeting – 12th November 2013

.....Chairman

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