

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 12th November 2013**

Present: Cllr Sanford Cllr Hing Cllr Roberts Cllr Bowen
 Cllr Boulton Cllr Cumpstey Cllr Dallow Cllr Harwood
 Cllr Muir Cllr Wardle (part)

Absent: Cllr Winney

In attendance: Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk), Megan Archer (Wilts & Glos Standard)

184 13/14 To note apologies for absence

Apologies were received from Cllr Mumford.

185 13/14 Declaration of Interest in items on the Agenda

None received

186 13/14 To approve the Minutes of the Full Council meeting held on the 8th October 2013 and the Minutes of the Extra-ordinary meeting of the Full Council held on the 29th October 2013.

It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 8th October 2013 as a true and accurate record of the proceedings. Proposed Cllr Harwood, seconded Cllr Bowen – 8 in favour 1 abstention

It was **RESOLVED** to approve the Minutes of the Extra-ordinary Full Council meeting held on the 29th October 2013 as a true and accurate record of the proceedings. Proposed Cllr Dallow, seconded Cllr Harwood – 5 in favour, 4 abstentions.

187 13/14 Matters arising

Cllr Hing asked if an article regarding affordable housing had been placed in the Ripples magazine in November. The Clerk confirmed that this was put in. Cllr Hing also wanted to know if we had received any 'No Cycling' signs from Glos. Public Rights of Way. The Clerk confirmed that signs had been received, but that they were very small. Cllr Hing said that these should be affixed to posts near to Dilly's Bridge.

ACTION: Clerk to arrange to fix the signs where possible near to Dilly's Bridge.

No members of the public were present. There was therefore no requirement to adjourn or reconvene.

188 13/14 To agree to adjourn the meeting for Public Participation– (there is a 10 minute time limit)

Not applicable

- 189 13/14 **To agree to reconvene the meeting following Public Participation**
Not applicable
- 190 13/14 **Chairman's Announcements**
None
- 191 13/14 **To receive report from County Councillor**
No report received in County Cllr Theodoulou' absence.
- 192 13/14 **To receive report from District Councillor**
 - New CDC website, which it is hoped will be easier to use. A survey is available for comments from the public about the site.
 - Senior management team at District – it is proposed to reduce the number of senior managers – 4 down to 3 directors in 7 to 12 service heads, these are shared with W. Oxon District Council. The anticipated savings are estimated to be between £300k in 2014 to £1.2 million in 2019. Planning is not a shared division.
 - Car Parks – From Friday this week car parking charges can be paid for via your mobile phone.
 - Local Plan – Within the local plan there has to be provision for Gypsy/Travellers sites. 26 pitches are required by 2031. A pitch is deemed to be a site which will accommodate a family with no more than two mobile homes. If sites cannot be found the Local Plan will be rejected. Local Councils are being asked to look at where sites could be provided and feed this back. **ACTION: Planning Committee to look at possible traveller sites in the area.**
- 193 13/14 **To receive reports from meetings/events attended**
 - **Planning Sub-Committee meeting 30th October 2013 – e-mailed minutes – Cllr Cumpstey** – Minutes had been circulated prior to the meeting. Cllr Cumpstey gave a brief overview of the discussion that took place regarding the possible formation of a Town Plan/Neighbourhood Plan.
 - **Tourism meeting 6th November 2013 – e-mailed minutes – Cllr Harwood** – Cllr Harwood gave brief overview of the discussion that took place at this meeting. He said that Glos. First are in the process of doing a study of Tourism in Gloucestershire and that he has contacted them and is awaiting a reply to his request to meet with one of their representatives to seek advice. He said that whilst some members of the sub-committee were of the opinion that someone needs to be employed to move this forward, other members were of the opinion that a questionnaire needs to be sent out to seek views from the public as to exactly what it is they would like to see in the Town in order for them to visit. Cllr Dallow is prepared to compile a questionnaire. The next meeting will take place in January 2014. Cllr Hing said that he remained to be convinced that Fairford is a tourist destination. He said that he was behind any plans to support businesses, but that Fairford was really not geared up as a tourist town. Cllr Roberts disagreed, whilst she understood his concerns, and said that she felt that Fairford would grow, if the town was made more attractive to visitors, which would encourage businesses to the town.

Cllr Wardle arrived.

- Footpath network consultation 15th October 2013 – Cllr Sanford – Cllr Sanford reported that the meeting was dominated by discussions relating to the footpath round the old Bowmoor lake.

-FCC Trustees meeting – Cllr Sanford - Cllr Sanford reported that everything was on target. Room rates have been increased by 5% approx. Toilets will be redecorated early in 2014. The fire alarm system which has been experiencing zoning issues will be repaired in due course. The bill for the alarm system will be split 60/40. The report will be sent out to Councillors.

194 13/14 To consider invitations received

Invitations were received with no comment.

195 13/14 To consider correspondence received (for information only)

Correspondence was received with no comment

196 13/14 To consider correspondence requiring a reply and agree response.

- **CDC – Review of Section 157 of the Housing Act 1985 – Public consultation – e-mailed 9/1013**

This has been delegated to the Planning Committee.

FINANCE

197 13/14 To receive Minutes from the Finance meeting 15th October 2013

The minutes were received with no comment

198 13/14 To approve retrospectively cheque payments to end of previous month (October)

It was **RESOLVED** to approve retrospectively cheque payment to the end of previous months (October). Proposed Cllr Boulton, seconded Cllr Hing – 7 in favour, 2 abstentions.

199 13/14 To receive most recent income & expenditure figures

The Clerk said that these figures would be looked in detail at the Finance meeting to be held on the 19th November. The figures were received with no comment.

FACILITIES

200 13/14 To receive Minutes of Facilities meeting held on 5th November 2013

This item to be deferred to next month's meeting as the minutes had not been received by Councillors.

201 13/14 To consider and agree details for help at Festive Market.

Councillors were asked for help on the 6th December. Cllr Hing, Sanford, Bowen, Harwood and Boulton volunteered to help on the day.

PLANNING

202 13/14 To receive Minutes of Planning meetings held on the 15th October and 5th November 2013.

The minutes of the Planning meetings held on the 15th October and 5th November were received with no comment.

203 13/14 To consider and agree recommendation from Planning Committee to develop a Community Plan.

It was **RESOLVED** to agree recommendation from the Planning Committee Planning Committee that Fairford Town Council should develop a Community Plan as a matter of some urgency with a view to having the plan completed before the end of April 2014. The Community Plan will take as its starting point the current Horizon 2016 document and will update the background information and actions. It should be written with a view to the subsequent development of a Town/Neighbourhood Plan. The Community Plan will not be constrained by the timetable of the Town/Neighbourhood Plan process but sufficient consultation is envisaged to ensure the Plan can be seen to have the support of the community. Proposed Cllr Cumpstey, seconded Cllr Boulton – 8 in favour, 1 abstention. **ACTION: Planning sub-committee to take this forward. Clerk to add financial details to Agenda for next Finance meeting for consideration and agreement.**

204 13/14 To consider and agree submission to CDC, prepared by Ashburn Planning Consultants regarding Kensington & Edinburgh planning application.

The clerk said that all the corrections has been made to the document. It was felt that mention of access should be made on Page 3, para 14. **ACTION: Clerk to contact Ashburn with comments.** It was **RESOLVED** to agree submission to CDC, subject to the changes to Page 3, para 14. Proposed Cllr Cumpstey, seconded Cllr Boulton – 8 in favour, 1 abstention

205 13/14 To consider and agree response to Bloor Homes regarding bus shelters near the development.

Some Cllrs have been to look at the area, were bus shelters are proposed. It was agreed that there is not sufficient room for a stone build shelter on the housing side. Discussion took place regarding the type of bus shelter and what would be best as FTC would have to take on the responsibility for maintenance of any shelter built. It was suggested that we need to look at possible alternative designs. Following discussion it was **RESOLVED** to agree in principle to bus shelters being built and to maintaining these shelters, but that more details are required as to the type of bus shelter that could be built. Proposed Cllr Wardle, seconded Cllr Harwood – 8 in favour, 1 abstention. The Clerk was asked to contact GCC to ask for a site visit/meeting to discuss this further. **ACTION: Clerk to contact GCC.**

206 13/14 Update on discussion with Mr. Dyke regarding proposed development near Saxon Way, Fairford.

Cllr Cumpstey updated the Council regarding the discussion held on Tuesday 5th November with Mr. Dyke. He said that nothing had changed apart from the fact that they were now making an Outline application and not a Full application in order to get the application in as soon as possible. They are arranging a mail drop in Fairford with details of their plans.

207 13/14 To consider and agree wording for statement to CDC regarding the Gladman application.

Discussion took place regarding the wording that Cllr Wardle would be using to represent FTC. Some amendments were made. It was **RESOLVED** to agree wording for statement to CDC regarding the Gladman application, as amended. Proposed Cllr Boulton, seconded Cllr Dallow – All in favour.

HIGHWAYS

208 13/14 To receive Minutes of Highways meeting held on the 22nd October 2013.

Cllr Hing asked if a Salt Spreader had been purchased and it was confirmed that only one had been ordered. The minutes were received with no further comment.

OTHER MATTERS

209 13/14 To consider request from Cllr Harwood regarding the possibility of establishing a Farmers Market.

Following debate, it was agreed that this is worth investigating further. Cllr Cumpstey said that he would look into the details and advise. **ACTION: Cllr Cumpstey to investigate this further.**

210 13/14 Items the Chair considers urgent.

None

212 13/14 Date of next meeting – 10th December 2013

.....Chairman

.....2013
