

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 10th December 2013**

Present:	Cllr Mumford Cllr Boulton Cllr Fenby Cllr Cumpstey	Cllr Sanford Cllr Harwood Cllr Wardle Cllr Winney	Cllr Bowen Cllr Hing Cllr Muir Cllr Dallow
-----------------	---	--	---

In attendance: Vanessa Lawrence (Clerk), Megan Archer (Wilts & Glos Standard), County Cllr. Theodoulou (part)

- 213 13/14 To note apologies for absence**
Apologies were received from Cllr Roberts
- 214 13/14 Declaration of Interest in items on the Agenda**
None
- 215 13/14 To approve the Minutes of the Full Council meeting held on the 12th November 2013**
It was **RESOLVED** to approve the Minutes of the 12th November as a true and accurate record of the proceedings. Proposed Cllr Harwood, seconded Cllr Cumpstey – 10 in favour, 2 abstentions.

Cllr Mumford welcomed the new Cllr. – Barry Fenby.
- 216 13/14 To accept the Declaration of Acceptance of Office from Mr. Barry Fenby.**
It was **RESOLVED** to accept Cllr Fenby's Declaration of Acceptance of Office. All in favour. Cllr Fenby signed the form.
- 217 13/14 To consider and agree any changes to Committee's structure following election of new Councillor.**
It was **RESOLVED** that no changes would be made at the present time. Cllr Fenby confirmed that he would be happy to sit on the Facilities Committee to fill the vacancy. The Committees would be reviewed in 2014. Proposed Cllr Harwood, seconded Cllr Dallow – all in favour.
- 218 13/14 Matters arising**
Travellers sites - Enquiries made with CDC for exact requirements
The Clerk confirmed that she had been in touch with GCC regarding the requirements for setting up suitable sites for travellers and that this information had been circulated.

Cllr Theodolou arrived

It was agreed that this should be looked at further by the Planning Committee.
ACTION: Clerk to add this item to the Agenda for the Planning meeting in January 2014.

As there were no members of the public present there was no requirement for the following two items.

- 219 13/14 **To agree to adjourn the meeting for Public Participation– (there is a 10 minute time limit)**
Not required.
- 220 13/14 **To agree to reconvene the meeting following Public Participation**
Not required
- 221 13/14 **Chairman’s Announcements**
Cllr Mumford thanked all those that helped with the hanging of the Christmas Lights and the arrangements for the Festive Market.
- 222 13/14 **To receive report from County Councillor**
- **Budget** – Cllr Theodoulou reported that the budget announcement would be made on the 11th December and details are available on the website.
He stated that the Government had reduced funding by £7million and that there would need to be a saving of £22million . The largest claim on funding is as follows:
Adult Care - £150 million
Childrens care - £95 million
Infrastructure - £50 million +
-**Council Tax** – No increase from County Council
- **Allowances to members** - for Roads/Highways increased from £10k to £20k.
for health promotion - £50k
for youth development - £5k. This is on top of money allocated to CDC.
-S106 – There is to be a review of S.106 agreements. A consultation document will be going out in the first half of 2014.
- Questions were put to County Cllr. Theodoulou regarding :
- Funding for schools** - Cllr Theodolou reported that this would not be changed, but that funding covers fewer schools now as many are academies.
 - Policing** – Cllr Theodoulou reported that GCC had no views on the recent letter from Martin Surl (PCC) regarding the Police precept.
- 223 13/14 **To receive report from District Councillor**
- **CAB** – Cllr Wardle reported that the CAB in Cirencester is not now going to close, but would continue under the control of the Stroud area and that CDC would be partially funding this.
-**Budget** – The consultation for the budget is available online on the CDC website and would open until 10th January. He reported that it would be worth looking at this in a day or two as some changes are being made to some of the facts and figures.
-**Visitor Guide** – This is available for download from the website. Fairford is mentioned.
-**Audit & Scrutiny Committee**

-**Local Plan** - Cllrs Wardle and Theodoulou have requested a review on progress relating to the production of the Local Plan i.e. an update as to when it will be available and why it has taken so long for this to be produced.

- **Road Safety** – The District has the highest death rate per 1000. Mr G Handley of GCC has been asked to look at how this situation can be improved.

- **Gladman (development)** – the recent application from Gladman has been rejected unanimously. Cllr Wardle has spoken to the Planning Officer and indications are that an appeal will be lodged and that discussions are underway to determine when this might take place, but in all likelihood it would be sometime between February and April 2014.

224 13/14 To receive reports from meetings/events attended

FLBC meeting – 28th November – Cllr Mumford - Cllr Mumford reported that she and 4 other Cllrs attended this meeting. Cllr Harwood spoke about Tourism and Cllr Cumpstey about progress with the Community Plan. Cllr Mumford reported that FLBC were very keen to maintain a good relationship with FTC and had suggested that a stronger bond with Farmors School, possibly including a Youth Council, should be encouraged. They suggested that the Welcome Pack produced by the FTC should be given to both Bloor and Linden Homes for distribution to newcomers to Fairford.

ACTION: Clerk to produce copies of the Welcome Pack.

CWP meeting – Cllr Sanford - e-mailed - Cllr Sanford circulated her notes prior to this meeting.

GAPTC meeting – 3rd December – Cllr Harwood - Cllr Harwood reported that a long debate took place relating to the increase in the subscription fees for 2014 and that NALC have been empowered to act as arbiter in any dispute relating to rates disputes.

225 13/14 To consider invitations received

- **Local Plan event 12th December - CDC**

- The Clerk explained that this event which concerns the Water Park, had been put onto the agenda to highlight it as the event was imminent. It was agreed to comment to CDC on the difficulty of a date so close to Christmas. It was agreed that the meeting on the 18th January, regarding community engagement should be discussed further at the next Planning meeting. Mr Malcolm Cutler had informed Cllr Mumford that he would be willing to attend this meeting.

226 13/14 To consider correspondence received (for information only)

Letter from PCC (Martin Surl). Following debate it was agreed that a letter should be drafted, expressing the Council's concerns relating to the lack of police presence in Fairford and that the Council is not disposed to accept any increase in the Police precept. **ACTION: Clerk to draft a letter and circulate to Cllrs.** It was also agreed that the letter from the PCC should be posted on the website to enable individual members of the public to reply. **ACTION: Clerk to post correspondence on the website.**

- 227 13/14 To consider correspondence requiring a reply and agree response.
CDC – Budget Plans – e-mailed 19/11/13**

It was agreed that this document should be posted on the website to enable individuals to reply should they wish to do so. **ACTION: Clerk to post correspondence on the website.**

FINANCE

- 228 13/14 To receive Minutes from the Finance meeting 19th November 2013**

The minutes were received and comments were made regarding the budget. The chair directed these comments to item 233 below.

- 229 13/14 To approve retrospectively cheque payments to end of previous month (November)**

It was **RESOLVED** to approve retrospectively cheque payments to end of previous month (November) subject to clerk checking that no duplication was made relating to DDR payment for Car Park Rates. All in favour – **POST MEETING NOTE: The Clerk can confirm that the error related to an input error, but that this item has not been deducted twice.**

- 230 13/14 To receive most recent income & expenditure figures**

The income & expenditure figures were received with no comment.

- 231 13/14 To agree donation to Royal British Legion for Remembrance Sunday**

It was **RESOLVED** to make a donation for Remembrance Sunday of £50. Proposed Cllr Harwood, seconded Cllr Muir – all in favour. **ACTION: Clerk to raise a cheque.**

- 232 13/14 To consider and agree renewal SLCC membership £165**

It was **RESOLVED** to agree renewal of SLCC membership. Proposed Cllr Hing, seconded Cllr Dallow - all in favour

- 233 13/14 To consider and agree recommendation from Finance Committee for budget figures for 2014/15**

Debate took place, with special note being taken of the budget recommendations for the Facilities Committee. Cllr Wardle explained that if any Committee wished to increase amounts allocated for any projects a suitable explanation of how this money is to be spent would help the Finance Committee to determine whether an increase is realistic and justified. All cases should be properly argued. He explained a little about the Precept setting procedure and reported on the information recently received regarding this, from CDC. Cllr Harwood asked that Finance consider allocating funds for Tourism. Cllr Wardle said that the budget did not need to be agreed now and that further consideration would be given to revisions to the figures at the next Finance meeting in December with recommendations being made for the January Full Council meeting. It was **RESOLVED** to further review the recommendations. Proposed Cllr Boulton, seconded Cllr Sanford – 10 in favour, 1 abstention. **ACTION: Clerk to add this item to the Agenda for the next Finance meeting in December and Full Council meeting in January 2014.**

234 13/14 To consider and agree contribution to Retained Fire Crew for their work installing the Christmas Lights.

Debate took place regarding the role of the Retained Fire Crew in installing the Christmas Lights each year and in particular their help this year with the installation of extra lights around the Town. Cllr Boulton felt that we do not recognise their work sufficiently and asked that a contribution of £250 is made to the Fire Service. Proposed Cllr Dallow, seconded Cllr Bowen – 10 in favour, 1 abstention. **ACTION: Clerk to raise a cheque**

235 13/14 To discuss and agree areas of responsibility for Committees with regard to items listed under Projects

Cllr Harwood had already raised this matter at Item 233 above. Cllr Wardle explained that all Projects, whilst separated on the financial sheets, were controlled by the relevant Committees.

FACILITIES

236 13/14 To receive Minutes of Facilities meeting held 5th November and 3rd December 2013

Cllr Hing commented on item FC79 in that FEAG should not be allocated to the Facilities Committee but should be a standalone item. **ACTION: Clerk to move this item on the financial sheets.**

237 13/14 To consider and agree request from Facilities Committee to set up the Tourism Group as a sub-committee of the Facilities Committee.

It was **RESOLVED** to set up the Tourism group as a sub-committee of the Facilities Committee. Proposed Cllr Muir, seconded Cllr Dallow – 10 in favour, 1 abstention.

PLANNING

238 13/14 To receive Minutes of Planning meetings held on the 19th November and 3rd December 2013.

The minutes of the Planning meetings held on the 19th November and 3rd December were received with no comment.

239 13/14 Update on progress with Community Plan

Minutes from the last meeting had been circulated prior to this meeting. Cllr Cumpstey reported that progress had been made and that a draft of the proposed document, when complete, would be circulated accordingly. He said that there is some question as to the exact involvement of Ashburn Planning in this process and felt that they should be used as and when and not on a regular basis. He felt that the document could be written by the Council in the main. The Council to cover the cost of producing a questionnaire, which may be produced in conjunction with Rob Megson of Ashburn Planning, for which he would charge £360 +disbursements. All financial requirements for this project should be agreed at the next Full Council meeting in January. **ACTION: Clerk to add this item to the Agenda for the next Full Council meeting in January 2014.**

240 13/14 To consider and agree recommendation from Planning Committee to maintain position regarding K & E planning application.

Cllr Mumford reported on the meeting held recently with K & E Estates, regarding their planning application and on the discussions at the Planning meeting held following the K & E meeting. The Planning Committee agreed that the Council's position on this application should remain unaltered, i.e. to object to the application. Following debate it was **RESOLVED** to agree the recommendation from the Planning Committee to maintain its position regarding K & E planning application and that a letter is sent to K & E to advise. Proposed Cllr Hing, seconded Cllr Harwood – 10 in favour 1 abstention.

HIGHWAYS

241 13/14 To receive Minutes of Highways meeting held on the 26th November 2013.

The minutes of the Highways committee were received with no comment.

242 13/14 Update on parking consultation

Following debate at the last Highways meeting, Cllr Mumford was prepared to fund the cost of producing and distributing a flyer to all residents. Cllr Mumford declared a pecuniary interest and left the room, in order for Cllrs to debate this further.

Cllr Sanford as deputy took the Chair. Cllrs felt that it would not be appropriate for Cllr Mumford to fund this herself. It was **RESOLVED** that any money received from Cllr Mumford, should be reimbursed and that the Council should pay for this.

Proposed Cllr Dallow, seconded Cllr Cumpstey – 10 in favour, 1 abstention. **POST MEETING NOTE: The Clerk advised that the cheque from Cllr Mumford had not been banked yet and therefore would be returned.**

243 13/14 To consider and agree recommendation from Highways Committee to install bus stop as opposed to bus shelter at Bloor Homes site.

Councillors met with Bruce Simmonds, Gloucestershire County Council, on Monday 25th November to discuss the planning conditions around the provision of bus shelters as part of the current developments in Fairford. As a result of the meeting the Highways Committee's recommendation to Full Council is that:

- The bus shelter on the South side of the A417, associated footpath, road widening & pedestrian crossing are removed.
- The bus shelter on the North side (development side) of the A417 is replaced with a solar powered bus stop.
- Street lighting is introduced along the proposed footpath/cycleway running along the A417 on the development side.

It was **RESOLVED** to agree the recommendation from the Highways Committee, proposed Cllr Cumpstey, seconded Cllr Harwood – 10 in favour, 1 abstention.

OTHER MATTERS

244 13/14 Update on establishing a farmers market – Cllr Cumpstey

Cllr Cumpstey reported that Fairford would be considered by the Farmers Market organisation and that a Saturday would be a good day to hold this event. It was suggested that this might be a project that could be overseen by the Facilities Committee's Tourism group. Concern was expressed about the possible impact on existing traders. It was agreed to add this item to the Agenda for the next Facilities meeting. **ACTION: Clerk to add this item to the Agenda for the next Facilities meeting in January and Cllr Cumpstey to forward details to the Clerk.**

- 245 13/14 **To consider request from pupils at Farmors regarding voluntary work and the possible formation of a youth council.**
It was agreed that this item needs to be considered further by the Facilities and Highways Committee's jointly. **ACTION: Clerk to add this item to the Agenda for both the Facilities and Highways Committees and to contact Farmors School.**

- 246 13/14 **Items the Chair considers urgent.**
None

- 247 13/14 **Date of next meeting – 14th January 2014**

.....Chairman

.....2013