

**MINUTES of the FULL COUNCIL MEETING
HELD ON TUESDAY 14th January 2014**

Present:

Cllr Mumford	Cllr Sanford	Cllr Bowen
Cllr Harwood	Cllr Hing	Cllr Cumpstey
Cllr Muir	Cllr Dallow	Cllr Fenby

In attendance: Vanessa Lawrence (Clerk), Mr Finney, Megan Archer (Wilts & Glos Standard), County Cllr Theodoulou (part)

- 248 13/14 To note apologies for absence**
Apologies were received from: Cllrs. Roberts, Boulton, Winney and Wardle
- 249 13/14 Declaration of Interest in items on the Agenda**
None
- 250 13/14 To approve the Minutes of the Full Council meeting held on the 10th December 2014**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 10th December 2013 as a true and accurate record of the proceedings. Proposed Cllr Dallow, seconded Cllr Harwood – all in favour.
- 251 13/14 Matters arising**
-Welcome Pack – Updated packs have been printed and distributed to Bloor Homes. Linden Homes will receive copies when their office is open towards the end of January.
- 252 13/14 To agree to adjourn the meeting for Public Participation– (there is a 10 minute time limit)**
It was **RESOLVED** to adjourn the meeting for Public Participation. Proposed Cllr Sanford, seconded Cllr Hing – all in favour.
- Mr. Finney advised the Council of some trees that have come down near Lake 104 and are obstructing footpaths. **ACTION: Clerk to contact PROW with this information.** Mr Finney asked that if permission is granted for further development, could kerbs be installed to prevent heavy lorries from mounting the verges.
- 253 13/14 To agree to reconvene the meeting following Public Participation**
It was **RESOLVED** reconvene the meeting following Public Participation.
- 254 13/14 Chairman’s Announcements**
The Chair said that she had no announcements, but would be raising some matters under Urgent items.

In the absence of County Cllr. Theodoulou it was agreed to take the following two items later in the meeting. All in favour.

255 13/14 To receive report from County Councillor
See below

256 13/14 To receive report from District Councillor
See below

257 13/14 To receive reports from meetings/events attended
Tourism Meeting – 8th January 2014 – The minutes from this meeting had been circulated to the Council prior to the meeting. The group has decided to be independent rather than a sub-committee of the Council. Cllr Harwood asked the Council to consider the Group's request to become members of 'Cotswold Tourism' at a cost of £125. He explained that this could be taken out as a group i.e. that the group would be able to represent other organisations in the Town interested in promoting Tourism.

County Cllr Theodoulou arrived.

Cllr Harwood said that the Group needed help with administration i.e. someone to take notes. Cllr Hing said that this group needed to be run in a similar fashion to FEAG (Fairford Emergency Action Group), where they were self sufficient as it was not fair to load extra work onto the Clerks. It was agreed that the matter of funding for this group and the request for £125 should be considered at the next Finance Meeting in January. **ACTION: Clerk to add this item to the Agenda of the next Finance Meeting.**

Cllr Bowen left the room

FCC Trustees Meeting - Cllr Sanford reported as follows:

- Finances are on track with expected business in the region of £22k bookings having been taken so far.
- The Trustees are considering an increase in the rents, of 5%, which may come into force in September. This is to be discussed further.
- Flooding in the Cellar was discussed
- A grant of £5k has been received to help with servicing of boilers and installation of double glazing

Cllr Bowen returned

- 60 chairs require re-upholstering
- Eric Graham has had his staff appraisal
- Christmas Dinner 2013 – This was attended by 22 residents in Fairford and was a great success.
- Youth activity – The Trustees require information as to the current situation with youth club activities, with particular reference to room rental. It was suggested that this should be looked at by FCC Management Committee.
- The flooring in the Heritage Room is being looked at with a view to replacement.
- Entry into the Centre – It was suggested that this matter should be discussed by the Management Committee .

255 13/14 To receive report from County Councillor

County Cllr Theodolou reported as follows:

- Flooding – flooding issues are predominant at the present time.
- An Environment and Communities Scrutiny Review Committee meeting is being held at Shire Hall, Gloucester tomorrow at 1.30pm . Presentations from Thames Water, the E.A, Glos. Highways and any other agencies concerned with flooding will be received. There have been many problems experienced relating to sewage as a result of the floods and Cllr Theodoulou will be speaking about this. Cllr Hing has submitted some questions.

256 13/14 To receive report from District Councillor

Cllr Theodoulou gave a brief report in District Cllr Wardle's absence.

- Planning applications – Cllr Theodoulou confirmed that recent applications for developments in Fairford have been opposed by both himself and District Cllr Wardle on the basis that:-
 - i) there are too many,
 - ii) that the infrastructure cannot cope,
 - iii) that problems with sewage and fresh water supply have not been resolved to date and more developments would exacerbate the problem.
 - iv) Lack of amenities for new developments
- Youth – Money is still available to youth organisations, and applications are requested. This project is due to continue into the next financial year.
- Grant funding for Health care will also be available in the next financial year and applications from organisations that wish to provide facilities to improve keeping fit and healthy living are requested.

It was felt that the problems being experienced at the present time in relation to sewage and flooding would be exacerbated with the development of more new housing. Cllr Cumpstey would be speaking at the CDC Planning Committee meeting tomorrow on behalf of the Town Council and will emphasise this.

County Cllr. Theodoulou left the meeting.

258 13/14 To consider invitations received

No comments received

259 13/14 To consider correspondence received (for information only)

No comments received

260 13/14 To consider correspondence requiring a reply and agree response.

- Community & Environmental Improvements Fund – applications –e-mailed 3/12/13

Cllr Muir asked if this grant might cover any works to the Horcott Lakes permissive path for replacements signs and any works to bridges etc.

Cllr Harwood asked if this grant might cover commencement of works to create a permissive path from the A417 to Escott Bridge, which was looked at last year and which was suspended to await a report from Sustrans regarding the creating of a permissive path from Fairford to Lechlade.

It was agreed to add this item to the Agenda for the next Highways meeting in January. **ACTION: Clerk to add this item to Agenda for next Highways meeting and to complete the application form in draft to be circulated to Cllrs.**

FINANCE

- 261 13/14 To approve retrospectively cheque payments to end of previous month (December)**
It was **RESOLVED** to approve retrospectively cheque payments to end of December 2013. Proposed Cllr Muir, seconded Cllr Fenby – all in favour.
- 262 13/14 To receive most recent income & expenditure figures**
The income & expenditure figures were received with no comment.
- 263 13/14 To consider financial requirements for Community Plan**
There was some confusion as to the reason why this item was added to the Agenda. The Clerk pointed out that queries had been raised regarding changes to this year's budget. She pointed out that no changes could be made but that any extra funds required for work on the Community Plan would come out of reserves as agreed. Cllr Dallow confirmed that £2k has been allocated from reserves for work on this plan this year, and an additional £5k to be set aside for future work. It was agreed that the current invoice from Ashburn Planning should be paid. **ACTION: Clerk to raise a cheque.**
- 264 13/14 To consider and agree recommendation from the Finance Committee re. Budget for 2014/15.**
It was **RESOLVED** to agree recommendation from the Finance committee re. Budget for 2014/15 - Proposed Cllr Hing, seconded Cllr Mumford – all in favour.
- 265 13/14 To agree extra expenditure for reinstatement of CCTV in The Croft to include installation of additional receiver on an another streetlight to help with reception (£400 + VAT)**
It was **RESOLVED** to approve extra expenditure for reinstatement of CCTV in The Croft. to include installation of additional receiver on an another streetlight to help with reception (£400 + VAT). Proposed Cllr Harwood, seconded Cllr Sanford – all in favour.
- 266 13/14 To consider and agree retrospectively expenditure for making good Cellar following flooding to include parts for pump, maintenance contract, hire of equipment and purchase of racking.**
It was **RESOLVED** to agree in principle to expenditure of upto £2k for making good the cellar following flooding. Proposed Cllr Mumford, seconded Cllr Muir – all in favour.
- 267 13/14 To agree recommendation from Finance Committee re. Precept request to CDC.**
It was **RESOLVED** to agree recommendation from Finance Committee regarding Precept request to CDC. The Precept will not be increased for 2014/15. Proposed Cllr Harwood, seconded Cllr Dallow - all in favour. **ACTION: Clerk to submit application to CDC.**

FACILITIES

268 13/14 To receive Minutes of Facilities meeting held 7th January 2014
The minutes of the Facilities meeting were received with no comment.

269 13/14 To approve retrospectively expenditure for repair to zip wire - £581.00 + VAT .
It was **RESOLVED** to approve retrospectively expenditure for repair to zip wire.
Proposed Cllr Fenby, seconded Cllr Harwood – all in favour.

PLANNING

270 13/14 To receive Minutes of Planning meetings held on the 7th January 2014
The minutes of the Planning meeting held on the 7th January were received with no comment.

271 13/14 Update re: Kensington & Edinburgh – proposed legal agreements under S.106 (emailed 18/12/13).
The Clerk updated the Cllrs on the legal agreements under S.106, with particular emphasis on the statement relating to land for healthcare facilities.

HIGHWAYS

272 13/14 To consider and agree the best way forward to deal with the sewage problems /drainage in Fairford.
Cllr Hing has been involved in issues relating to sewage problems and has submitted an article which will be published in the Ripples magazine and in the Newsletter. He has asked that this article is also placed on the noticeboards and on the website. Cllr Muir said that she would be happy to distribute the article to all those in Horcott that were affected by sewage and freshwater supply problems recently. **ACTION: Clerk to print copies and to circulate accordingly and to publish on the website.**
It was agreed that a Community Group should be set up and a request for people to come forward who are interested in becoming part of this group will be placed in the Newsletter. **ACTION: Clerk to add an article in the newsletter.**

OTHER MATTERS

273 13/14 To consider and agree items for discussion with Police & Crime Commissioner (Martin Surl), on the 11th March
Cllr Dallow will be drafting a list of questions to be asked. Cllrs debated and a few suggestions were made:-
- Police presence, especially on Friday nights
- Speeding, especially along London Road
- Visiting schools on a regular basis
- Visiting residential care establishments on a regular basis
This matter to be discussed again at the next Full Council meeting in February.
ACTION: Clerk to add this item to the Agenda for Full Council meeting in February.

274 13/14 To agree date for Annual Town Meeting
The Clerk suggested the 29th May to hold this meeting. Cllrs felt that this might not be suitable as it is too close to the Festival event and school holidays. The Clerk was asked to suggest an alternative date. **ACTION: Clerk to check for alternative dates and to circulate to Cllrs.**

- 275 13/14 Items the Chair considers urgent.**
- Closure of Post Office – Debate took place regarding the forthcoming closure of Fairford Post Office and its facilities being transferred to an alternative supplier e.g. Londis. It was agreed that further research into this is required. Cllr Fenby volunteered to research this matter and will advise the Council accordingly. He also agreed to draft a letter to our M.P. **ACTION: Cllr Fenby.**
- Citizen of the Year and Young Citizen of the Year award 2014 - Cllrs agreed that this should be continued this year and advertised in the next newsletter. Qualifications should be specified in any advert.
- 276 13/14 To consider and agree forming a working party to clean up the Cellar following flooding.**
The Clerk was asked to put forward some dates for this to take place. **ACTION: Clerk to circulate a choice of dates.**
- 277 13/14 Date of next meeting – 11th February 2014**

.....Chairman

.....2014