

**MINUTES OF THE
FULL COUNCIL MEETING
HELD ON TUESDAY 8th April 2014**

Present:

Cllr Mumford	Cllr Winney	Cllr Sanford
Cllr Boulton	Cllr Muir	Cllr Fenby
Cllr Dallow	Cllr Bowen	Cllr Harwood
Cllr Wardle	Cllr Roberts (part)	Cllr Cumpstey

In attendance: Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk), Mr A Finney, Megan Archer (Wilts & Glos Standard)

- 331 13/14 To note apologies for absence**
Apologies were received from Cllr Hing and County Councillor Theodoulou
- 332 13/14 Declaration of Interest in items on the Agenda**
None received
- 333 13/14 To approve the Minutes of the Extra ordinary Full Council meeting held on the 25th March 2014**
It was **RESOLVED** to approve the Minutes of the Extra ordinary Full Council meeting held on the 25th March 2014 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Harwood, 9 in favour, 3 abstentions.
- 334 13/14 Matters arising from 11th March Full Council meeting and Extraordinary meeting of 25th March**
– Thames Water – The Clerks have been in contact with Thames Water in order to arrange a meeting to discuss issues relating to sewage. Confirmation of a date is awaited. Cllr Wardle has given the Clerks details of another contact at Thames Water (see below). **ACTION: Clerk to contact Thames Water to firm up details for a meeting.**
- 335 13/14 To agree to adjourn the meeting for Public Participation– (there is a 10 minute time limit)**
It was **RESOLVED** to adjourn the meeting for public participation. Proposed Cllr Sanford, seconded Cllr Dallow – all in favour.

No questions were put to the Council.

- 336 13/14 To agree to reconvene the meeting following Public Participation**
It was **RESOLVED** to reconvene the meeting. Proposed Cllr Dallow, seconded Cllr Sanford – all in favour.

337 13/14 Chairman's Announcements

Cllr Mumford expressed the Council's good wishes to Cllr Hing for a speedy recovery following his recent illness.

Discussion took place relating to the need to establish the locations, and publicise how to access and use, defibrillators in the town. Further research is to be undertaken. **POST MEETING NOTE:** Dr Sethi has now suggested the same thing, and this will be pursued.

338 13/14 To receive report from County Councillor

No report was received in the absence of County Cllr. Theodoulou.

339 13/14 To receive report from District Councillor

- **Planning applications** – Cllr Wardle advised the Council that he is pursuing issues relating to the 5 year housing calculation in relation to planning applications.

- **Ubico** – The new waste contractors are doing well and it is estimated that savings of £5million will be made over the next few years.

- **Rosemary Lynne** - has now left CDC. She was responsible for many funding matters and her work will be picked up by other members of staff who have worked closely with her.

Cllr Roberts arrived.

- **Thames Water/ Flood Alleviation** - Anthony Crawford is the new contact for Thames Water. The format for future flooding meetings will be changing and a new group

– **Cotswold Flood Action Group** – will be run by Vernon Smith. The Fairford Group will be chaired by District/County Cllr. Theodoulou and will include Lechlade. Liaison will continue with the Fairford Emergency Action Group.

- **The Local Plan** – Cllr Wardle advised that information to date indicates that the plan will be completed by mid to late 2015.

340 13/14 To receive reports from meetings/events attended

GMTF Seminar – 27th March – Cllrs Harwood & Hing – Cllr Harwood highlighted the change in the Constitution of this organisation and the reduction in the number of representatives from 5 to 3 per District. While only one representative can vote, anyone can join in with general discussions.

GAPTC Meeting - 24th March – Cllr Harwood (e-mailed 28/3/14)

Community Centre meeting - Cllr Sanford – Cllr Sanford advised the Council that maintenance work in the Centre has commenced with double glazing of some windows, boiler repairs, chimney maintenance in the Farmor Room, refurbishment of chairs. Railings for the front of the building are still being considered. She also mentioned that the rent will increase from the 1st May.

Flooding meeting – Cllr Wardle – Complaints regarding the sewage were made and Cllr Wardle advised that Thames Water have agreed expenditure for pumps, but that Fairford was not alone with problems experienced as a result of inadequate pumping facilities. Geoffrey Clifton Brown will be talking

to Nick Boles - Parliamentary Under Secretary of State for Planning. Mr Bowles will be visiting Cotswold District Council soon to discuss planning applications in relation to the Local Plan and the difficulties being experienced.

341 13/14 To consider invitations received

Cllr Mumford asked Cllrs if anyone would like to attend an event at RAF Croughton on the 17th April, as she was unable to attend. Information would be e-mailed to interested Cllrs.

342 13/14 To consider correspondence received (for information only)

Correspondence was received with no comment

343 13/14 To consider correspondence requiring a reply and agree response.

None received

FINANCE

344 13/14 To approve retrospectively cheque payments for February and March 2014.

It was **RESOLVED** to approve retrospectively cheque payments for February and March 2014. Proposed Cllr Wardle, seconded Cllr Boulton – all in favour.

345 13/14 To receive most recent income & expenditure figures

The figures were received and it was confirmed that these would be looked in detail at the Finance meeting in April.

FACILITIES

346 13/14 To receive Minutes of Facilities meeting held 1st April 2014

The Minutes of the Facilities meeting were received with no comment.

347 13/14 Update on youth provision.

Cllrs Wardle, Harwood and Fenby met recently with a representative from Lechlade Club and Cirencester Town Council. Discussion took place relating to working together but it was agreed that further liaison with Councillors is required. This matter is progressing slowly.

348 13/14 To consider and agree recommendation from Facilities Committee to agree quote from Greenfields for resurfacing around basketball area with wetpour surface 6m x 8m £4906 (black) or £5410 (green)

The Facilities Committee recommends wetpour surfacing as most appropriate for a play area, even though more expensive than tarmac. Black would probably be acceptable subject to confirmation by the ECT. It was **RESOLVED** to agree the recommendation subject to the finance committee's approval of funding.

Proposed Cllr Fenby, seconded Cllr Muir – 11 in favour, 1 abstention. **POST MEETING NOTE: The Finance Committee have agreed funding at their meeting on the 15th April 2014.**

PLANNING

- 349 13/14 To receive Minutes of Planning meetings held on the 18th March and 1st April 2014**
The Planning minutes were received with no comment.
- 350 13/14 Update on Community Plan (Community Consultation workshops)**
Approximately 25 people attended each event, although the format was slightly different on each day. Those who attended appeared to feel the exercise was worthwhile, and the comments are being collated.
- 351 13/14 To consider ‘aspirational’ projects for inclusion in the Community Plan.**
Cllr Mumford asked Cllrs to consider projects for the future (5- 10 years). She listed projects that have already been looked at:-
- New Burial Ground
 - Resurfacing of car park
 - Toilet facilities near the Walnut Tree Field
 - Adult fitness equipment in the Walnut Tree Field
 - Listing Community Assets
 - New skate ramp facilities
 - Multi-use path – Fairford to Lechlade
 - Parking at Victory Villas, London Road/enhancement to eastern approach to Fairford.
 - Youth Shelter
 - Safer Route to School from the West of Fairford.
- It was agreed that this should be discussed further at the June Full Council meeting and that Councillors should advise of any other projects that might be considered. **ACTION: Clerk to add this item to the Agenda for June’s Full Council meeting.**
- 352 13/14 To consider and agree attendance at CDC Planning meeting 9/4/14 - Spitfire application.**
Cllrs were unable to attend the meeting on the 9th April, but Cllr Wardle said that he would hand in or ask the Chairman to read out the representation already made. **ACTION: Cllr Wardle**

353 13/14 To consider and agree representations (for submission by 10/4/14) – Gladman application.

It was **RESOLVED** to agree the representation prepared by Ashburn Planning Consultants, with some minor amendments. Cllr Mumford would send amended version to Ashburn, who would submit this to the Planning Inspectorate. Proposed Cllr Cumpstey, seconded Cllr Fenby - All in favour.

ACTION: Cllr Mumford to submit amended version of representation to Ashburn Planning Consultants.

HIGHWAYS

354 13/14 To receive Minutes of the Highways meeting held on the 25th March 2014

The minutes of the Highways meeting held on the 25th March 2014 were received with no comment.

355 13/14 To consider and agree to push forward plans for a safer route to school.

It was **RESOLVED** to arrange a meeting with The Ernest Cook Trust with a view to providing a safer route to school. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour. It was agreed that two members of the Council should meet with the Trust. **ACTION: Clerk to contact The Ernest Cook Trust to arrange a suitable date to meet.**

356 13/14 To consider and agree retrospective recommendation from Highways Committee for purchase of new finger post signage at a cost of £1401.

Highways Committee members explained the type of fingerposts proposed, numbering 3 matching sets to be placed along the High Street. It was **RESOLVED** to to agree purchase of the fingerposts. Proposed Cllr Harwood, seconded Cllr Sanford – 9 in favour, 1 against, 2 abstentions.

OTHER MATTERS

357 13/14 To consider and agree response to Boundary Commission Proposals.

It was **RESOLVED** to agree revised response to the Boundary Commission proposals. Proposed Cllr Wardle, seconded Cllr Cumpstey – 11 in favour, 1 abstention. **ACTION – Clerk to send FTC’s revised submission to the Boundary Commission.**

358 13/14 To consider reports for the Annual Town Meeting (29th May 2014)

Cllr Mumford reminded the Committees that reports are required for the Annual Town Meeting in May and for the Annual Report. She asked that reports are sent in before the next Full Council meeting in May. **ACTION: Committee Chairs to submit reports to the Clerk**

- 359 13/14 To consider and agree to support Tourism Group's application for grant funding from GMTF and FTC membership of the Tourism Group.**
Cllr Harwood explained that any grant request to GMTF needs to be sanctioned by the Town Council, with an element of match funding. Debate took place regarding tourism and any funding requirements from the Town Council. It was agreed that the Tourism Group should produce a concise plan of what the group would like to achieve. It was **RESOLVED** to consider formal request from the Tourism Group subject to a business case being produced with proposals for consideration by FTC, including any financial commitment and the number and remit of FTC members of the Group. Proposed Cllr Cumpstey, seconded Cllr Muir – 9 in favour, 3 abstentions.
ACTION: The Tourism Group to produce a Business Case for presentation to the Town Council.
- 360 13/14 To consider and agree to appoint a representative for the Fairford & Lechlade Business Club.**
Following debate, it was **RESOLVED** to agree to appoint a representative for the Fairford & Lechlade Business Club in principle but that the representative would be selected at the Annual Meeting of the Town Council. Proposed Cllr Boulton, seconded Cllr Sanford – 10 in favour, 2 abstentions. **ACTION: Clerk to add this item to the Agenda for the Annual Meeting of the Town Council in May.**
- 361 13/14 To consider and agree appointing Aldermen/women.**
Following debate it was agreed to defer this item for a future meeting to allow further investigation of this matter. **ACTION: Clerk to investigate further the pros and cons of Aldermen/women.**
- 362 13/14 To consider nominations for Citizen of the Year and Geoff Chick Awards (Young Citizen of the Year and to agree a winner.**
It was agreed to defer this item to the Annual Meeting of the Town Council and to add this to the end of the Agenda as an 'IN CAMERA' item. **ACTION: Clerk to add this item to the Agenda for the Annual Meeting of the Town Council.**
- 363 13/14 To consider and agree to hold a Towns Alive workshop in Fairford.**
Following submission of further information relating to Towns Alive workshops, Cllrs. agreed that they could not see any obvious benefit for hosting this event at the present time. It was therefore **RESOLVED** not to hold a workshop in Fairford in the near future. Proposed Cllr Wardle, seconded Cllr Dallow – all in favour.

364 13/14 Items the Chair considers urgent.

Cllrs agreed to offer help, as required, for the Festival in the absence of the Festival Chairman, due to illness, if requested to do so.

365 13/14 Date of next meeting – 13th May 2014 (Annual Meeting of the Town Council)

.....Chairman

.....2014