

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 9th September 2014**

Present: **Cllr Mumford** **Cllr Winney** **Cllr Dallow**
 Cllr Wardle **Cllr Bowen** **Cllr Fenby**
 Cllr Hing **Cllr Dudley** **Cllr Harwood**
 Cllr Boulton (part)

In attendance: **Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk), 4 members of the public**

- 140 14/15 To note apologies for absence**
Apologies were received from Cllrs. Sanford, Roberts and Cumpstey.
- 141 14/15 Declaration of Interest in items on the Agenda**
None received
- 142 14/15 To approve the Minutes of the Full Council Meeting held on the 12th August 2014.**
Cllr Hing asked for an amendment to be made to Item 125 to read 'Cllr Hing suggested that community training **in CPR** should be arranged. **This was agreed in principle.** It was **RESOLVED** to approve the Minutes, as amended, as a true and accurate record of the proceedings. Proposed Cllr Fenby, seconded Cllr Sanford, 7 in favour, 1 abstention.

County Cllr Theodoulou arrived

- 143 14/15 Matters Arising**
- Cllr Hing asked if we had received the Thames Water forms regarding sewage discharge. The Clerk replied that no forms had been received. **ACTION: County Cllr. Theodoulou to pursue this.**
 - Response to Mr. Jeanes letter. Cllr Mumford advised that letters had been sent to Mr. Jeanes from herself and from the Monitoring Officer at CDC.
 - Deadline for application of Active Together Grant - Cllr Wardle has enquired as to the disbursement of funds. Note: County Cllr. Theodoulou advised that it was hoped that all funds could be allocated by December.

Cllr Boulton arrived

- Cllr Wardle advised that he had an update to the 'In Camera' item, which he would report at the end of the meeting.
- 144 14/15 To agree to adjourn the meeting for Public participation – (there is a 10 minute time limit)**
It was **RESOLVED** to adjourn the meeting for Public participation. Proposed Cllr Harwood, seconded Cllr Dallow – all in favour.
- Mrs Peachey expressed her thanks to the Council for excellent work on the resurfaced car park.

- Mr Jeanes spoke again about a Facebook page, which he was unhappy about and asked the Chairman to consider what the Council will be doing about this.

145 14/15

To agree to reconvene the meeting following Public participation.

It was **RESOLVED** to reconvene the meeting. Proposed Cllr Boulton, seconded Cllr Fenby – all in favour.

146 14/15

Chairman's announcements

The Chairman asked for a card of condolences to be signed.

147 14/15

To receive report from County Councillor

County Cllr. Theodoulou reported as follows:

- Budget consultation for year 2015/16 and onwards has begun. Cuts in the region of £75 million will have to be made over the next 3 years. 56% of the budget is earmarked for the support of the elderly and vulnerable children, which is a statutory requirement. No budget will be protected so there will be reductions in this area. It is hoped that cuts can be minimised by better working in the way services are delivered.
- County Council day on the 10th September and County Cllr. Theodoulou would be petitioning on behalf of 764 residents of Whelford, Kempsford, Fairford and Lechlade regarding the continued closure of the footpath around the Lakes by Yoo. He would be asking the Planning Inspectorate to visit the site.
- Active Together Grant – funds have been awarded but there is still money available and Cllr Theodoulou would like to see applications for projects relating to the elderly. Consideration is being given for allocation of funds to Fairford Youth Football Club and Fairford Town Football Club.

Question: Cllr Fenby asked for information relating to Reserves and how they were earmarked.

Answer: County Cllr. Theodoulou replied that Reserves stood at £90 million with £70 million being earmarked. All the information is available on line.

Question: County Cllr Theodoulou was asked for further information relating to the proposals for road improvements at Nettleton Bottom.

Answer: Yes work is in progress and the Highways Agency are requiring support for this project. Further information to follow. E-Petition is available on the Wilts & Glos website under "missing link".

148 14/15

To receive report from District Councillor

- Car Parking in the CDC area – Free parking would be available on Monday & Tuesday afternoons in January and February in the CDC region.
- Planning Committee meeting at CDC on the 10th September and one item for discussion is the planning application for a 100 seater restaurant and stage and parking in the building next to the Petrol Station at junction of Whelford Road and the A417. Officer's recommendation is to approve the application.

County Cllr. Theodoulou left the meeting.

- 149 14/15** **To receive reports from meetings/events attended**
The Ernest Cook Trust and Glos Highways - Cllr Mumford has circulated reports relating to the above meetings which took place recently.
FCC Trustees meeting – Cllr Harwood reported that FCC are reporting healthy finances with bookings up for this year to date. The draft budget is being prepared. Re-decorating of the Centre is nearly complete. The lights have been cleaned and the overhanging trees in the courtyard are to be trimmed back. Cleanliness of the building was discussed following many complaints about the cleanliness of rooms, fixtures and fittings, and a complete re-think about the way the building is cleaned is required. Cllr Harwood suggested that the kitchenette behind the Councils’ office could be used to store some cleaning products for users.
 It was agreed that issues relating to cleanliness of the building should be scrutinised by the FCC Management Committee.
- 150 14/15** **To consider invitations received**
 Invitations to meetings/events were considered. Cllr Fenby said that he would attend the Local Transport Plan meeting and Cllr Harwood said that he would attend the GMTF meeting.
- 151 14/15** **To consider correspondence received (for information only)**
 Correspondence was considered with no comment.
- 152 14/15** **To consider correspondence requiring a reply**
 No correspondence requiring a reply received.
- FINANCE**
- 153 14/15** **To receive Minutes from the Finance meeting held on the 17th June 2014 and the 19th August 2014.**
 The minutes from the 17th June 2014 and the 19th August 2014 meetings were received with no comment.
- 154 14/15** **To approve retrospectively payments to end of previous month (August).**
 The Clerk advised that the list was incomplete due to bank statements not being available to date. It was **RESOLVED** to approve retrospectively, the payments presented. Proposed Cllr Boulton, seconded Cllr Dallow – 8 in favour, 1 abstention. The Clerk to circulate the complete list when available. **ACTION: Clerk to complete the list when bank statements are received and circulate to Council and to add the amended copy to Agenda for approval at Full Council in October.**
- 155 14/15** **To receive most recent income & expenditure figures**
 The figures were unavailable as bank statements have not been received to date. Figures will be circulated when available.
ACTION: Clerk to circulate figures when available.

WORKS & COMMUNITY

156 14/15 To receive Minutes of the Works & Community committee meeting held on the 26th August 2014
The Minutes of the Works & Community Committee meeting held on the 26th August were received with no comment.

157 14/15 Update on community defibrillators

It was agreed to ask Mr Andrews (First Responders) for information relating to this matter. Mr Andrews was present at the meeting. All in favour.

Following receipt of updated information relating to supply and fitting of defibrillator units, the Clerk reported that both the Catholic Church and the Youth Football Club have agreed to allow the fitting of a defibrillator to the outside of their buildings. The Clerk wished to know if the Council had a preference as to which would be the best location. It was agreed to take this to the next Works & Community Committee meeting for resolution.

Mr Andrews asked the Clerk for information relating to defibrillator cabinets.

158 14/15 Update on Car park

The Car park resurfacing has been completed and some very good feedback has been received from residents. Discussions relating to preventing heavy vehicles from gaining access to the car park are to be considered at the next Works & Community meeting, together with discussions relating to the grass verges within the confines of the car park. **ACTION: Clerk to add this item to the Agenda for the next Works & Community meeting in September.**

159 14/15 To consider & agree wording for the information board in the Walnut Tree Field

Cllrs amended various parts of the script. Amendments to be sent to the supplier. **ACTION: Clerk to send amended details to supplier.**

160 14/15 To consider and agree an alternative way to gather item ideas for Ripples.

Following debate it was **RESOLVED** to allow the Clerks to continue to produce items for each edition, these to be circulated to Cllrs for approval. Proposed Cllr Mumford, seconded Cllr Boulton – all in favour.

PLANNING

161 14/15 To receive the Minutes of the Planning meeting held on the 19th August 2014

The Minutes of the Planning meeting held on the 19th August were received with no comment.

PROCEDURES

162 14/15 To approve the Minutes of the Procedures meeting held on the 30th April 2013.

It was **RESOLVED** to approve the Minutes of the Procedures meeting held on the 30th April 2013 as a true and accurate record of the proceedings. Proposed Cllr Mumford, seconded Cllr Wardle – 4 in favour, 5 absentions.

- 163 14/15 To receive the Minutes of the Procedures meeting held on the 2nd September 2014.**
The minutes of the Procedures meeting held on the 2nd September were received with no comment.
- 164 14/15 To consider and agree recommendation to change the committee structure to 5 members + 2 ex-officio with no mayoral vote.**
Following debate, it was **RESOLVED** to agree recommendation from the Procedures Committee to change the Committee structure to 5 members + 2 ex officio with no mayoral vote. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.
- 165 14/15 To consider and agree draft Complaints Procedure.**
Amendments were made to item 3.2. and some typing errors were pointed out. Having scrutinised the document it was **RESOLVED** to agree the Complaints Procedure and adopt this as a Policy document. Proposed Cllr Hing, seconded Cllr Boulton – 8 in favour, 1 abstention. **ACTION: Clerk to circulate amended copy.**
- 166 14/15 To consider & agree amendments to Terms of Reference for Committees.**
Following debate it was **RESOLVED** to agree amendments to Terms of Reference for Committees. Proposed Cllr Harwood, seconded Cllr Boulton, 8 in favour, 1 abstention. **ACTION: Clerk to circulate amended copy.**
- 167 14/15 To consider and agree amendments to Standing Orders.**
Item 1(n) - Clerk to check whether statutory regulations have been changed.
Item (20b) – date changed to 30th November.
Item 30 – In accordance with Complaints procedures
It was **RESOLVED** to agree amendments to Standing Orders subject to confirmation of amended details. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour. **ACTION: Clerk to circulate revised copy and confirmation of details relating to Item 1(n).**

OTHER MATTERS

- 168 14/15 Items the Chair considers urgent**
- 169 14/15 Date of next meeting – 14th October 2014**

.....Chairman

.....2014