

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 11th November 2014**

Present: **Cllr Mumford** **Cllr Boulton** **Cllr Harwood**
 Cllr Hing **Cllr Sanford** **Cllr Bowen**
 Cllr Dudley **Cllr Fenby** **Cllr Dallow**
 Cllr Wardle

In attendance: **Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk) – part**

Absent: **Cllr Winney**

- 198 14/15 To note apologies for absence**
Apologies were received from Cllr Roberts, Cllr Cumpstey, County Cllr. Theodoulou
- 199 14/15 Declaration of Interest in items on the Agenda**
Cllr Hing declared a personal interest in item 214 14/15
- 200 14/15 To approve the Minutes of the Extra-ordinary Full Council Meeting held on the 28th October 2014**
It was **RESOLVED** to approve the Minutes of the Extra-ordinary Full Council meeting held on the 28th October 2014 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Harwood – 8 in favour, 2 abstentions.
- 201 14/15 Matters Arising**
- **Letter to Cllr Stowe** – A letter of response to FTC’s letter to Cllr Stowe, regarding the Gladman Appeal, has been received and circulated.

In the absence of members of the public it was agreed that items 202 and 203 below should be dismissed.

- 202 14/15 To agree to adjourn the meeting for Public participation – (there is a 10 minute time limit)**
- 203 14/15 To agree to reconvene the meeting following Public participation.**
- 204 14/15 Chairman’s announcements**
None
- 205 14/15 To receive report from County Councillor**
In the absence of County Cllr Theodoulou, no report was received.

- 206 14/15 To receive report from District Councillor**
- **Free Christmas Parking concessions in the Cotswold District** – Cllr Wardle reported that in various locations throughout the Cotswold District, Christmas parking concessions, would be in operation. Details can be obtained from CDC or on FTC's website.
 - **Electric Vehicles** – 2 rapid charging points have been installed in The Beeches Car Park, Cirencester and in Moreton in Marsh. There is a fee of £4.00, which includes parking. Cllr Hing asked District Cllr Wardle if he could look into why a small area of the Market Place has been left unfinished following the recent resurfacing work. The Clerk reported that she had already made enquiries about this, but had not been successful in obtaining an answer. **POST-MEETING NOTE: Glos. Highways are looking into the unfinished area of the Market Place.**

- 207 14/15 To receive reports from meetings/events attended**
- Neighbourhood Management Meeting** - A report from Cllr Roberts following the recent Neighbourhood Management Meeting had been circulated to members.
- GMTF Meeting** – Cllr Harwood reported that 'Towns Alive' had gone into administration and that GMTF had funds available for grant requests
- FCC Trustees Meeting** – Cllrs Harwood and Sanford reported on the recent meeting:-
- Finances are healthy
 - Service Charges to be increased by 1%
 - Heritage Room to be decorated
 - Both lifts now working
 - Trees in the yard have been checked and quotes received for tree maintenance work
 - A problem has been noted with water dripping from parts of the gutter
 - Quotes for blinds have been requested
 - PAT testing completed
 - Laminate flooring is being considered for the Keble Room

Cllr Wardle commented on the overly complicated Committee structure for the Centre with 3 different committees all discussing similar issues.

Local Transport Meeting 28th October – Cllr Fenby reported that this meeting was actually a workshop, which covered Cheltenham and Gloucester rather than the Cotswold area. Public consultation is continuing and it is envisaged that this will be completed by June 2015. Cllr Fenby also reported that he had spoken to Liz Kirkum about downgrading of roads and was awaiting a reply relating to European legislation.

- 208 14/15 To consider invitations received**
- Invitations were considered with no comment.

- 209 14/15 To consider correspondence received (for information only)**
The Clerk was asked to put the correspondence relating to the 'Healthy Together Grant' on the FTC website. **ACTION: Clerk to add this to website news.**
- 210 14/15 To consider correspondence requiring a reply e-mail – Jo-Anne Leigh 5th November – e-mailed 6/11/14**
The Clerk was asked to add this item to the Agenda for the next W & C Committee meeting in November. **ACTION: Clerk to add this item to the Agenda for W & C Committee meeting – November 2014.**
- FINANCE**
- 211 14/15 To receive Minutes of Finance meeting held on 4th November 2014**
The Minutes of the Finance meeting were received with no comment.
- 212 14/15 To approve retrospectively cheque payments to end of previous month (October 2014)**
It was **RESOLVED** to approve, retrospectively, payments to the end of October 2014. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.
- 213 14/15 To receive most recent income & expenditure figures**
The income and expenditure figures were received with no comment; any comments to be made by e-mail following the meeting.
- 214 14/15 To consider and agree the creation of a fund, with the recommendation from the Finance Committee, that the overall fund is capped at £15k with an individual cap of £5k, to be match funded, for clubs and other organisations to bid for. The funds to be used for capital projects only.**
Discussion took place regarding the creation of a fund. Cllr Wardle advised that he had prepared a draft document, which will be circulated, and agreed via e-mail. A proforma application form would be produced and circulated for approval. As soon as all the documents are approved, notification of the grant would be published in the newsletter and on the website. It was, therefore, **RESOLVED** to agree the creation of a fund and to advertise the details and an application form accordingly. Proposed, Cllr Boulton, seconded Cllr Fenby – all in favour. **ACTION: Clerk to advertise fund when document approved.**

- 215 14/15 To consider and agree recommendation from Finance Committee to permit the Youth Room to be re-assigned as a lettable room.**

Following debate it was **RESOLVED** to agree the recommendation from the Finance Committee to re-assign the Youth Room as a lettable room. Proposed Cllr Harwood, seconded Cllr Boulton – all in favour. Cllr Hing advised that the Licence held with FCC would have to be adjusted accordingly.

ACTION: Clerk to contact FCC Management Committee

- 216 14/15 To consider and agree taking control of the public toilet in Fairford (Cllr Wardle)**

Cllr Wardle explained that following a CDC meeting where the public toilets in the Cotswold area were discussed, it appears that the toilet in Fairford is underutilised. Cllr Wardle is asking the Council to consider the possibility of FTC taking over control of the public toilet, with funding from CDC. He felt that FTC might be able to provide a better service. Cllrs agreed that this matter should be looked into further and asked Cllr Wardle to take FTC's general expression of interest in taking on the public toilet to CDC. It was agreed to defer this item to another meeting of the Town Council to allow more information to be obtained regarding costs and funding. **ACTION: Cllr Wardle to investigate.**

WORKS & COMMUNITY

- 217 14/15 To receive Minutes of the Works & Community committee meeting held on the 28th October 2014**

The Minutes of the Works & Community Committee meeting were received with no comment.

PLANNING

- 218 14/15 To receive the Minutes of the Planning meetings held on the 21st October and 4th November 2014**

The Minutes of the Planning meetings held on the 21st October and 4th November were received with no comment.

- 219 14/15 To consider and agree response to planning application for Visitors Centre at Claydon Pike**

It was agreed to defer this matter to the next Planning meeting to allow Council members from Kempford, Lechlade and Fairford to meet. **ACTION: Clerk to add this item to the Agenda for the Planning meeting on the 18th November 2014.**

220 14/15 To consider and agree response to Unilateral Planning Obligation document and representation at meeting arranged with Kempford & Lechlade on Wednesday 12th November.

Cllrs Sanford & Boulton are to attend the meeting with Councillors from Kempford and Lechlade. It was agreed to defer this item to the Planning meeting on the 18th November and that any decision made then, should be circulated to Full Council. **ACTION: Clerk to add this item to the Agenda for the Planning meeting on the 18th November 2014**

221 14/15 To note CDC Planning meeting on 12th November and details of Enforcement Officers findings relating to property currently occupied by C.B. Slade in Fairford.

Cllr Wardle reported that the Enforcement Officers have requested delegated permission for enforcement action against C B Slade for their sign in Fairford. It was felt that enforcement should also be considered for the colour of the paintwork at the same location. Cllr Wardle would be reporting back following a CDC meeting on the 12th November. **POST-MEETING NOTE: Following the meeting on the 12th November, CDC Enforcement Officers will be enforcing action on both the sign and the colour of the paintwork at C .B.Slade in Fairford.**

OTHER MATTERS

222 14/15 To consider and agree Christmas/New Year opening times.

The Clerk put forward the following Christmas/New Year opening times.

Closed Wednesday 24th December – Christmas Eve
Re-open Monday 5th January 2015. Proposed Cllr Boulton, seconded Cllr Sanford – 9 in favour, 1 abstention.

223 14/15 Items the Chair considers urgent

None.

224 14/15 Date of next meeting – 9th December 2014

.....Chairman

.....2014