

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 10th February 2015**

Present: Cllr Mumford Cllr Sanford Cllr Boulton
Cllr Bowen Cllr Dallow Cllr Harwood
Cllr Winney Cllr Hing Cllr Wardle
County Cllr Theodoulou (part)

In attendance: Roz Capps (Assistant Clerk) PC Steve Maguire,
members of the public.

- 278 14/15 To note apologies for absence**
Apologies were received from Cllrs Cumpstey, Roberts, Fenby, and Dudley
- 279 14/15 Declaration of Interest in items on the Agenda**
Item 296 – Cllrs Hing, Mumford & Sanford – personal re Cricket Club.
- 280 14/15 To approve the Minutes of the Full Council Meeting held on the 13th January 2015**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 13th January 2015 as a true and accurate record of the proceedings. Proposed Cllr Harwood, seconded Cllr Boulton – 8 in favour, 1 abstention.
- 281 14/15 Matters Arising**
- **Public Toilet (Cllr Wardle)** – Cllr Wardle responded that at the present time there is nothing further to report. However the relevant member of staff at CDC is now back at work and so he will make contact and report back at the March meeting.
 - Reply from Geoffrey Clifton Brown M.P – re Boundary Commission. A response has also been received from the Local Government Boundary Commission. The Council is disappointed that the decision to divide Fairford into the two wards proposed remains. Cllr Harwood reported that there is a section on the website where the public can register their thoughts on the decision making process and would encourage members to do so.
 - Speed Gun – only two quotes can be obtained for the recommended type of speed gun. Cllr Wardle said that a decision could be reached with only two quotes if a third was not obtainable.
ACTION: Clerk to put the recommendation on to the March Agenda for consideration.
 - Update on Mill Lane Path. Cllrs Sanford & Bowen attended a site meeting with Mr Stebbing, Mr Paton & Mr Snell. The spec has been agreed and work will commence in March.

- 282 14/15 To agree to adjourn the meeting for Public participation – (there is a 10 minute time limit). Proposed Cllr Boulton, seconded Cllr Sanford, All in favour.
- A member of the public commented that the Full Council minutes for Sept '14 – Dec '14 were not available on the website.
- ACTION: Clerk to check and rectify if necessary.**
- A member of the public expressed their displeasure at the state of the road surface on the A417 along the new development.
- The Clerk reported that the Council has been in contact with Gloucestershire Highways regarding the road surface and has been assured that the road will be resurfaced after the current works are completed.
- 283 14/15 To agree to reconvene the meeting following Public participation.
Proposed Cllr Boulton, seconded Cllr Sanford, All in favour.
- 284 14/15 Chairman's announcements - none
- 285 14/15 To receive report from Police
PC Steve McGuire reported the following:
- 9 crimes had been reported in Fairford in January. 3 assaults (as a result of a drunken brawl), 2 incidents at CHS, 2 burglaries, 1 criminal damage & 1 connected with obscene publications.
Test purchases from pubs in Fairford had taken place in January, and all the establishments had passed.
 - Cllr Hing asked if the police are aware of the cars parked in farm gates along Leafield Road. PC McGuire replied that yes, they are and had had meetings with the farmer. He also explained that the cars are regularly moved on. However, unless the occupants of the car are carrying out an illegal activity, it is difficult for the police to do more than ask them to move on.
 - Fairford Speed Watch are meeting on Saturday 14th February
 - 4 members of the FSW are attending the session.
- 286 14/15 To receive report from County Councillor
- The incinerator project at Javelin Park [reported on at the January meeting] – an update - the Labour opposition group has called a special Council meeting to discuss their motion to cancel the construction contract even though the Secretary of State has given planning permission. The incinerator has the potential to save GCC £150m over 25 years, however if the project is cancelled will cost £60m - £100m in fees.
 - Budget proposals will be discussed at a meeting on Wednesday 18th February. The proposals are expected to go through largely uncontested. 54% of the budget is dedicated

- to providing statutory services for the young, elderly and vulnerable.
- Active Together grants are still available and groups are encouraged to apply.

Item 307 was brought forward. Proposed Cllr Boulton, seconded Cllr Hing, all in favour.

307 14/15 To consider and agree response to Gloucestershire Highways regarding the current highways works associated with the Bloor Homes development.

Cllr Theodoulou expressed his surprise that the work to install a bus stop, island and associated road widening and pavement was still going ahead, despite the Council's request that it did not. He suggested that the Council write to Neil Troughton to ask for work to desist immediately, and the road and verges reinstated. It was noted that the request to replaced bus shelters with bus stops had been heeded by Gloucestershire Highways.

The Council **RESOLVED** that Cllr Mumford should come up with an appropriate form of words and write as soon as possible. Proposed Cllr Wardle, seconded Cllr Boulton, 7 in favour, 2 abstentions.

ACTION: Cllr Mumford to write to Neil Troughton.

287 14/15 To receive report from District Councillor

- Cllr Wardle has received an invitation from the CEO of Stonewater (formally Jephson Housing) to attend an event at the housing development in Fairford on 18th February at 10.00am. Cllr Wardle is unable to attend and will try to arrange for an alternative Council representative to be invited.
- Work on the Forum car park in Cirencester will begin on 16th February. The scope of the work includes relocating the entrance, improving access and improving the surface and drainage. Car parking will be available throughout the work but will be reduced.
Cllr Mumford asked when work was last carried on that car park.
- Budget setting takes place on 22nd February. At a presentation to the Audit & Scrutiny Committee, it was reported that funding from central government sources had increased over the period 2011/12 to 2015/16, Cllr Wardle questioned the validity of the assertion that CDC had suffered a fall in total Central Government funding. At the same meeting it transpired that funding for a special officer appointed to help communities consult with developers, has been removed after one year. Cllr Wardle reported that he was unaware that an officer had been in post, and the officer certainly had not made contact with Fairford, despite FTC expressing an interest in getting advice when the post was initially announced.

Cllr Theodoulou left the meeting.

288 14/15 To receive reports from meetings/events attended
FCC – Cllr Sanford (report emailed). Cllr Sanford added that the heating issues were yet to be resolved. The Council agreed that it was a shame that the heating was taking so long to be fixed.

GMTF – Cllr Harwood (report emailed) Cllr Harwood added that GMTF is now no longer a grant giving body due to dwindling funds. However it maintains its role as a networking and information giving body. Cllr Harwood encouraged Councillors to attend both the “look and learn” visit to Chepstow on February 27th and a networking event in Nailsworth on 26th March.

He also asked than in item to discuss what FTC would like to get from GMTF as an organisation to the W & C Agenda.

ACTION: Clerk to add item as above to the W & C

Agenda

Youth meeting – Cllr Wardle

Cllr Wardle reported that at a meeting attended by both Fairford and Lechlade, Young Gloucestershire has offered to employ a youth worker directly, if Fairford & Lechlade provide the funding. The post would be advertised locally and only filled by a local person, assuming one can be found. The finer details concerning salaries, and the division of time given to both communities is yet to be agreed.

Cllr Hing stressed that the post should be filled only by a local person. Cllr Wardle agreed.

289 14/15 To consider invitations received
Invitation to RAF Fairford – Cllr Mumford has replied.
Invitation to RIAT liaison meeting in June – Clerk has replied.
Cllrs Hing & Winney received an invitation to attend the RAF Fairford Community liaison group. Cllr Hing is unable to attend.

ACTION: Clerk to circulate invitation to other Councillors.

Cllr Mumford received an invitation to an evening event at the Bull Hotel

290 14/15 To consider correspondence received (for information only)
Received without comment.

291 14/15 To consider correspondence requiring a reply
No replies required.

FINANCE

- 292 14/15 To receive Minutes of Finance meeting held on 3rd February 2015.
Received without comment.
- 293 14/15 To approve retrospectively payments to end of previous month (January 2015). It was **RESOLVED** to approve the payments. Proposed Cllr Boulton, seconded Cllr Dallow, all in favour.
- 294 14/15 To receive most recent income & expenditure figures – as last meeting.
- 295 14/15 To consider and agree internal auditor for year ending 2014/15.
The Council **RESOLVED** to contact Phillip Hood
ACTION: Clerk to contact Mr Hood to ascertain fees and availability.
- 296 14/15 To consider and agree recommendation from Finance Committee regarding grant allocations (see recommendation sheet)
After much discussion including:
Cllr Boulton commented that he would prefer Little Lambs to receive the entire figure they requested.
Cllr Wardle commented that no organisation had been awarded 100% of their request and the principle of match-funding had been established. He also commented that organisations can apply for additional grants in the future.
Cllr Mumford commented that nowhere was the % of match-funding required stated, and perhaps if grants are to be awarded in the same way in the future the % should be agreed.
Cllr Hing commented that should the offers of grants-in-kind to U3A turn out not to be suitable, perhaps additional funding could be offered.
It was **RESOLVED** to award the grants as per the recommendation sheet, proposed by Cllr Wardle, seconded Cllr Harwood. 6 in favour, 2 against, 1 abstention.
ACTION: Clerk to contact the applicants and issue cheques as per the table below

Organisat ion	Project	Total grant request ed	Matc h fund ing	Accou nts receiv ed	Evidence of competiti ve procurem ent	Grant recommen ded
Fairford Cricket Club	Window & Door refurbishm ent	£6,942. 00	Yes from reserv es	yes	3 quotes	£3471
Fairford U3A	Purchase of laptop	£403.00	Yes from reserv es	yes	3 quotes	£0
Fairford U3A	Replaceme nt table tennis tables	£786	Yes from reserv es	yes	3 quotes	Up to £500
Fairford U3A	BOCCIA equipment	£495	GRCC have award ed a grant of £490	yes	3 quotes	£0
Fairford U3A	20 th Anniversar y flags	£400	Yes from reserv es	yes	3 quotes	£0
Little Lambs	Play equipment	£215.43	Yes from reserv es	Yes	3 quotes	£107.00
Fairford Youth Football Club	Refurbishm ent of kitchen	£14,156	Yes from reserv es	yes	3 quotes	£5000

WORKS & COMMUNITY

- 297 14/15 To receive Minutes of the Works & Community committee meeting held on the 27th January 2015.
Received without comment.
- 298 14/15 To consider and agree recommendation from W & C Committee to install additional CCTV camera in the Walnut Tree Field and to replace the existing CCTV camera with a higher resolution camera (see recommendation sheet) - £1700 + VAT.
Cllr Wardle commented that the recommendation had come from Works & Communities Committee and not Finance as stated on the sheet.
The Council **AGREED** the recommendation. Proposed Cllr Harwood, seconded Cllr Boulton, 7 in favour, 2 against.
ACTION: Clerk to contact Redhand to arrange the purchase and installation.
- 299 14/15 To consider and agree recommendation from Finance Committee to purchase the bespoke Christmas tree stand (see recommendation sheet) - £515.00 + VAT
The Council **AGREED** the recommendation. Proposed Cllr Dallow, seconded Cllr Bowen, all in favour
ACTION: Clerk to contact LR Engineering.
- 300 14/15 To consider and agree recommendation from W & C Committee for topics to be discussed with the ECT at the next meeting on the 4th March:-
- Scooter path in WTF
 - Update on Mill Lane Footpath
 - Resurfacing the entrance from the Croft into the WTF
 - Update on resurfacing the drive to the Estate offices
 - Update on FTC involvement with WILD project
 - Request that Lovers Lane footpath is resurfaced
- It was agreed to raise the issue of the burial ground again, if an alternative had not been sourced by the time of the meeting.
ACTION: Clerk to send the draft Agenda to ECT prior to the meeting on 4th March.
- 301 14/15 To consider and agree recommendation from W & C Committee for Ripples articles (March edition) as follows:
- Community Transport Survey (e-mailed 23/1/15)
 - Update on Mill Lane footpath
 - Forthcoming elections
 - Grants awarded by FTC
- It was agreed to add the following items:
Thank you to the volunteers for clearing Keble Alley
An explanation of the boundary changes
In addition, Cllr Hing will write an article outlining the roles and responsibilities of a Town Councillor for a subsequent edition of Ripples and/or the FTC Newsletter.
ACTION: Clerk to draft article and send to Ripples
ACTION: Cllr Hing to draft article and send to Ripples

- 302 14/15 To consider and agree action re. WILD PROJECT
To agree support for the project – mapping watercourses and recording local issues.
- To agree to assist with finding details of land ownership and volunteering names of people in the community who may have essential local knowledge
 - To agree to offer contact details of all local contacts of agencies the TC is currently involved with to avoid overlap to enable the project to support existing initiatives
 - To agree to offer contacts for people who may wish to get involved with the WILD education project.
- The Council received a presentation prior to the meeting from Helen Richards, GRCC regarding the project. The Council **RESOLVED** to support the project in principle. Cllrs Hing and Mumford offered to get involved, and suggested that members FPW and the Preservation Society are also contacted.
- Proposed Cllr Sanford, seconded Cllr Bowen, all in favour.
ACTION: Clerk to contact Jenny Phelps to find out what the next steps are.

PLANNING

- 303 14/15 To receive the Minutes of the Planning meetings held on the 3rd February 2015.
Received without comment.
- 304 14/15 To consider and agree FTC response to the Local Plan Consultation: Development strategy and site allocations.
The following comment were **AGREED**, proposed Cllr Dallow, seconded Cllr Wardle, all in favour

Sections 8.119 – The Council agrees with Section 8.119

Sections 8.120 – 8.121 – The Council agrees with Sections 8.121 – 8.121.

The Council is concerned about the potential decrease in Fairford's employment role and does not wish to see the town reduced to a dormitory settlement for Swindon and other larger settlements, particularly given the lack of realistic transport alternatives to the car for travel to work. This would both increase traffic, and limit options for work particularly for younger people and part time workers.

Section 8.122 – The Council agrees with Section 8.122. The principles of sensitive design should be applied to developments which already have outline planning consent, as well as those which might come forward in the future.

Section 8.123 – the Council agrees with the assertion that there should be no further sites allocated for housing development. The Council would like assurance that the all the developments that have recently received [planning consent and are not shown on the plan in Appendix A have been included in the calculation of 442 dwellings. These include land at Saxon Way / Sunhill Close (22 dwellings), land to the south of Cirencester Road (120 dwellings) and land to the south of London Road (120 dwellings). Fairford town council would also like the position regarding windfall development of individual or small groups of houses to be made clear.

Section 8.124 – the Council welcomes the proposed strategy to improve links with the Cotswold Water Park, and in particular the footway/cycle path link with Lechlade. However, the inclusion of the reinstatement of the Thames-Severn canal seems incongruous in relation to Fairford. Fairford Town Council would like to be involved in any study relating to on- and off-street car parking in the town, particularly given the work that has recently been undertaken by the Town Council with respect to parking.

Section 8.125 – the Council would also like to include the following projects that have been highlighted during community-led planning exercises:

- The need for a new burial ground
- Sewage infrastructure improvements for existing residents as well as new development
- Safe routes to schools from both east & west of Fairford
- Improvements to the existing road infrastructure including the approach to the town from Lechlade along the A417

Section 8.127 – the map referred to in Appendix A does not include the development at Saxon Way/Sunhill Close, the Gladman development at Cirencester Road or the Kensington & Edinburgh development at London Road which have all received planning consent since 2011 subject, in some cases, to S106.

Settlement Strategy – the Council would like to add the following:

9. The provision of suitable land for a burial ground in Fairford will be supported.

ACTION: Clerk to submit the comment

OTHER MATTERS

- 305 14/15 To agree date of Annual Town Meeting – 28th May 2015?
The Council **RESOLVED** to hold the meeting 28th May subject to it being within the statutory timescale. Proposed Cllr Sanford, seconded Cllr Boulton, all in favour.
- 306 14/15 To consider and agree representation for the CWP Access Group. (e-mail 20/1/15).
The Council **RESOLVED** to approach Suzanne Jones to ask if she would be interested in representing Fairford on this group. . Proposed Cllr Wardle, seconded Cllr Sanford, all in favour.
- 307 14/15 To consider and agree response to Gloucestershire Highways regarding the current highways works associated with the Bloor Homes development.
See above.
- 308 14/15 Items the Chair considers urgent
- Cllr Mumford thanked those Councillors who have agreed to cover the office opening hours w/c 16.02.15.
 - The Council agreed that the Commonwealth flag should be flown on the Community Centre on Monday 9th March. Cllr Boulton agreed to put the flag up.
 - Cllr Mumford requested that the church yard risk assessment is added to the next W & C Agenda
- ACTION: Clerk to add to W & C Agenda**

- Clerk reported that a developer had made a speculative approach to the Town Council regarding developing on the field adjacent to Cinder Lane.
- Cllr Mumford asked for clarification regarding the hand delivery of election nomination forms
ACTION: Clerk to contact CDC elections office and report back – POST MEETING NOTE – the forms can be hand delivered in bulk, and checked over, and if delivered in good time, can be amended if necessary and resubmitted.

309 14/15 Date of next meeting – 10th March 2015
Apologies received from Cllrs, Hing, Sanford, Bowen, Wardle, and Harwood.

There being no further business the meeting closed at 8.45pm

.....**Chairman**

.....**2015**