

**MINUTES OF THE  
FULL COUNCIL MEETING HELD ON TUESDAY 14<sup>th</sup> April 2015**

**Present:**            **Cllr Mumford**            **Cllr Sanford**            **Cllr Winney**  
                          **Cllr Harwood**            **Cllr Fenby**            **Cllr Dudley**  
                          **Cllr Wardle**            **Cllr Bowen**            **Cllr Boulton**  
                          **Cllr Hing**            **Cllr Roberts (part)**

**In attendance:** **Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk), 4 members of the public.**

**Absent:**            **Cllr Cumpstey**

**309 14/15 To note apologies for absence**  
 Apologies were received from Cllr Dallow

**310 14/15 Declaration of Interest in items on the Agenda**  
 Declaration of Interests were declared from Cllr Sanford for Item 327 – personal interest

**311 14/15 To approve the Minutes of the Full Council Meeting held on the 10<sup>th</sup> March 2015**  
 It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 10<sup>th</sup> March 2015, as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Dudley – 4 in favour, 6 abstentions.

It was agreed to take Item 327 as an 'In camera' item at the end of the Agenda. All in favour

**312 14/15 Matters Arising**

- Letter from A. Woodward re Police presence – Wednesday Market – The Clerk advised that the letter from Mr. Woodward had been advertised.
- Investment of funds – further information still awaited – The Clerk reported that meetings with other investment companies have been arranged.
- Re-surfacing Lovers Walk – Glos Highways to visit site – We are still awaiting a visit from the representative from PROW.

**Cllr Roberts arrived**

- Order for dog/waste bins – the Clerk reported that following the agreement to purchase 6 dog/waste bins, it has only been necessary to order 3 dog/waste bins, comprising 2 replacement dog bins and 1 new waste bin.
- Speed Gun – The Clerk reported that the speed gun and accessories have been delivered.
- Criteria for membership fee – GAPTC – The Clerk confirmed that the criteria for the fee structure is based on population size.
- Church path to south door of church – 1 quote has been received and a further two quotes are awaited.
- George Taylor, representative (Thames Water) – Cllr Mumford asked the Clerks to e-mail Mr. Taylor to ask him to meet with the Council in May. **ACTION: Clerk to contact Mr. Taylor**

- Flag Festival – The Flag Festival will commence on the 10<sup>th</sup> May. Volunteers to help with putting up the flags would be welcomed.
- Letter to Surgery re. Boots The Chemist – A reply from the Surgery has been received. **ACTION: Clerk to forward details of issues to Fiona Davenport at NHS England as requested.**

**313 14/15 To agree to adjourn the meeting for Public participation – (there is a 10 minute time limit)**

It was **RESOLVED** to adjourn the meeting for Public participation. Proposed Cllr Boulton, seconded Cllr Hing – all in favour.

- Abigail Beccle introduced herself as one of the Candidates for Fairford North Ward in the District Council elections.

**314 14/15 To agree to reconvene the meeting following Public participation.**

It was **RESOLVED** to reconvene the meeting following Public participation.

**315 14/15 Chairman's announcements**

Cllr Mumford advised the Council that this would be her last meeting, as she will be retiring from the Council. She expressed her thanks for the help and support of the Councillors and staff during her term of office.

**316 14/15 To receive report from County Councillor**

It was agreed to take this item later in the meeting should the County Councillor attend.

**317 14/15 To receive report from District Councillor**

Cllr Wardle reported as follows:

- Budget – Saving in Council Tax. Large part of Council Tax saving contingent on new homes bonus (£2.5 million).
- Fayre Court application – deferred to May meeting due to issues relating to :-
  - o Access - where feedback from Glos. Highways is awaited
  - o Sewage – where this is a small scale proposal, it will nevertheless have an impact on problems with sewage. Planning team to discuss possibility of developers contributing.

Cllr Wardle advised that this would be his last meeting, as he is retiring from both the District and Local Council.

**318 14/15 To receive reports from meetings/events attended**

**GMTF – March 23<sup>rd</sup>** – Cllr Harwood circulated notes from this meeting prior to this meeting. He urged Cllrs to continue the ties with this group as he would be retiring from the Council.

**FCC Trustees – April 8<sup>th</sup>** – Cllr Harwood circulated notes from this meeting prior to this meeting. Cllr Harwood felt that the Management and Trustees Committees could be merged. Cllr Roberts asked who was responsible for clearing the Youth Room. Cllr Hing advised that the Youth Room was the responsibility of the Town Council. Discussion took place regarding the possible letting of this room and it was agreed that discussion is required with FCC Trustees, regarding this matter. An FCC meeting is due to take place on 29<sup>th</sup> April and Cllr Wardle agreed to attend.

**Palmer Hall** – Cllr Boulton attended the recent Palmer Hall Committee meeting. He reported that there are no problems with finances for the Palmer Hall. However, the Committee would like FTC to contribute towards items they wish to purchase.

**'WILD'** - Cllrs Mumford and Hing attended a recent meeting for the 'WILD' Project, regarding mapping of waterways and ditches. A map and key has been produced and the Clerk was asked to circulate this to all Cllrs. **ACTION: Clerk to e-mail map.**

**Neighbourhood Coordination Group- 30<sup>th</sup> March 2015** – Cllrs Hing and Mumford and the Clerk attended this meeting. Minutes were circulated prior to this meeting. The Clerk was asked to obtain a list of crime prevention items, which can be bought by the public.

- 319 14/15 To consider invitations received**  
**PROW** – Training for PROW volunteers is to be held by Amey on Friday 29<sup>th</sup> May. The Clerk has advised the Fairford Walking Group.  
**Fairford Preservation Trust** – A tree dedication ceremony will be taking place on 9<sup>th</sup> May at 10.00am in the Walnut Tree Field and the FPT AGM will be taking place on the 30<sup>th</sup> April 2015.  
**Playground Management Training Seminar** – Arranged by GPFA on 2<sup>nd</sup> July 2015 from 6.00-9.00pm for those who inspect children's playgrounds. **ACTION: Clerk to add this to the Agenda for the June Full Council meeting.**

- 320 14/15 To consider correspondence received (for information only)**  
 Correspondence for information only, was received with no comment.

- 321 14/15 To consider correspondence requiring a reply**  
 Correspondence from Kempsford PC regarding the Bowmoor footpath is to be discussed at the next W & C Committee meeting and a suitable reply formulated at the meeting. **ACTION: Clerk to add this matter to the Agenda of the next W & C Committee meeting in April.**

## FINANCE

- 322 14/15 To approve retrospectively cheque payments to end of previous month (March 2015)**  
 It was **RESOLVED** to approve, retrospectively, payment to the end of March 2015. Proposed Cllr Boulton, seconded Cllr Hing – 9 in favour, 2 abstentions.

**323 14/15 To receive most recent income & expenditure figures – year end.**

The recent income & expenditure figures were received. Cllr Wardle asked the Clerk to check the nominal code for VAT refunds.

**ACTION:** Clerk to check nominal code for VAT refunds.

**WORKS & COMMUNITY****324 14/15 To receive Minutes of the Works & Community meeting held on the 24<sup>th</sup> March 2015.**

- The French Market will take place on Sunday 21<sup>st</sup> June in the Market Place.
- The Mill Lane permissive path is now complete. Glos. Highways have been asked to put in a dropped kerb opposite the path, but the Clerk advised that they are not happy to do this as it is too close to the bend in the road. They are, however, looking at putting this in further along the road, where there is no problem with visibility. They will advise the T.C in due course.
- SLA – Young Gloucestershire – Youth club – See under item 329 below.
- CCTV – The agreement for renewing the CCTV maintenance contract was omitted from the Agenda items. The Clerk was asked to add this to the next Agenda of the Town Council.

**ACTION: Clerk to add this item to the Agenda for the next Full Council meeting in May.**

**PLANNING****325 14/15 To receive the Minutes of the Planning meetings held on the 17<sup>th</sup> March and 7<sup>th</sup> April 2015**

The Minutes of the Planning meetings held on the 17<sup>th</sup> March and 7<sup>th</sup> April 2015 were received with no comment. The Clerk advised the Council that Mr. Steve Trotter, of Lechlade TC would be attending prior to the commencement of the meeting to talk about Lechlade's Neighbourhood Plan.

**PC Steve Maguire and PCSO Gemma Butcher arrived.**

**326 14/15 To discuss the response to Bloor Homes regarding the innovative design ideas and housing tenure options.**

The Clerk reported that a response to our queries regarding design and housing tenure options had not as yet been received in writing. Cllr Mumford reported that a useful guide on the Planning Portal website was available, showing examples of design options. It was agreed that this might be considered at the next Planning meeting.

**ACTION: Clerk to add design options for starter homes on the Agenda for the next Planning meeting.**

**It was agreed to allow the Police to speak. Proposed Cllr Sanford, seconded Cllr Harwood –all in favour.**

PCSO Gemma Butcher reported that since the last meeting, 14 new crimes have been committed which are as follows:

- 2 assaults
- 2 criminal damage
- 4 thefts
- 3 dwelling burglaries
- 3 non dwelling burglaries

The Police reported that burglaries have increased countywide, which they are following up.

Cllr Fenby asked what strategies were in place for dealing with burglaries. PC Maguire replied that a special burglary team has been set up.

Councillors requested that the price list for items which can be bought from the Police to help with crime prevention should be available at the police stall at the Wednesday market. PCSO Butcher to forward this list to the Clerks for inclusion on the website. **ACTION: Clerk to add price list to website.**

PC Maguire announced that he would be leaving the Police, but a new Beat Manager would be in place soon.

#### **OTHER MATTERS**

**327 14/15 To consider and agree nominations for Citizen of the Year and Young Citizen of the Year (Geoff Chick award).**

This item to be taken at the end of the meeting.

**328 14/15 To consider and agree any Resolutions for GAPTC Annual General Meeting (4<sup>th</sup> July 2015)**

No items were forthcoming .

**329 14/15 Items the Chair considers urgent.**

Cllr Mumford thanked Cllr Harwood for his service to the Community as Town and District Councillor. Cllr Harwood has served as Town Councillor for 16 years and as District Councillor 8 years and will be retiring on the 7<sup>th</sup> May 2015.

Cllr Boulton asked for a working party to help to lay chippings in Keble Alley on 25<sup>th</sup> April 2015 from 9.00am.

SLA – Young Gloucestershire – Youth Club – An agreement with Young Gloucestershire with reference to running the youth club is to be considered. As this needs to be considered quickly, it was agreed to hold an Extra-ordinary meeting on Tuesday 21<sup>st</sup> April at 6.30pm. Discussion took place regarding the provision of a youth club for the 15-19 year olds generally. The Clerk to contact the Football Club with regarding the possibility of using the Club as a venue for the Youth Club. **ACTION: Clerk to contact Mike Tanner and to send out an Agenda for the Extra-ordinary meeting.**

- 330 14/15 Date of next meeting – 12<sup>th</sup> May 2015 (Annual Meeting of the Town Council).**

### **ADDENDUM ITEMS**

- 331 14/15 To consider and agree extending community capital project scheme**  
It was agreed that this should be discussed at the next Finance meeting on the 5<sup>th</sup> May 2015. **ACTION: Clerk to add this item to the Agenda for the next Finance meeting.**
- 332 14/15 To consider and agree reverting to previous committee structure to allow Mayor voting rights and to enable meetings to be quorate.**  
Cllr Mumford asked Councillors to re-consider the decision made earlier in the year regarding voting rights for the Chairman/Mayor. This to be discussed at the next Full Council meeting in May. **ACTION: Clerk to add this item to the Agenda for the next Full Council meeting in May.**
- 333 14/15 To consider and agree BGG price increase for grasscutting of verges and WTF.**  
This related to a small price increase from last year's prices of £2.00 per cut for the Walnut Tree Field and £5.00 per cut for the verges. The increased prices were agreed, proposed Cllr Boulton, seconded Cllr Bowen – all in favour.
- 334 14/15 To consider and agree reports from Committee Chairs for the Annual Town Meeting/Annual Report.**  
Cllr Mumford reminded chairpersons for the committees about writing a report for the Annual Report and Town Meeting.

### **IN CAMERA**

- 327 14/15 To consider and agree nominations for Citizen of the Year and Young Citizen of the Year (Geoff Chick award).**  
Nominations were considered and debate took place regarding the criteria for the Citizen of the Year Award. Cllrs were reminded that it had been agreed at a previous meeting that nominations received for candidates receiving payment for their work would not be considered. It was felt that the award should go to people who contributed to the community voluntarily.

Therefore nominations for Andrew Butler – Butcher and Hazel Selby – Charity Shop would not be considered as they were paid for their work.

Other nominations are as follows:

#### Citizen of the Year.

Jill Peachey for her work in the churchyard and on Mill Lane  
Bob Dibble for his work in the churchyard and general acts of kindness e.g. cleaning FCC courtyard.

Young Citizen of the Year (Geoff Chick Award)

Jasmin Beach for litter picking every weekend  
Kyrian Francis – (Coln House School)  
volunteering to help in the Charity Shop, by removing all the  
rubbish built up from the shop and general tidying up and helping  
with any chore asked of him.

A vote was taken and the results are as follows:

Citizen of the Year

4 for Bob Dibble  
6 for Jill Peachey  
1 abstention

Young Citizen of the Year

4 for Jasmin Beach  
6 for Kyrian Francis  
1 abstention

The winner of the 2015 Citizen of the Year is Jill Peachey  
The winner of the 2015 Young Citizen of the Year is Kyrian  
Francis

There being no further business the meeting closed at 9.00pm.

.....Chairman

.....2015