

**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON TUESDAY 12<sup>th</sup> August 2014**

<b>Present:</b>	<b>Cllr Mumford</b>	<b>Cllr Sanford</b>	<b>Cllr Harwood</b>
	<b>Cllr Bowen</b>	<b>Cllr Boulton</b>	<b>Cllr Cumpstey</b>
	<b>Cllr Dudley</b>	<b>Cllr Fenby</b>	<b>Cllr Roberts</b>
	<b>Cllr Hing</b>	<b>Cllr Wardle</b>	<b>Cllr Winney</b>

**In attendance:** Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk), Megan Archer (Wilts & Glos Standard), 2 members of the public, County Cllr. Theodoulou (part)

**108 14/15 To note apologies for absence**  
Apologies were received from Cllr Dallow

**109 14/15 Declaration of Interest in items on the Agenda**  
Cllr Roberts declared a non pecuniary interest in Item 027.

**110 14/15 To approve the Minutes of the Extra-ordinary Full Council Meeting held on the 22<sup>nd</sup> July 2014**  
It was **RESOLVED** to approve the Minutes of the Extra-ordinary Full Council meeting held on the 22<sup>nd</sup> July as a true and accurate record of the proceedings. Proposed Cllr Hing, seconded Cllr Harwood, 9 in favour, 3 abstentions

As all Cllrs. were not present at the last meeting. Cllr Mumford asked each Cllr. to introduce themselves to the newest member, Cllr Dudley.

**111 14/15 Matters Arising**  
None

**112 14/15 To agree to adjourn the meeting for Public participation – (there is a 10 minute time limit)**  
It was **RESOLVED** to adjourn the meeting for Public participation. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

Mr Jeanes addressed the Chairman, and spoke about a Facebook page, which he was unhappy about, which related to articles about Fairford. Mr. Jeanes asked the Chairman to investigate who was responsible for this page as he felt it did not represent Fairford. He has written to the Chairman, copied to all Cllrs, and asked for a reply to his comments, when his request has been adhered to.

**113 14/15 To agree to reconvene the meeting following Public participation.**  
It was **RESOLVED** to reconvene the meeting following Public participation. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.

## **Cllr Theodoulou arrived**

- 114 14/15 Chairman's announcements**  
Invitation from Fairford Festival for 2 Cllrs - Clerk was asked to circulate the invitation and for Cllrs to let the Clerk know if they would like to be considered. **ACTION: Clerk to circulate invitation.**
- 115 14/15 To receive report from County Councillor**
- Fairford Football Club – C. Cllr Theodoulou reported that the football club had approached him regarding the Active Together grant. Cllr Theodoulou would like to know if FTC would be willing to match fund any offer made by GCC. Cllrs agreed to discuss this at the next Finance meeting.  
**ACTION: Clerk to add this to the Agenda for the next Finance meeting.**
  - Fracking – Cllr Theodoulou reported that the County Council's role was as the Planning Authority. If anyone applies for a licence for fracking it would be considered by the County Council and would be treated in the same way as any other minerals extraction application.  
**Thames Water**
  - **Meeting with Thames Water** - Cllr Theodoulou reported that he and District Cllr Wardle attended a meeting with Thames Water recently where it was reported that funding would be available in the region of £20 million for large projects starting from the Thames Estuary to the source of the Thames and that £3 million would be made available for smaller projects over the same area. They felt this was unlikely to result in any projects in the Fairford area.
  - **Sewage discharge** - was discussed with Thames Water. A complaint form will need to be completed by all property owners affected by sewage discharge and sent to Thames Water. **ACTION: Cllr Theodoulou to forward forms to FTC for distribution. A list of properties affected to be obtained from Cllr Hing.**
  - **Upgrade of pumping station** – Thames Water stated that it expected that there would be an upgrade of the pumping stations within the next 5 years.
  - **Waiten Hill Farm development** – Cllr Theodoulou said that he would be attending the CDC Planning meeting on the 13<sup>th</sup> August and would be objecting to this application.

- 116 14/15**
- **To receive report from District Councillor Housing Waiting List (Affordable housing)** – The list is available on-line. Out of the 127 people that were on the list for Fairford, 61 expressed an interest for properties in Fairford as a 1<sup>st</sup> choice. Fairford was 7<sup>th</sup> on the list in the District with Cirencester topping the list, followed by Bourton on the Water, Moreton in Marsh, Stow on the Wold, Siddington and South Cerney.
  - **Electoral Register** – Cllr Wardle reported that a letter explaining changes in the way of registering had been sent to all households.

**Cllr Sanford left the room**  
**Cllr Roberts left the meeting**

- 117 14/15**
- **To receive reports from meetings/events attended AGM GAPTC (16<sup>th</sup> July) – Cllr Harwood –e-mailed 21/7/14** - Cllr Harwood reported that Kim Bedford from GAPTC has resigned. He also stressed that Cllr training should be considered more seriously, and that new Cllrs should attend the courses available.

**Cllr Sanford returned**

- **GMTF – Bromyard visit (17<sup>th</sup> July) – Cllr Harwood – e-mailed 21/7/14** – report circulated.
- **GMTF Meeting (31<sup>st</sup> July) – Cllr Harwood** - The AGM would be taking place in September, and nominations for representatives should be considered.

- 118 14/15**
- To consider invitations received**
- Invitations were received. Cllr Mumford reported that she had received an invitation to become Vice President of the Cricket Club and to attend their 125<sup>th</sup> Anniversary event. She said that she will accept the Vice Presidency, as Mayor, but could not attend the event and asked Cllrs if anyone could attend. Cllrs Hing and Bowen said that they would be attending. Cllr Mumford also reported on an invitation to attend the licensing of the new Vicar on the 4<sup>th</sup> November. She would be attending but she asked if other Cllrs. could also attend.

- 119 14/15**
- To consider correspondence received (for information only)**
- Correspondence was received with no comment.

- 120 14/15**
- To consider correspondence requiring a reply**
- The Clerk was asked to draft letters of reply to:  
Chris Williams – First responders (e-mail 11/8/14) and Mr Ellis Hault.

**FINANCE****121 14/15 To approve retrospectively cheque payments to end of previous month (July)**

It was **RESOLVED** to approve retrospectively cheque payments to the end of July – all in favour.

**122 14/15 To receive most recent income & expenditure figures**

The income & expenditure figures were received with no comment.

**County Cllr Theodoulou left the meeting.**

**WORKS & COMMUNITY****123 14/15 To receive Minutes of the Works & Community committee meeting held on the 22<sup>nd</sup> July 2014**

The Minute of the Works & Community Committee meeting held on the 22<sup>nd</sup> July 2014 were received with no comment.

**124 14/15 To consider and agree whether to reinstate the Facilities & Highways Committees following the end of the 3 month trial period (merged in May to form the Works & Community Committee) or whether to continue as the Works & Community Committee**

Cllr Sanford - felt that the Facilities and Highways Committees should be reinstated. That by merging the two into the W & C Committee it was not allowing all Cllrs the opportunity to sit on a Committee. Cllrs Hing and Winney agreed.

Cllr Harwood - said that the reasons for merging the two was to stop the amount of duplication of matters and that the experimental merging should be allowed to continue for a little longer before a decision is made. Cllr Bowen agreed with Cllr Harwood.

Cllr Wardle said that he felt that a 3 months trial was not long enough.

Discussion took place on the best way of structuring the committee to allow more members the opportunity to sit on the committee and vote. It was agreed to refer this matter to the Procedures Committee for discussion. **ACTION: Clerk to add this to the Agenda for the next Procedures Committee meeting, date to be confirmed.**

It was **RESOLVED** to continue with the Works & Community Committee for another 3 months during which time the Procedures Committee would have met and a recommendation made. Proposed Cllr Mumford, seconded Cllr Boulton – 10 in favour, 1 abstention.

- 125 14/15 Update on community defibrillators**  
 Discussion took place regarding the newly installed defibrillator, situated in the Porch of The Bull Hotel. Details regarding general care of the equipment needs to be checked. David Chapman (First Responders) is checking locations for the installation of a further 2 defibrillators. Cllr Hing suggested that community training should be arranged. It was agreed to defer this item to the Agenda for the next W & C Committee meeting. **ACTION: Clerk to add this item to the Agenda of the next W & C Committee meeting and to check the contract for details of general care.**
- Cllr Mumford suggested moving Item 129 up the Agenda to be taken after Item 126. All in favour.**
- 126 14/15 To formally approve the grant application to CWPT (£4750 has been granted).**  
 It was **RESOLVED** to formally approve the grant application to CWPT (for 5 x Interpretation Boards). Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.
- 129 14/15 To approve wording for information boards**  
 Cllrs suggested various changes to the wording and pictures, making better reference to the wildlife around Lakes 104 and Horcott Lakes in particular. It was agreed to defer this item until the boards had been updated. **ACTION: Clerk was asked to check for an update on the footpath around Lakes 103, 103a and 104 and refer the boards back to the designer.**
- 127 14/15 Update on tree work on green at junction of St. Mary's Drive/Crabtree Park/Park Close.**  
 The Clerk advised that work on the trees would commence week beginning the 18<sup>th</sup> August. **POST-MEETING NOTE: Contractor to commence work on Friday 15<sup>th</sup> August and to spread the work out over the next 2 weeks, due to other work commitments.**
- 128 14/15 To consider and agree the possible extra cost for Grasscrete paving as part of the car park resurfacing work.**  
 As a result of a shortfall in the amount of reusable paving available, the contractor has estimated the quantity of extra surfacing required to complete the works. They have also offered an alternative. Following discussion it was **RESOLVED** to accept Option 1 of their estimate – which is to extend the block paving to the 1<sup>st</sup> tree in the car park. Proposed Cllr Mumford, seconded Cllr Harwood – 10 in favour, 1 abstention. **ACTION: Clerk to contact the contractor and to advise the ECT of the decision.**

- 129 14/15 To approve wording for information boards  
See above.**
- 130 14/15 To consider projects that might qualify for distribution of European money over the next 5 years**  
Following discussion, it was agreed that there was not enough information available as to exactly how much money and when the funds would be available. It was agreed to obtain more information. This item to be deferred until more information is available. **ACTION: The Clerk was asked to contact CDC for more information.**

**PLANNING**

- 131 14/15 To receive the Minutes of the Planning meetings held on the 19<sup>th</sup> July and 5<sup>th</sup> August 2014.**  
The Minutes of the Planning meetings held on the 19<sup>th</sup> July and 5<sup>th</sup> August were received with no comment.
- 132 14/15 Update on meetings with Thames Water  
See above – under County Cllrs report.**
- 133 14/15 To agree retrospectively the additional cost for attendance by Ashburn at the Gladman Appeal.**  
It was **RESOLVED** to agree retrospectively the additional cost for attendance by Ashburn Planning Consultants at the Gladman Appeal. Proposed Cllr Mumford, seconded Cllr Wardle – all in favour.
- 134 14/15 To approve wording for objection to Waiten Hill planning application for FTC's representation at CDC meeting on 13<sup>th</sup> August.**  
Following debate, one amendment was made to the wording. It was **RESOLVED** to approve wording, as amended. Proposed Cllr Sanford, seconded Cllr Bowen – 10 in favour, 1 abstention. As no Councillors are available to attend to present FTC's representation, the Clerk was asked to e-mail the representation to the relevant officers at CDC. **ACTION: Clerk to e-mail document to CDC.**

**OTHER MATTERS**

- 135 14/15 To consider and agree to appoint Freeman/women.**  
Following debate it was **RESOLVED** to consider this item at a later date, when a suitable person is put forward to be honoured. Proposed Cllr Mumford, seconded Cllr Sanford - 10 in favour, 1 abstention

- 136 14/15 To consider and agree to re-instate Councillor surgeries.**  
Following debate regarding the request from a resident to consider reinstating Councillor surgeries, it was **RESOLVED** not to pursue this. It was felt that this had been tried on several occasions and proved unsuccessful. Cllrs contact details are made available on the website and in other publications for anyone wishing to contact them directly and any matters can also be brought to the attention of Cllrs by contacting the Town Council office or by attendance at Full Council meetings. Proposed Cllr Cumpstey, seconded Cllr Boulton - 8 in favour, 3 abstentions. **ACTION: Clerk to write to resident.**
- 137 14/15 Items the Chair considers urgent**  
None
- 138 14/15 Date of next meeting – 9<sup>th</sup> September 2014**

.....Chairman

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## **IN CAMERA ITEM**

**139 14/15**

### **Update on the future of the Post Office.**

Following discussion where it was agreed that the Council would support plans to keep the Post Office in Fairford, it was agreed that it was unclear as to exactly what the current Post Master is requesting from the Council by way of supporting his Appeal to make the Post Office a Community Post Office. Cllr Wardle said that he would be happy to meet with the Post Master to discuss this further and to obtain a clearer understanding of his expectations from the Council in relation to this matter. It was also suggested that contact should be made with Lechlade Post Office (already a Community Post Office), to obtain a better understanding of the procedures.

**ACTION: Clerk to contact the Post Master to arrange a meeting with Cllr Wardle, and to contact Lechlade Post Office.**