

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 13th October 2015**

Present: **Cllr Sanford** **Cllr Winney** **Cllr McKinley**
 Cllr Dallow **Cllr Harrison** **Cllr Bowen**
 Cllr Roberts **Cllr Boulton** **Cllr Dudley**
 Cllr Hing (part)

In attendance: **Vanessa Lawrence(Clerk), Roz Capps (Assistant Clerk),
 District Cllr Coakley, District Cllr Beccle (part), District Cllr Andrews, Mr.
 Malcolm Cutler, County Cllr Theodoulou (part)**

- 141** **15/16** **To note apologies for absence**
 Apologies were received from Cllr Rao & Cllr Fenby
- 142** **15/16** **Declaration of Interest in items on the Agenda**
 Cllr Hing declared a personal interest in Item 144 and would abstain from voting.
- 143** **15/16** **To approve the Minutes of the Full Council Meeting held on the 8th September 2015**
 The Minutes of the Full Council meeting could not be approved as the Chair had not been present at the meeting and the Deputy Chair was not present at this meeting. Approval to be deferred to the next Full Council meeting.

ACTION: Clerk to add this item to the next Full Council meeting in November.

- 144** **15/16** **To consider and agree to co-opt new Councillor.**
 Two prospective candidates were interviewed prior to this meeting, following which Cllrs debated their suitability for the position. Mr Jon Hill and Mr. Bob Lear were both suitable for the position. A vote was taken. It was **RESOLVED** to co-opt Mr. Bob Lear to the Council, 6 votes to 3, 1 abstention.
- 145** **15/16** **To accept Declaration of Acceptance of Office from new Councillor.**
 Mr Bob Lear signed the Declaration of Acceptance of Office.
- 146** **15/16** **Matters arising**
- **Zip Wire** – The old zip wire has been removed and the new one is due to be installed by the end of the month
 - **Youth Club** – Attendance has been slow, but numbers have increased.
 - **Grounds maintenance work** – Following the last meeting where it was agreed that the Council would be in favour of Ubico carrying out work in the town, subject to costs being satisfactory, Ubico have informed us that they were unable to fulfil this role. Further enquires were made to other contractors and it is hoped that the churchyard grasscutting contractor might be prepared to carry out required works. We are currently awaiting a quote from Willow Gardening Services and will report back to Council.
 - **Playground Inspection Course – change of date** - Cllr Boulton has volunteered to attend this course, set for November, unfortunately the course has been booked up and an alternative date in 2016 has been offered.

- **Update on minor change of road name from ‘Tomlinson Close ‘ to Thomlinson Close** – CDC have reported that the two residents who live in Tomlinson Close are unhappy about the change as it would affect various legal documents etc., and they wish to know if costs are incurred who will pay for this. The Council agreed that the name should be changed to Thomlinson Close as it is a disservice to a former Mayor’s family to have his name spelt incorrectly and that this Council should insist on the change of name.

ACTION: Clerk to contact CDC to reiterate that the Council would like the name corrected.

The following two items are not required as there are no members of the public present.

147 15/16 To agree to adjourn the meeting for Public participation – (there is a 10 minute time limit).

Not required

148 15/16 To agree to reconvene the meeting following Public participation

Not required.

149 15/16 Chairman’s Announcements

None

150 15/16 To receive report from County Councillor

- **Business Rates** – Reports relating to business rates being passed to local authorities are still in the early stages of discussion. The Government have stated that measures for this will be ‘fiscally neutral’. Further details to follow.
- **Devolution** – Devolution of certain Government services to new organisations for services with County boundaries for organisations such as The Police, the NHS etc. A proposal has been put forward, details to follow.
- **Grants** – Funds are still available for groups to apply for, both the Adult Active scheme and the Junior Active scheme. Groups should be advised to contact County Cllr Theodoulou directly.
- **Consultation on Public Transport** – This is currently taking place

Q: Cllr Hing asked CC Theodoulou if the Cricket Club had put forward an application for grant funding.

A: CC Theodoulou advised that they had

Q: Cllr Harrison queried issues relating to sewage/drainage problems and obtaining information from the E.A.

A: CC Theodoulou advised that it is difficult to obtain information from the EA and that he felt that this should be brought to the attention of our Member of Parliament at the next Flood meeting in November.

151 15/16 To receive report from District Councillor

District Cllr Coakley reported as follows:

- **20/20 project** - This project going ahead, and has been endorsed by CDC. W. Oxon, Forest of Dean and Cheltenham are joining the scheme and there is a significant amount of Government funding available.
- **Car Park Review** – This is taking place in Cirencester and CDC will be opening up their car park, free of charge, every weekend.
- **Food waste** – stickering campaign has begun, with many grey bins being stickered with ‘ No food waste’. This has proved very successful with many people applying for extra food caddies and recycling boxes

Q: Cllr Hing asked for clarification of what goes into the green wheely bins, ie. Can it be used for food waste.

A: D C Coakley confirmed that the green wheely bins are used for garden waste, but that food waste can also be deposited in this bin. She also confirmed that the grey wheely bin, should not be used for food waste as the contents are destined for landfill.

District Cllr Andrews reported as follows:

- **Local Plan** – The consultation period will commence in November. The plan is aimed at looking at policies rather than designating areas. There will be a briefing to District Cllrs this week, after which details and a timetable will be made available.
- **Traffic/parking issues at Leafield Road by the school campus (Primary School and Farmors School)** - Currently there is no lollipop person on hand.

Cllr Roberts advised the Council that a Public meeting has been called at 6pm on Friday 16th October in the Farmor Room, The Community Centre to discuss issues relating to road safety issues at Leafield Road by the schools. She asked DC Andrews if he would like to attend.

Cllr Hing, C Cllr Theodoulou and D Cllr Beccle left the meeting.

152 15/16 To receive reports from meetings/events attended

The Ernest Cook Trust – Cllr Sanford reported that she and Cllr Fenby attended a meeting with Mr. Nicholas Ford of the Ernest Cook Trust recently, to discuss the following:

- **Waterloo Brook**
- **Neighbourhood Development Plant**
- **Site for a new burial ground.**

Cllr Boulton reported that he has also spoken to Mr Ford about a possible site for a burial ground.

It was agreed to bring forward Item 166 15/16. Proposed Cllr Boulton, seconded Cllr Dallow - All in favour.

- 166 15/16 Update on Neighbourhood Development Plan
 Malcolm Cutler briefed the Council on progress with the Neighbourhood Development Plan. Minutes have been circulated following meetings of the Neighbourhood Development Steering group, who meet regularly. Members of the group are as follows:
 Cllr Barry Fenby
 Cllr Richard Harrison
 Margaret Bishop
 Alison Hobson
 Suzanne Jones
 Malcolm Cutler
 Sue Hughes
 Sarah Basley
 Caroline Symcox

To date the following has been achieved by the group:

- Vision statement
- Timetable
- Aims & objectives
- List of businesses
- Website up and running
- Facebook page up and running
- Mobile Phone (dedicated for the group)

Drop-in sessions are to be organised and a range of working groups to be put together to cover areas such as:

- Housing
- Infrastructure/environment
- Local community services
- Shopping
- Maintaining character of the Town
- Social, cultural and spiritual aspects

Meetings have been held with GRCC and CDC and grants will be applied for. Mr Cutler and Cllr Harrison have met with Winslow Council who have completed their Neighbourhood Plan, in order to obtain an insight into how they progressed their Plan to aid with Fairford's Plan.

Mr. Cutler advised that it is hoped that the Plan will be ready for a referendum in early 2017.

Mr Cutler left the meeting

- 153 15/16 **To consider invitations received**
 List of invitations were received with no comment
- 154 15/16 **To consider correspondence received (for information only)**
 List of correspondence was received with no comment

- 155 15/16 **To consider correspondence requiring a reply**
None

FINANCE

- 156 15/16 **To approve retrospectively payments to end of previous month (September)**
It was **RESOLVED** to approve, retrospectively, payments to the end of September.
Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.
- 157 15/16 **To receive most recent income & expenditure figures**
The most recent income & expenditure figures were received with no comment.

WORKS & COMMUNITY

- 158 15/16 **To receive Minutes of the Works & Community meeting held on 22nd September 2015**
The Minutes were received with one comment from Cllr Roberts, who pointed out that the month in Item WC090 should read November and not December.

ACTION: Clerk to make necessary correction to Item WC090.

- 159 15/16 **To consider the way forward with procurement of land for a new Burial Ground**
This matter was covered under Item 152 15/16 above.
- 160 15/16 **To consider request from Cllr Boulton to combine category for maintenance of trees in the churchyard with maintenance of trees in the town.**
Cllr Boulton explained that he felt that these categories should be amalgamated which he felt would be easier for budgetary purposes. He also suggested that there were other categories, such as grasscutting that could also be amalgamated. Following debate, it was **RESOLVED** to amalgamate the categories for tree maintenance. Proposed Cllr Harrison, seconded Cllr McKinley – all in favour.

ACTION: Clerk to adjust the categories on the accounts system if possible and to add item to the next Agenda of the Finance Committee, regarding amalgamation of other categories.

- 161 15/16 **To consider and agree to purchase 'Santa's Grotto' gazebo**
Following debate, it was **RESOLVED** to purchase the 'Santa's Grotto' gazebo.
Proposed Cllr Boulton, seconded Cllr Bowen – 4 in favour, 3 against, 2 abstentions
- 162 15/16 **To consider e-mail from Suzanne Jones re. newsletter – e-mailed 28/9/15**
Following debate it was agreed that the Council would continue to include leaflets in the newsletter with the exception of political material. – All in favour.

ACTION: Clerk to contact Mrs Jones

- 163 15/16 To consider and agree to carry out remedial work to the verge opposite homes at London Road starting opposite 'Hathaway' going down to opposite 'Quarry Alley'.** Following debate where an alternative plan of only planting bulbs along the verge was discussed, it was **RESOLVED** to continue with the original plan of creating a bund, and Cllr Dallow proposed that this should also include the planting of bulbs. seconded Cllr Boulton – 7 in favour, 2 abstentions. A letter to be drafted to all residents along this stretch of road to advise of any proposed works.

ACTION: Clerk to contact contractor to proceed with works

- 164 15/16 To consider and agree funding for Tourism Group**
Cllr Roberts explained that this item has been brought to the table following an e-mail regarding a possible grant application. The application cannot be made by the Town Council, but a working group could apply. Cllr Roberts asked the Council if they would be happy for her to apply on behalf of the Tourism Group. Following debate it was **RESOLVED** to allow Cllr Roberts to apply for grant funding on behalf of the Tourism group. Proposed Cllr McKinley, seconded Cllr Bowen – all in favour

PLANNING

- 165 15/16 To receive Minutes of Planning meeting held on the 15th September and 6th October 2015.**

The Minutes of the Planning meetings held on the 15th September and 6th October were received with no comment.

- 166 15/16 Update on Neighbourhood Development Plan
See above

OTHER MATTERS

- 167 15/16 To consider and agree to pursue warding issues relating to rejoining the Fairford wards.**

Following the Boundary review earlier in the year, where Fairford was split into Fairford North and South wards, which was not as requested by Fairford Town Council. It has come to the attention of the Council that a request to re-join the wards can be made with the support of the District Council. Following debate it was agreed that a request should be made with a view to re-joining Fairford wards. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.

ACTION: Clerk to contact CDC – Nigel Adams

- 168 15/16 To consider and agree way forward for improvements to the Palmer Hall.**

It was agreed to defer this item to the next meeting of the Town Council to give Cllrs the opportunity of meeting with members of the Palmer Hall Committee and to review the Hall at a meeting in October.

ACTION: Clerk to add this item to the Agenda of the next Full Council meeting.

169 15/16 To consider way forward for Remembrance Day Service/Parade

The Remembrance Day Parade and Service will be held on 8th November. Cllr McKinley has offered to help with the organisation of the Parade and Service. Further details relating to the organisation of this event, for future years, to be deferred to the next Full Council meeting, to allow the RBL AGM to take place.

ACTION: Clerk to add this item to the Agenda of the next Full Council meeting in November.

170 15/16 Any other Items the Chair considers urgent
None

171 15/16 Date of next meeting – 10th November 2015

.....Chairman

.....2015