

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 9th February 2016**

Present:

Cllr Sanford	Cllr Bowen	Cllr Winney
Cllr Dallow	Cllr McKinley	Cllr Boulton
Cllr Hing	Cllr Dudley	Cllr Roberts
Cllr Harrison	Cllr Fenby	Cllr Lear

In attendance: Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk), District Cllrs Beccle and Andrews and County Cllr Theodoulou (part). One member of the public.

- 255 15/16 To note apologies for absence.**
Apologies were received from Cllr. Rao
- 256 15/16 Declaration of Interest in items on the Agenda.**
None.
- 257 15/16 To approve the Minutes of the Full Council Meeting held on the 12TH January 2016.**
Cllr Andrews requested that item 235 was amended to read “..... A CFR recruiting campaign”. It was **RESOLVED** to approve the Minutes, as amended, of the Full Council meeting held on the 12th January 2016 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Dallow – 10 in favour, 2 abstentions.
- 258 15/16 Matters arising.**
Audit - the internal audit will take place on 18th April.
'20 is plenty stickers' - have been distributed along Leafield Road & Queensfield along with a covering letter.
Youth Club – the club run by Young Gloucestershire has been terminated. The last session was on Monday 1st February.
Allotments – Bloor Homes are now ready to hand over the allotments to the Council. Letters and tenancy agreements will be sent out this week.
- 259 15/16 To agree to adjourn the meeting for Public participation – (there is a 10 minute time limit).**
No questions were asked.
- 260 15/16 To agree to reconvene the meeting following Public participation.**
Not required.
- 261 15/16 Chairman’s Announcements.**
A letter of thanks for the grant was received from Fairford Pre-school.
- 262 15/16 To receive report from County Councillor.**
It was proposed to postpone this item until Cllr Theodoulou arrived. Proposed Cllr Roberts, Seconded Cllr Dudley. All in favour.
Cllr Theodoulou reported:

- Over 1000 responses received for the GCC budget consultation. The recommendation is for Council Tax to be increased by 3.99% therefore incorporating the 2% ring-fenced for adult care provision.
- GCC still have to make £32m savings in 2016/17 to compensate for reductions in direct grants.
- An additional £2.5m has been awarded to GCC from Central Gov't which was not originally budgeted for. The allocation of this money will be debated in due course.
- Council tax for a band D property will be £1134.01 in 2016/17.
- Cirencester Fire Station will become a retained service.
- The closure of one of the two fire stations in Painswick is in dispute and will be considered by a scrutiny committee.
- GCC Archives has been awarded a Heritage Lottery grant of £1.1m.
- The contract for Javelin Park has now been signed.
- A resident has approached Cllr Theodoulou to request that the footpath along Gassons Field on Coronation Street is widened to allow for two people to walk side by side. The estimated cost for this is in the region of £8-9k. The County would only consider any work to this area if FTC formally approached GCC.

ACTION: Clerk to add Gassons Field footpath to March Full Council Agenda

263 15/16 To receive report from District Councillor.

Cllr Andrews reported:

- Over 500 responses to the Local Plan consultation were received. The next stage in the process will lead to consultations and will finish on 17th May with the plan being sent to Central Government for ratification.
- A grant application has been received from the Sea Cadets and will be awarded in due course.
- Papers relating to the Budget and Council Tax were reviewed by the Overview & Scrutiny Committee that morning (9th Feb) prior to submission to The Cabinet on the 19th February and then to the Full Council on 23rd March for a final decision. The result is likely to be an increase in the region of 1.9%.
- Now is a good time for Council's to check their Emergency Plans, and ensure the plans are up to date and fit for purpose.
- Cllr Hing reported that he regularly reviews the Fairford plan, and it remains valid although some contact information needs to be added/amended which he will action.

ACTION: Cllr Hing.

Cllr Beccle reported:

- The flood alleviation works that have been carried in the district appear to be working. UBICO did deploy sandbags at Chipping Campden as a precautionary measure.
- The 20/20 vision project continues and Frank Wilson has been appointed as Head of Paid Service for both CDC & West Oxfordshire Councils.

264 15/16 To receive reports from meetings/events attended.

Meeting with Ernest Cook Trust – Cllrs Fenby & Sanford attending a meeting with Nicholas Ford (NJF).

- NJF was very supportive of the aims of the NDP and keen to meet with the Royal Ag to discuss possible links in the future.
- NJF was very supportive of the WILD project that is ongoing in Fairford.
- No further consideration has been given to the potential new burial ground site.
- An invitation has been extended to the NDP steering group to visit Fairford Leys in Aylesbury with NJF.
- Permission was given for the new play equipment to be installed in the WTF.
- NJF would be supportive of the installation of a youth shelter, but of wooden construction.
- The Dovecote would never be considered as anything other than a storage area by the Trust.
- The Trust are looking into the concerns raised over the state of Waterloo Brook.

Meeting with Lakes by Yoo (LBY) – attended by Cllrs Hing & Harrison.

- LBY are planning to reduce the number of units originally planned for the hotel complex.
- Hanson are going to cease operations in 2018 and work to infill the gravel pits has already begun in some areas.

Neighbourhood Development Plan Group.

- Over 630 questionnaires were returned. That is close to a 50% response rate, which gives the NDP a real mandate to progress.
- A traffic consultant has carried out a report on the town – circulated to Council.

265 15/16 To consider invitations received.

Lakes by Yoo feedback event on 23rd March – email sent to Council.

266 15/16 To consider correspondence received (for information only).

Noted.

267 15/16 To consider correspondence requiring a reply.

None.

FINANCE**268 15/16 To approve retrospectively payments to end of previous month (January).**

It was **RESOLVED** to approve the payments. Proposed Cllr Boulton, seconded Cllr Hing. All In favour.

269 15/16 To receive most recent income & expenditure figures.

Received without comment.

WORKS & COMMUNITY**270 15/16 To receive Minutes of the Works & Community meeting held on 26th January 2016.**

Cllr Hing clarified that the flooding on Dilly's Bridge path was not due to the river, but to the surface of the path having sunk in places.

- 271 15/16 To consider and agree recommendation from the Works & Community Committee regarding the Grasscutting tenders for 2016/17 (see recommendation sheet e-mailed).**

The Council **RESOLVED** to award the contract for grass cutting in the churchyard to Willow Garden Services, and the cutting of the verges and the Walnut Tree Field to Countrywide Grounds Maintenance. Proposed Cllr Boulton, seconded Cllr McKinley. All in favour.

ACTION: Clerk to contact the all those who sent in a tender to inform them of the outcome.

- 272 15/16 To retrospectively agree to terminate the SLA with Young Gloucestershire.**

It was **RESOLVED** to terminate the SLA with Young Gloucestershire. Proposed Cllr Boulton, seconded Cllr McKinley, all in favour.

ACTION: Clerk to update the Wilts & Glos with the Council decision.

- 273 15/16 To consider and agree to use remainder of Youth budget for grants to community youth groups.**

It was **RESOLVED** to use the remainder of the youth budget (circa £3400) for grants to community youth groups. Proposed Cllr Boulton, seconded Cllr Fenby. 11 in favour, 1 abstention.

- 274 15/16 To consider and agree Terms of Reference for grants for Community youth groups.**

The total amount that will be awarded to any one group was revised from £1000 to £500. With that amendment, it was **RESOLVED** to publish the terms of reference and advertise the grants as available. Proposed Cllr McKinley, seconded Cllr Boulton, 11 in favour, 1 abstention.

ACTION: Clerk to amend the TofR and publicise the grants.

- 275 15/16 To consider and agree action regarding improvements to the verge at Victory Villas – (see e-mail trail).**

Cllr Theodoulou reported that following on from a meeting he had with Glos Highways, it is very unlikely that GCC will fund any changes to the verge.

Cllr Boulton pointed out that the cars are currently parked on a pedestrian footway and therefore breaking the law.

Cllr Roberts set out the Council's position that the preference is for the pedestrian footpath and a grass verge to be reinstated.

Cllr Theodoulou informed the Council that their next course of action should be to send him an email outlining the Council's preferred outcome for this area.

Cllr Roberts proposed that the Council should request that GCC reinstate the pavement and the verge at their cost and to seek funding from Bromford towards the work, seconded Cllr Winney, 11 in favour, 1 abstention.

ACTION: Clerk to email Cllr Theodoulou as above.

- 276 15/16 To consider and agree way forward with obtaining 20mph through Fairford.**
Cllr Roberts reported that Highways would not support a reduction in the speed limit if it was not enforceable by the police. Cllr McKinley requested that the item be brought back to the March meeting, once all Councillors had digested the transport assessment carried out as part of the NDP.
It was agreed to defer the item.

ACTION: Clerk to add to March Agenda.

ACTION: Cllrs to read the transport report as emailed 28.01.16

- 277 15/16 To consider and agree retrospectively to carry out Asbestos survey for Palmer Hall (£300+ VAT)**

It was **RESOLVED** to carry out the asbestos survey. Proposed Cllr Boulton, seconded Cllr Fenby. All in favour.

- 278 15/16 To consider and agree a member to sit on the W & C Committee to replace Cllr Rao.**

Cllr Lear offered to join the committee. Proposed Cllr McKinley, seconded Cllr Roberts. All in favour.

- 279 15/16 To consider and agree purchase items of playground equipment for the WTF - see recommendation sheet e-mailed.**

Quotes were obtained from Sutcliffe Play (£13,436), Hags (£21,277) and Playdale (£17,657). It was **RESOLVED** to accept the quote from Sutcliffe Play. Proposed Cllr Boulton, seconded Cllr Lear. All in favour.

ACTION: Clerk to place the order for the equipment.

- 280 15/16 To consider and agree to purchase outdoor fitness equipment for the WTF.**

Permission still needs to be sought from the Ernest Cook Trust for the equipment to be installed in the Walnut Tree Field. Should permission not be granted, the Council agreed to place it elsewhere in the town. It was **RESOLVED** to purchase the equipment at a cost of £5265. Proposed Cllr McKinley, seconded Cllr Boulton. 11 in favour, 1 against.

ACTION: Clerk to place the order for the equipment.

- 281 15/16 To consider and agree whether to hold an event or activities for the Queen's 90th birthday.**

Cllr Roberts advised the council that official celebrations were planned for 12th-15th May, followed by the Big Street Party/Patrons Lunch on the Mall on Sunday 12th June. Following discussions, it was agreed to draw up a proposal for "The Big Birthday Picnic in the Park", to be held in the Walnut Tree Field on Sunday June 12th. Full details, including budget are yet to be finalised.

ACTION: Cllr Roberts to draw up a proposal for discussion at W & C on 23rd February.

ACTION Clerk to add to the Agenda.

PLANNING

- 282 15/16 To receive Minutes of Planning meeting held on the 19th January and 2nd February 2016.**
Received without comment.

STAFFING

- 283 15/16 To consider and agree recommendations from the Staffing Committee for changes in the Terms & Conditions for FTC and FCC staff – (see Minutes e-mailed).**
It was **RESOLVED** to agree the recommendations. Proposed Cllr Sanford, seconded Cllr Hing. 11 in favour, 1 abstention. **15/16**

OTHER MATTERS

- 284 15/16 Any other Items the Chair considers urgent.**
None.
- 285 15/16 To consider and agree Terms of Reference for the Geoff Chick Award, The Citizen of the year Award and the Albert Alder Award.**
Discussion took place. The following points were made:
Cllr Hing - the citizen of the year award was originally designed to recognise a contribution to the town made by an individual.
Cllr Fenby – The Geoff Chick award for young people could be repurposed as a grant of £500 each, awarded to up to two young people to help pay for them to travel overseas to do voluntary work. This could be administered through the schools as part of existing schemes.

ACTION: Cllr Boulton to speak to Farmors School in the first instance to ascertain what schemes currently exist.

The Albert Alder award was originally designed to recognise a contribution to the environment in Fairford and is aimed at 5-18 year olds.
It was agreed to give the W & C Committee delegated powers to agree the terms of reference at the meeting in February.

ACTION: Clerk to add to February Agenda
ACTION: Clerk to gather more information on existing VSO schemes in Fairford and bring the information to the W & C February meeting.

- 286 15/16 Date of next meeting – 8th March 2016**

..... Chairman

.....2016

