



## Fairford Town Council

### MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 14<sup>TH</sup> JUNE 2016

**Present:**

Cllr Sanford	Cllr Dudley	Cllr Hing
Cllr Winney	Cllr Hill	Cllr Harrison
Cllr Bowen	Cllr Boulton	Cllr Dallow
Cllr Roberts		

**In Attendance:** Vanessa Lawrence (Clerk), Roz Capps (Deputy Clerk), District Cllrs Beccle, Coakley and Andrews, Dr S Benzie, Mrs M Bishop, Mr & Mrs D Jury, Mr Morecombe, Mr M Sadler, County Cllr Theodolou (part)

- 039 16/17**      **To elect the Deputy Mayor**  
It was **RESOLVED** to elect Cllr Dudley as Deputy Mayor. Proposed Cllr Hing, seconded Cllr Roberts – all in favour
- 040 16/17**      **To receive the Deputy Town Mayor's Declaration of Acceptance of Office**  
Cllr Dudley's Acceptance of Office was received and the book signed at the end of the meeting.
- 041 16/17**      **Apologies for absence**  
Apologies were received from Cllrs Lear and McKinley
- 042 16/17**      **Declarations of Interest in Items on the Agenda**  
Cllr Roberts declared a personal interest for item 060 16/17.
- 043 16/17**      **To approve the Minutes of the Annual Meeting of the Town Council held on the 10<sup>th</sup> May 2016**  
It was **RESOLVED** to approve the Minutes of the Annual Meeting of the Town Council as a true and accurate record of the proceedings. Proposed Cllr Hill, seconded Cllr Dallow – 9 in favour, 1 abstention.
- 044 16/17**      **Matters arising**  
**K & E Deed** – The Clerk advised that the Deed had been duly signed and 1 copy sent back to K & E solicitors.
- 045 16/17**      **To appoint stand-in members for :**  
Cllr Sanford advised that a Cllr rep was required for the FCC Management Committee – Cllr Dudley said that he would be prepared to sit on this Committee but as this item is not on the Agenda it was agreed to add this to the Agenda for the next Full Council meeting.

<b>ACTION: Clerk to add this item to the Agenda for the next Full Council meeting in July.</b>
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The following Cllrs agreed to stand in for the following Committees.

**W & C Committee x 1** – Cllr Harrison

**Staffing Committee x 1** – Cllr Bowen

#### County Cllr Theodoulou arrived

#### 046 16/17 **To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit**

It was **RESOLVED** to adjourn the meeting for Public Participation. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.

**Mr Sadler** spoke regarding the recent flooding of his property following heavy rainfall. He reported his communication with Glos. Highways and gave his opinion regarding the recent application for a development in Horcott Road, which he felt was unsustainable and which he felt would cause damage to his property. Cllrs asked Mr. Sadler write to the Council detailing his complaint and comments, which he agreed to do.

**ACTION: The Clerk to e-mail Mr. Sadler with contact details for the Council.**

**Dr Benzie** spoke about the 6 properties flooded in East End during the recent heavy rainfall. He expressed concerns about the sewage flooding due to surface water getting into the foul water system and reiterated past comments that the system is not fit for purpose. He asked Cllrs to help in getting this sorted out.

**Mrs Bishop** suggested that hydrological/geological surveys are carried out in East End.

Discussion took place regarding the problems experienced by residents in East End.

#### 047 16/17 **To agree to reconvene the meeting following Public Participation.**

It was **RESOLVED** to reconvene the meeting following Public Participation. Proposed Cllr Harrison, seconded Cllr Dallow – all in favour.

#### 048 16/17 **Chairman's Announcements**

None

#### 049 16/17 **To receive report from District Cllrs**

District Cllr Coakley introduced herself for the benefit of those members of the public who did not know who she was. She reported as follows:

- **Thames Water** – working with TW to try to bring forward drainage strategy in order to be able to release capital. Identifying other work in advance of receiving any funds.
- **Developments** -stressed that previous developments had been opposed by CDC, but the last two applications had gone to appeal and CDC decision overturned by the Secretary of State. CDC would continue to resist large scale planning applications, which includes the latest application from Gladman.

- **Local Plan** – currently in the final consultation period, before going forward for approval. Smaller application sites have been put forward on reserved sites in order to protect the plan. If the additional sites were not included the Local Plan might not pass. The Local Plan is essential in ensuring that future plans are safeguarded.
- **Flooding issues** – aware of the issues relating to drainage. Have located a particular site on the Quenington Road, where remedial work needs to be carried out. Funding has been obtained from GCC, CDC and FTC to confirm their contribution for these works to be carried out by TW. Confident that works to drainage will help.
- **Arson in Lechlade** – Following a spate of arson attacks, 1 culprit has been arrested. It is not clear as yet whether others are involved or if the one person is responsible for all the attacks.
- **CIL** – 25% of money raised for new developments will be used for infrastructure across the town. This is not in operation yet, but it is hoped will be available in 2 years' time. This will be better than the currently used S106 monies from developers, which only allows funds to be used within the site.

District Cllr Andrews reported as follows:

- Hanson Gravel Pits, Horcott – Hansons will be giving up this site and would like to leave it in a condition that is sustainable. CDC, RAF Fairford and others, are working with Hanson's to ensure a resolution for the benefit of the community.
- Coln Park – The development at Coln Park is being considered in relation to footpaths. Details are being looked into to see where paths will be moved to, how long they will be closed for, or when paths will be opened. It is important that the details of all of these points be included in any S106 agreements.
- Hay Meadow at Coln Park – The attention of FTC was drawn to a proposal for a number of events each year, that has been put forward. The application is for up to 10 events per year of up to 500 people and one event per year of up to 2000 people

District Cllr Beccle reported as follows:

- She and Cllr Harrison have been to look at Milking Path Way at Fairford Gate and have compiled a snagging list – it appears that there are various items on the new estate that have not been completed satisfactorily.
- Road on the new estates – D. Cllr Beccle has been approached about ownership of the roads at Fairford Gate.

**050 16/17**

**To receive report from County Cllr Theodoulou**

Cllr Theodoulou had nothing to report but answered questions from Cllr Roberts regarding the Children's Centre. He confirmed that the Tuesday session would cease as the plan is for the local authority to seek out people of greatest need through health visitors, schools etc., and then meet with them directly in their homes. Cllr Theodoulou suggested that Cllr Roberts should pursue her correspondence with the Cabinet Member.

**Cllr Theodoulou left the meeting.**

051 16/17

**To receive reports from meetings/events attended**

Cllr Sanford reported on the following meetings:

**The Ernest Cook Trust – 1<sup>st</sup> June** – Cllr Sanford and Malcolm Cutler met with Nicholas Ford. Mr. Cutler briefed Mr. Ford on progress with the Neighbourhood Plan. Cllr Sanford raised the following:

- **New Developments** – She was initially told that there are no new developments in the offing. However there is a long term view to release land to the N.East of Fairford – this is a long term plan.
  - **New Burial Ground** – Mr. Ford has as yet been unable to visit a proposed site
  - **Lovers Lane path** – Mr. Ford advised that a reduction in the width of the Lovers Lane footpath would be required.
  - **WTF** – Cllr Sanford advised Mr. Ford of the update to equipment in the WTF and of a possible new climbing frame.
- Hansons – 6<sup>th</sup> June** – The meeting was attended by Cllr Sanford, District Cllr Andrews and representatives from Hanson Aggregates, CDC Planning, RAF Fairford, NDP. Further updates to follow.
- FCC Trustees** – FCC doing well, with a regular activities taking place.

Cllr Harrison reported on the following meetings

- **Farmors School** – Both he and Cllr Sanford gave a presentation to the School Council - year 7 to 10 pupils. He reported that this was a very successful meeting with the children coming up with lots of ideas. They were very aware of issues. They will be reporting back to us with feedback from young people in the area. It is hoped to increase interest from the youngsters in the Town Council and the Neighbourhood Plan.

052 16/17

**To consider invitations to meetings (e-mailed)**

Cllr Hill asked if the Council would consider attendance at the Rural Conference in Cheltenham. He said that he would be willing to attend. The Council agreed that they would happy for him to attend. All in favour.

<b>ACTION: Clerk to book attendance</b>
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053 16/17

**To consider correspondence received (for information only e-mailed)**

Correspondence received with no comment.

**FINANCE**

054 16/17

**To approve, retrospectively, payments to end of May 2016**

It was **RESOLVED** to approve, retrospectively, payment to the end of May. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.

055 16/17

**To receive most recent income & expenditure figures**

The most recent income & expenditure figures were received with no comment.

056 16/17

**To consider and agree, retrospectively, renewal of insurance policy for 2016/17 (details on Cllrs area of website)**

It was **RESOLVED** to renew, retrospectively, the insurance policy for 2016/17. Proposed Cllr Boulton, seconded Cllr Dudley – all in favour.

023 16/17

#### PLANNING

057 16/17

**To receive the minutes of the Planning committee meetings held on 17<sup>th</sup> May and 31<sup>st</sup> May and 7<sup>th</sup> June 2016**

The Minutes of the Planning committee meetings held on the 17<sup>th</sup>, 31<sup>st</sup> May and 7<sup>th</sup> June were received with no comment.

058 16/17

**To receive update report for the NDP**

Cllr Harrison updated the Council on work carried out by the NDP. He reported that meetings have been held with a Consultant, to obtain feedback on the Plan and also to seek advice on the most recent Planning Application from Gladman. Discussions have also taken place with some landowners regarding potential sites for future developments.

#### WORKS & COMMUNITY

059 16/17

**To receive the minutes of the Works & Community Committee Meeting held on 24<sup>th</sup> May 2016**

The Minutes of the Works and Community meeting held on the 24<sup>th</sup> May were received with no comment.

060 16/17

**To consider and agree to appoint Green Attitude as the contractor to carry out works to Lovers Lane only.**

The Clerk reported that The Ernest Cook Trust have some issues relating to the surface which needs to be clarified. It was agreed to ask Mr. Ford (ECT) to meet with representatives from FTC and the contractor. It was agreed to defer this item to the next meeting of the W & C Committee in June.

<p><b>ACTION: Clerk to add this item to the Agenda of the next W &amp; C Committee meeting in June. Clerk to contact the Ernest Cook Trust and the contractor to arrange a meeting.</b></p>
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#### OTHER MATTERS

061 16/17

**To consider and agree to appoint Clarke Bond to carry out the Stage 2 safety audit and design response required for the highways works agreed as part of the Bloor 1 development. (email sent 31.05.16)**

It was **RESOLVED** to appoint Clarke Bond to carry out the Stage 2 Safety Audit and design response. Proposed Cllr Boulton, seconded Cllr Dallow – all in favour.

**ACTION: Clerk to contact Clarke Bond**

062 16/17

**To consider and agree to pay the legal fees and cash deposit/bond regarding the highways works agreed as part of the Bloor 1 development.**

It was **RESOLVED** to pay the legal fees and cash deposit/bond for the highways works. Proposed ~Cllr Boulton, seconded Cllr Hing – all in favour.

**ACTION: Clerk to send payment.**

**024 16/17**

- 063 16/17**      **To consider and agree continued membership of GMTF and to agree a representative if appropriate.**  
Following discussion regarding the benefits of remaining with this organisation, Cllr Hing said that he would be prepared to act as FTC's representative. It was **RESOLVED** to continue membership subject to costs. Proposed Cllr Hing, seconded Cllr Boulton – all in favour.

**ACTION: Clerk to e-mail details of renewal cost to Cllrs and if acceptable to renew membership with GMTF**

- 064 16/17**      **To consider and agree a suitable rental charge, inc. service charge, for the former CVS room.**  
Following discussion, it was agreed to ask FCC Ltd if they could manage the CVS room on behalf of FTC.

**Date of next meeting – 12<sup>th</sup> July 2016**

.....**2016**

.....**Chairman**