



## Fairford Town Council

### MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 12<sup>th</sup> JULY 2016

**Present:**

Cllr Sanford	Cllr Dudley	Cllr Hing
Cllr Winney	Cllr Hill	Cllr Harrison
Cllr Bowen	Cllr Boulton	Cllr Dallow
Cllr Roberts	Cllr Lear	

**In attendance:** Vanessa Lawrence (Clerk), Roz Capps (Clerk), District Cllrs, Coakley, Beccle and Andrews, County Cllr Theodoulou, Mr. M Morecombe, Mrs C Dallow, Ryan Merryfield (Wilts & Glos Standard) – (part).

- 065 16/17**      **Apologies for absence**  
Apologies were received from Cllr McKinley
- 066 16/17**      **Declarations of Interest in Items on the Agenda**  
Cllr Roberts declared a personal interest for item 088
- 067 16/17**      **To approve the Minutes of the Town Council meeting held on the 14<sup>th</sup> June 2016**  
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 14<sup>th</sup> June 2016, as amended (Item 049 Local Plan). Proposed Cllr Boulton, seconded Cllr Dallow – 10 in favour, 1 abstention
- 068 16/17**      **Matters arising**  
None
- 069 16/17**      **To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit**  
It was **RESOLVED** to adjourn the meeting for Public Participation. Proposed Cllr Boulton, seconded Cllr Hing – all n favour.

No questions were asked.

- 070 16/17**      **To agree to reconvene the meeting following Public Participation.**  
It was **RESOLVED** to reconvene the meeting following Public Participation. Proposed Cllr Harrison, seconded Cllr Boulton – all in favour.
- 071 16/17**      **Chairman's Announcements**
- **Coln House School** – Cllr Sanford asked Cllr Hing to report on the recent closure of Coln House School.

**Ryan Merryfield (Wilts & Glos Standard) arrived**

Cllr Hing reported that the school, whilst closed to pupils was still operational and that staff were still working. No decision has been made regarding the closure. There are issues covered in the Ofsted report, which are being examined. The Ofsted report has been published and is available online today.

County Cllr Theodoulou also confirmed what Cllr Hing had reported emphasising that the children were removed on safeguarding grounds. The school was not shutting down, but a number of issues were being looked into. He also advised that the MP and the Trade Unions were also involved. He also assured the Council that the County Council were aware of the impact on the town regarding employment and that should the school close they will endeavour to re-deploy staff. He urged the public and Cllrs to contact the County Council and the MP to show support for the school. Cllr Roberts said she had been told by three members of Coln House staff that they had been made redundant and were being paid up till October. Both Cllr Hing and County Cllr Theodoulou refuted this.

- **RIAT** – Cllr Hing reported that recent rumours about closure of campsites for next year's RIAT, were just that, rumours. He has spoken to Mr. Arquati at RIAT who have confirmed that there are no plans to close any campsites. Further information may be available, following the next Liaison meeting with RIAT.

072 16/17

**To appoint a Cllr Rep. for the FCC Management Committee**

It was **RESOLVED** to appoint Cllr Bowen as the FCC Management Committee Rep. Proposed Cllr Dudley, seconded Cllr Hing – all in favour.

<b>ACTION: Clerk to advise FCC</b>
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073 16/17

**To receive report from District Cllrs**

**Report from D. Cllr Beccle** – Cllr Beccle reported on a meeting she and Cllr Harrison had with representatives from Bloor Homes regarding snagging issues on the Bloor Homes (1) site. She pointed out to Bloor Homes that the finish on the development was not good enough and she would report back next month on developments.

**Report from D. Cllr Coakley** – Cllr Coakley reported as follows:

- **Local Plan and the CIL** - are out for consultation.
- Waste rounds would be changing from September 18<sup>th</sup>. Labels have already been attached to waste bins and letters will follow to those areas that will be affected by the changes. Changes were being made to improve the service. She advised the Committee that she was now Chair of the Joint Waste Committee.
- **RIAT** – She reported that no complaints had been received about RIAT, but that traffic flow was not quite as good due to people using SAT NAV rather than following the route maps available for the event. She would be feeding this information back to RIAT. Cllr Beccle interjected with information relating to the increase of traffic through Southrop, which again would need to be resolved with RIAT.

**Report from D. Cllr Andrews** – D. Cllr Andrews as follows:

- **Coln Park** – The Hay Meadow application has been withdrawn.
- **Horcott Lakes** – Copies of the original documents relating to the site have been obtained.

Cllr Roberts asked Cllr Coakley about the gap between the last waste collection day and the new dates coming into play and Cllr Coakley confirmed that provision has been made to collect any extra waste that accumulates.

074 16/17

**To receive report from County Cllr Theodoulou**

Cllr Theodoulou reported as follows:

- **New Mineral Plan** – this will be out for consultation soon. This should be scrutinised by Cllrs and comments put forward. The document covers issues relating to traffic , flooding, developments etc.
- **Recycling Centres** – Ubico will be taking over control of the recycling centres effective from August.
- **Victory Villas, London Road** – C. Cllr Theodoulou advised that GCC are looking for a consensus whereby any works carried out will not cause issues later.

Cllr Roberts advised that this stretch of footpath needed to be reinstated to help pedestrians wishing to access the centre of town from the new housing estate, without having to cross the busy A417.

075 16/17

**To receive reports from meetings/events attended**

**General Power of Competence** – Cllrs Hing and Hill attended a training session in Highnam. Both Cllrs reported that they found the course useful and Cllr Hing stressed that all Cllrs needed to know exactly what the General Power of Competence means and how the Council can best utilise the Power. He said that this Power is the Power of first resort when planning to undertake a project, and is intended to simplify the process.

**PPG Meeting** – Cllr Dallow attended a PPG meeting at the Surgery. He reported that discussion was primarily dealing with the appointments system and car parking. No conclusion was arrived at relating to the appointments system.

**ECT** – Cllrs Sanford and Dudley met with Nicholas Ford of the Ernest Cook Trust and various matters relating to the installation of new equipment in the WTF and confirmation of the surface for the Lovers Lane path were discussed. NF to advise on installation of equipment in the WTF but he confirmed his acceptance of material for the surface of the path.

076 16/17

**To consider invitations to meetings (e-mailed)**

Invitations considered with no comment.

077 16/17

**To consider correspondence received (for information only e-mailed)**

Correspondence received with no comment.

**FINANCE**

078 16/17

**To approve, retrospectively, payments to end of June 2016**

It was **RESOLVED** to approve, retrospectively, payments to the end of June 2016. Proposed Cllr Boulton, seconded Cllr Hing – all in favour.

079 16/17

**To receive most recent income & expenditure figures**

The income & expenditure figures were received with no comment.

080 16/17

**To consider and agree recommendation from the Planning Committee and Finance Committee that £2500 should be made available as a 25% share for surface water diversion works on the Quenington Road.**

Comments were read out from Cllr McKinley, who was absent. Debate took place and it was agreed to contact Laurence King (CDC), to seek further detailed information, however it was **RESOLVED** to agree recommendation from the Planning Committee and Finance Committee to make available upto £2500 for works on the Quenington Road. Proposed Cllr Boulton, seconded

Cllr Dallow, 10 in favour, and Cllr Winney expressly asked that it should be recorded that he was against this.

**ACTION: Clerks to contact Laurence King**

**County Cllr Theodoulou and District Cllr Coakley left the meeting.**

#### **PLANNING**

**081 16/17 To receive the minutes of the Planning committee meetings held on 21<sup>st</sup> June and 5<sup>th</sup> July 2016**

The Minutes of the Planning committee were received with no comment.

**082 16/17 To receive update report for the NDP**

Cllr Harrison gave a brief update of work to date with the NDP group. Cllr Hill advised that he had sourced a suitable company relating to the possibility of conducting a Hydrological study of Fairford.

#### **WORKS & COMMUNITY**

**083 16/17 To receive the minutes of the Works & Community Committee Meeting held on 28<sup>th</sup> June 2016**

The Minutes of the W & C Committee were received with no comment.

**084 16/17 To consider & agree to specify that the bus stop provision that forms part of the Bovis development is a solar powered stop as per the installation at Bloor 1. (email sent 30.04.16)**

Following debate it was **RESOLVED** to specify that the bus stop provision is solar powered in line with other stops (Bloor 1). Proposed Cllr Hing, seconded Cllr Boulton – all in favour.

**ACTION: Clerks to contact GCC with the Council's decision**

**085 16/17 To consider and agree recommendation from W & C Committee to install outdoor table tennis table in the WTF**

Following discussion, it was **RESOLVED** to agree recommendation from W & C Committee to install table tennis table in the WTF subject to approval from the ECT. Proposed Cllr Roberts, seconded Cllr Bowen – 10 in favour, 1 abstention.

**ACTION: Clerks to contact supplier if and when approval received from the ECT.**

**086 16/17 To consider and agree recommendation from W & C Committee to install a portaloo in the WTF for a limited period during the year (BST period)**

Following discussion, it was **RESOLVED** to agree recommendation from the W & C Committee to install a portaloo in the WTF for a limited period and on a trial basis, subject to approval from the ECT. Proposed Cllr Lear, seconded Cllr Winney 7 in favour, 3 objections, 1 abstention.

**ACTION: Clerks to contact supplier if and when approval received from the ECT.**

- 087 16/17** To consider and agree recommendation from W & C Committee to install 2 further CCTV cameras, one on Milton Street near the Town Bridge and the other on the Community Centre facing the High Street.  
The Clerk advised the Council that she has obtained further information regarding CCTV cameras, and would like time to collate this for presentation to the Council. It was therefore agreed to defer this item to the next Full Council meeting.

**ACTION: Clerk to add this item to the Agenda for the W & C Committee in July and the Full Council meeting in August.**

- 088 16/17** To consider and agree to appoint Green Attitude as the contractor to carry out works to Lovers Lane and path across the green to St. Mary's Drive.  
It was **RESOLVED** to appoint Green Attitude as the contractor to carry out works to Lovers Lane and path across the green to St. Mary's Drive.  
Proposed Cllr Boulton, seconded Cllr Bowen – 8 in favour, 3 abstentions.

**ACTIONS: Clerks to contact contractor**

Cllr Becle left the meeting.

- 089 16/17** To re-consider and agree the extent of highways works that need to be undertaken as part of the Bloor Homes unilateral undertaken in light of recent receipt of quotes.  
Following debate, it was agreed to contact GCC to establish whether further funds could be obtained for this work. It was therefore agreed to defer this matter to the next Full Council meeting.

**ACTION: Clerks to contact GCC and to add this item to the Agenda for the next Full Council meeting. Clerks to send out a copy of the drawings to Council members.**

- 090 16/17** To consider and agree recommendation from W & C Committee to replace netting to climbing frame in the Walnut Tree Field, subject to satisfactory quotes.  
Following discussion, where the Clerk advised the Council that following contact with the contractor, where she was advised that this project may not give value for money, it was **RESOLVED** to go ahead with works to the Spider climbing net/replacement subject to satisfactory quotes. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.

**ACTION: Clerks to add this item to the Agenda for the next Full Council meeting and to contact contractor.**

#### **OTHER MATTERS**

- 091 16/17** To consider and agree a suitable rental charge, inc. service charge, for the former CVS room.  
Following discussion, it was agreed that the room was bigger than the Police Room and had facilities already installed. On that basis, the room should be advertised with a rent, to include service charge of £3500 per annum.  
Proposed Cllr Hill, seconded Cllr Roberts – all in favour.

**ACTION: Clerks to advertise the room**

**092 16/17**            **To consider and agree recommendation from Staffing Committee to employ a groundsman.**  
Following debate, it was **RESOLVED** to agree, in principle, recommendation from the Staffing Committee to employ a grounds/handy person and to advertise the vacancy for 20 hrs per week at £10 per hour. Proposed Cllr Roberts, seconded Cllr Hill – all in favour.

**ACTION: Clerks to advertise vacancy, and to draw up job description**

**093 16/17**            **To consider and agree purchasing sound absorption panels for the Barker Room to improve the acoustics.**  
It was agreed to look into this further to see if there are any organisations who have had this material installed. The Clerk was asked to research this further and to report back to the next Full Council meeting

**ACTION: Clerks to make further enquiries and to add this item to the Agenda for the next Full Council meeting.**

**There being no further business the meeting closed at 8.45pm**

.....Chairman

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