



Fairford Town Council

MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 9th AUGUST 2016

Present: Cllr Dudley Cllr Hing
Cllr Hill Cllr Harrison
Cllr Bowen Cllr Roberts

In attendance: Vanessa Lawrence (Clerk), Roz Capps (Clerk), District Cllrs, Coakley, Beccle and Andrews, County Cllr Theodoulou, Ryan Merryfield (Wilts & Glos Standard), 2 members of the public

- 094 16/17 Apologies for absence**
Apologies were received from Cllr Boulton, Cllr Lear, Cllr Winney, Cllr Dallow, Cllr McKinley and Cllr Sanford
- 095 16/17 Declarations of Interest in Items on the Agenda**
None received
- 096 16/17 To approve the Minutes of the Town Council meeting held on the 12th July 2016**
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 12th July as a true and accurate record of the proceedings. Proposed Cllr Hing, seconded Cllr Bowen – all in favour.
- 097 16/17 Matters arising**
Spiders Net - WTF – The Clerk reported that the replacement net would be installed in September.
- 098 16/17 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit**
It was **RESOLVED** to adjourn the meeting for Public Participation. Proposed Cllr Bowen, seconded Cllr Roberts – all in favour.

Q: Mrs Basley wanted to know how many properties on the Bloor 2 site have been occupied in view of the fact that Bloor have not complied with the pre-occupation conditions, especially regarding sewage. She also wanted to know how sewage was being removed from the site.

A: Cllr Harrison said that we have been asking these questions but have not had definitive answers, which he thought CDC should be in a better position to provide, although anecdotally approx. 10 houses are occupied. District Cllr Coakley confirmed that a Breach of Condition Notice has been served on Bloor Homes, which gives them 28 days in which to comply with the set conditions. Cllr Harrison expressed concern that the actions required only seemed to include obtaining approval of the drainage scheme and not also its implementation as required by the planning condition. Cllr Coakley said that she would advise on what penalties might be imposed if Bloor do not comply.

- 099 16/17** **To agree to reconvene the meeting following Public Participation.**
It was **RESOLVED** to re-convene the meeting following Public Participation.
Proposed Cllr Harrison seconded Cllr Bowen – all in favour.
- 100 16/17** **Chairman’s Announcements**
None
- 101 16/17** **To appoint a Cllr Rep. for the FCC Management Committee**
Cllr Hill agreed to act as FTC representative on the FCC Management
Committee. Proposed Cllr Hing, seconded Cllr Dudley – all in favour.

ACTION: The Clerk to pass on Cllr Hills’ contact details to FCC Manager

- 102 16/17** **To receive report from District Cllrs**
Cllr Coakley
- **Local Plan and CIL** – Cllr Coakley reported that the Consultation for both the Local Plan and the Community Infrastructure Levy have now been completed. Response numbers for the Local Plan have been reasonable, but poor for the CIL. The results will be collated and issued in due course.
 - **Bloor (2)development and Bovis Homes development** – Enforcement notices have been served to both these developments. Bloor Homes have yet to comply with conditions but Bovis Homes have installed a pond to receive pumped water from the site and a bund is being created to help prevent seepage of water off site. Cllr Coakley reported that the Environmental Health team had assessed the quality of water and have reported that this is high quality water. Cllr Harrison commented that the issue with the water is not its source, but that it is flowing through an old railway embankment and may become contaminated or leave contaminants on the soil.
- Cllr Andrews**
- **Horcott Pitts** – Cllr Andrews reported that he and members of the NDP had met with Hansons and Pegasus Planning to go over ground already covered at a recent site meeting. The NDP representative attended in order to obtain information for a report to be prepared for a public meeting in September.
 - **Proposed housing development in Horcott** – Application for 92 houses has been received and has been assessed by CDC officers and a report has been written by officers, with a recommendation for refusal, which has been agreed by District Cllrs Andrews and Coakley. Refusal has been based on the ground of impact on the environment. The report will be scrutinised to ensure that the refusal is robust.

Q: Cllr Roberts asked if there was any further news relating to Coln House School.

A: District Cllrs reported that no further information has been received. Cllr Hing also pointed out that the school was not actually closed.

- 103 16/17** **To receive report from County Cllr Theodoulou**
- **Mineral Plan** – County Cllr Theodoulou reported that the Mineral Plan will be out for consultation shortly. There is much liaison between Gloucestershire and Wiltshire
 - **Fracking** – The Authorities will be the Planning agencies, following government regulations. He feels that this area is unlikely to receive any applications for Fracking.
 - **Budget** – The budget season is due to start shortly. Savings have to be met on a 3 year plan. This will go out to consultation in due course with a final budget presented in February 2017.

Q: The Clerk asked C. Cllr Theodoulou who should be contacted regarding the bus service through Fairford.

A: C. Cllr Theodoulou said that Mr. Bently at GCC should be contacted. Any major changes to bus routes have to be registered with the relevant government department in Whitehall.

- 104 16/17** **To receive reports from meetings/events attended**
FCC Management Committee meeting - Cllr Bowen reported that she had attended the recent FCC Management Committee who had agreed to our request to install acoustic panels in the Barker Room. They further agreed that the cost should be split between FCC and the Landlords.

- 105 16/17** **To consider invitations to meetings (e-mailed)**
 None received

- 106 16/17** **To consider correspondence received (for information only e-mailed)**
 Correspondence was received with no comment.

FINANCE

- 107 16/17** **To receive Minutes of the Finance meeting held on the 5th July 2016**
 The Minutes were received with no comment.

- 108 16/17** **To approve, retrospectively, payments to end of July 2016**
 It was **RESOLVED** to approve, retrospectively, payments to the end of July 2016. Proposed Cllr Harrison, seconded Cllr Bowen – all in favour

- 109 16/17** **To receive most recent income & expenditure figures**
 The income and expenditure figures were received with no comment.

PLANNING

- 110 16/17** **To receive the minutes of the Planning committee meetings held on 19th July and 2nd August.**
 The Minutes of the Planning Committee meetings held on the 19th July and 2nd August were received with no comment.

- 111 16/17** **To consider and agree recommendation from Planning Committee to provide representation at the CDC planning Committee meeting for Planning application 16 01839 FUL - Demolition of existing conservatory and bay window, first floor extension and re-modelling and partial loft conversion at The Close The Croft Fairford Gloucestershire GL7 4BB for Ms Jos Price (see e-mail from Cllr Harrison)**

The Clerk reported that a letter of objection had been sent to CDC. It was **RESOLVED** to agree recommendation from the Planning Committee to provide representation at the CDC Planning Committee meeting on the 10th August. Cllr Harrison to act as representative. Proposed Cllr Roberts, seconded Cllr Bowen – all in favour.

ACTION: Cllr Harrison to attend meeting.

District Cllrs Beccle and Coakley and County Cllr Theodoulou left the meeting.

WORKS & COMMUNITY

112 16/17 **To receive the minutes of the Works & Community Committee Meeting held on 26th July 2016.**
The Minutes of the Works & Community Committee were received with no comment.

113 16/17 **To consider how best to pursue improved bus service – Fairford to Swindon route following recent information received about change of contractor.**
The Clerk reported on her communication with Stagecoach and with GCC regarding the recent changes to the bus service. County Cllr Theodoulou recommended that contact is maintained with GCC in order to pursue any necessary changes to the timetable and improve the service.

ACTION: The Clerk to contact GCC to seek advice on how to improve the service and to make any required changes to the bus schedule

114 16/17 **Update on progress with superfast broadband in Fairford**
The Clerk reported that she has been in contact with GCC and has established that the Phase 2 rollout of superfast broadband to areas of Fairford not previously covered in Phase 1, is underway and it is hoped that this will be completed and ready for access within a month or two.

115 16/17 **To consider and agree recommendation from W & C Committee to install outdoor table tennis table in the WTF**
The Clerk reported that she was still waiting to receive final confirmation from the ECT that they were happy for FTC to install a table tennis table in the Walnut Tree Field. This item to be deferred to the next meeting.

ACTION: Clerk to chase up with the ECT and add to Agenda for next Full Council meeting.

116 16/17 **To consider and agree recommendation from W & C Committee to install a portaloo in the WTF for a limited period during the year (BST period)**
The Clerk reported that she was still waiting for final confirmation from the The ECT, but advised that as we are already into August and the plan was for a temporary installation to October, it would probably not be worth installing a portaloo this year, but to seek approval for its installation in the Spring 2017. The item to be deferred to the next meeting.

ACTION: Clerk to chase up with the ECT and add to Agenda for next Full Council meeting.

117 16/17 To consider and agree recommendation from W & C Committee to install 2 further CCTV cameras, to capture images in the High Street and images along the A417 towards Cirencester (see report from Clerk)

The Clerk reported on a recent meeting held with a specialist company who have been installing CCTV in Lechlade and who have carried out a survey of our CCTV equipment. Cllrs who attended this meeting were impressed with the professionalism of this company. It was **RESOLVED** to proceed with an upgrade of the entire system, as per the quote from the new supplier. Proposed Cllr Bowen, seconded Cllr Hill – 4 in favour, 2 abstentions.

ACTION: Clerk to contact VSM and Network Connections to advise of changes.

118 16/17 To consider and agree recommendation from the W & C Committee to pay for work (as Custodian Trustees), to remove asbestos from Palmer Hall - £2745.00 + VAT.

Following a brief update, it was agreed that as no further work to improve the Palmer Hall could be carried out until the asbestos has been removed, the Council had no alternative but to agree the recommendation from the W & C Committee to pay for this to be carried out. Proposed Cllr Hing, seconded Cllr Bowen – all in favour.

ACTION: Clerk to contact contractor to arrange for work to be carried out and to liaise with Palmer Hall Committee regarding suitable dates for closure of the Hall.

119 16/17 To re-consider and agree the extent of highways works that need to be undertaken as part of the Bloor Homes unilateral undertaken in light of recent receipt of quotes.

Following discussion it was agreed to try to establish what penalties, if any, might be incurred if the work was not carried out for a while or if we did not proceed with the project at all, in light of information received regarding other works proposed by Glos. Highways. It was agreed to defer this matter to the next meeting in order to obtain relevant details.

ACTION: Clerk to contact relevant organisations to obtain the necessary information regarding the legalities.

120 16/17 To consider and agree recommendation from the W & C Committee to have the skate ramp inspected before undertaking any works for its refurbishment - £350.00 +VAT

The Clerk advised the Council of the issues relating to the Skate ramp and the advice that has been given to us regarding the condition of the underside of the ramp. A quote has been received from one company for an inspection and the Clerk was asked to obtain further quotes and whether this amount would come off the total cost of refurbishment if this was possible. It was **RESOLVED** to carry out an inspection of the ramp. Proposed Cllr Bowen, seconded Cllr Hill – all in favour.

ACTION: Clerk to contact Evolution and other contractors for quotes and details and to organise a date for inspection.

121 16/17 **To consider and agree recommendation from W & C Committee to hold an Italian Market on Sunday 18th September.**
It was **RESOLVED** to agree recommendation from the W & C Committee to hold an Italian Market on Sunday 18th September. Proposed Cllr Hing, seconded Cllr Roberts – all in favour.

122 16/17 **To consider and agree to accept quote of £220 from Steve Godwin, for capping of wall at White Hart Court, as part of the Flood Alleviation Project (e-mail 3rd August refers)**
It was **RESOLVED** to accept quote of £220 to cap the wall at the rear of White Hart Court, as part of the Flood Alleviation Project. Proposed Cllr Roberts, seconded Cllr Hing – all in favour.

ACTION: Clerk to contact S. Godwin

OTHER MATTERS

123 16/17 **To consider and agree details of Heads of Terms/Lease for rental of CVS room.**
It was **RESOLVED** to agree details of the Heads of Terms/Lease for rental of ex-CVS room. Proposed Cllr Hill, seconded Cllr Bowen – all in favour.

124 16/17 **To consider response to GCC regarding double yellow lines at the crossroads – A417/Coronation Street/Horcott Road.**
Discussion took place regarding the possible placement of double yellow lines at the junction of Horcott Road/A417/Coronation Street. The Council have not been formally notified of these plans, as the consultation process requires that residents that might be affected, are contacted in the first instance. However, it was decided to wait until we are formally consulted, but in the meantime to find out what criteria Glos. Highways are using to establish the need for this work to be carried out. Matter to be deferred until formal notification is received from Glos. Highways.

ACTION: Clerk to contact Glos. Highways
--

125 16/17 **To consider and agree recommendation from W & C Committee to purchase sound absorption panels for the Barker Room – costs to be split between FCC & Landlords.**
It was **RESOLVED** to agree recommendation from the W & C Committee to purchase sound absorption panels for the Barker Room. The cost to be split 50/50 between FCC and the Landlords and then 60/40 as per the agreed apportionment, between the Landlords. Proposed Cllr Hing, seconded Cllr Roberts – all in favour.

ACTION: Clerk to contact supplier to arrange installation
--

126 16/17

To consider and agree any action in relation to the recent announcement of Lloyds Bank closure in Fairford.

Discussion took place regarding the notification of Lloyds Bank Fairford branch closing in November. It was agreed that a formal letter of complaint and request for Lloyds to reconsider should be drafted and sent to the Head of Lloyds Bank, copied to the Directors at Cirencester branch and Geoffrey Clifton-Brown MP. Cllrs also wished to know when a review of the area was carried out, as it was felt that the expansion of Fairford has not been taken into consideration.

ACTION: Clerk to draft a letter to Lloyds Bank, circulate to Cllrs for approval, before sending.

Date of next meeting – 13th September 2016

There being no further business the meeting closed at 8.50pm

.....Chairman

.....2016