



Fairford Town Council

MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 13TH SEPTEMBER 2016.

Present:

Cllr Sanford	Cllr Dudley	Cllr Winney
Cllr Boulton	Cllr Doherty	Cllr Hing
Cllr Harrison	Cllr Hill	Cllr Roberts (part)

In attendance: Vanessa Lawrence (Clerk), Roz Capps (Deputy Clerk), District Cllrs. Beccle and Coakley, Malcolm Cutler, Michael Morecombe

- 127 16/17** **Apologies for absence**
Apologies were received from Cllr Bowen, Cllr Dallow, Cllr Lear and Cllr McKinley
- 128 16/17** **Declarations of Interest in Items on the Agenda**
None declared
- 129 16/17** **To approve the Minutes of the Town Council meeting held on the 9th August 2016**
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 9th August 2016. Proposed Cllr Hing, seconded Cllr Dudley – all in favour.

Cllr Roberts arrived

- 130 16/17** **To accept the Declaration of Office from new Councillor.**
Cllr Andrew Doherty, elected (uncontested), signed the Declaration of Acceptance of Office book.

It was agreed to bring forward the item relating to Lloyds Bank to allow Cllr Roberts to report on the matter before leaving the meeting early. All in favour.

- 131 16/17** **Matters arising**
Lloyds Bank – The Clerks have e-mailed Geoffrey Clifton Brown (MP) and Cllr Theodoulou regarding the Lloyds bank closure as to date a reply has not been received. Sarah Basley has contacted members of the various committees she belongs to, to advise them to contact Antonio Orsorio. Debate took place on other organisations that could be approached with the aim of trying to stop the closure. Letters have been written to the bank and the responses have proved to be ineffectual. Cllr Roberts reported that Ben Simmonds from Londis has approached her with a view to obtaining support from the Council for the installation of a 24hr cashpoint machine outside Londis. We have also been approached by the Post Office who would also like to install a cashpoint. Various concerns were raised about the Londis site. It was agreed

that the Clerk should contact CDC (listed Buildings) and a letter should be drafted for the banking ombudsman. A brief to be prepared to be advertised on the website/facebook etc., advising people of how the Council has been trying to obtain a reversal of the banks decision to close. A letter to all local businesses should also be written, this to be considered further at the next Planning meeting.

ACTION: Clerk to contact CDC (listed buildings), to draft a letter to the banking ombudsman and to add an item to the Agenda of the next Planning meeting to consider a letter to all businesses.

Cllr Roberts left the meeting.

Table Tennis Table – WTF – The Clerk reported that the Table Tennis Table in the Walnut Tree Field has been installed. Some of the ground around the table needs to be levelled.

Skate Ramp – This item to be considered further under 145 16/17.

Portaloo – The installation of a portaloo will be considered again ready for the Spring. Cllr Boulton suggested that we investigate further composting toilets. This to be added to the Agenda for the next W & C Committee.

ACTION: This item to be added to the Agenda of the next W & C meeting.

Bus Service survey – The completed surveys have been sent to GCC Transport Department.

Palmer Hall – removal of asbestos – Removal of asbestos was taking place today.

Highways works – Coronation Street/Horcott Rd & Mill Lane/High Street junctions – the Clerk reported that following a conversation with GCC, they are happy to amend the works originally programmed. They would require a copy of the amendments.

ACTION: Clerk to add this item to the Agenda for the next W & C meeting and to forward amendments to GCC (Bruce Simmonds)

Sound absorption Panels – Barker Room – The sound absorption panels have been installed – and the sound quality in the room has improved.

132 16/17

To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit

It was **RESOLVED** to adjourn the meeting for public question time. Proposed Cllr Hing, seconded Cllr Boulton – all in favour

No questions were asked

133 16/17

To agree to reconvene the meeting following Public Participation.

It was **RESOLVED** to reconvene the meeting for public question time. Proposed Cllr Boulton, seconded Cllr Hing – all in favour.

134 16/17

Chairman's Announcements

None

135 16/17

To receive report from District Cllrs

Cllr Coakley reported as follows:

-Coln Park Application – Cllr Coakley reported that the recent application does not show any details relating to the footpaths. Kempford PC have suggested that a S.106 or unilateral undertaking is drawn up to cover this element. Lechlade TC have agreed to support this suggestion, but in the meantime it has been suggested that an objection should be made for the current application.

ACTION: This item to added to the Agenda for the next Planning meeting.
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- **National Recycling week** – This week is National recycling week. The Cotswold area are in the top 20 for recycling with 58% of items being recycled.
- **Waste Collection** – Changes to the date for waste collection come into force on the 19th September and there is an amnesty on collection due to the gap between collections, as a result of the changes. Black bags will be picked up with the waste in this instance.
- **Local Plan** – The Retail report for the Local Plan is being re-done and some residents may receive telephone calls as part of this process.

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Cllr Beccle reported as follows:

-Thank you - Cllr Beccle asked for the Minutes to reflect her thanks to Mark Turner (Bloor Homes 1) development, for services to the community, by way of clearing away debris from the site.

Q: Cllr Harrison asked if there was any further information regarding the enforcement notice served on the Bloor Homes (2) development.

A: D. Cllr Coakley, said that she would look into this.

136 16/17

To receive report from County Cllr Theodoulou

No report received in C. Cllr Theodoulou's absence

137 16/17

To receive reports from meetings/events attended

Lakes by Yoo – Cllr Sanford & Cllr Boulton reported on their attendance a recent event held at the Lakes by Yoo. They reported that the Lakes by Yoo have started their Eco-Fund, which is open to Councils, schools who wish to create avenues for wildlife. The Lakes by Yoo are also very keen to promote the link footpath between Fairford and Lechlade. They are keen to form links with the landowners. Cllr Sanford said that she would be happy to arrange to meet with the landowners.

Visit to RAF Fairford – Cllr Sanford reported that she had recently visited RAF Fairford.

Anglo- American Skittles Night – Cllr Hing and Cllr Sanford reported on this event, which proved to be a very enjoyable evening.

Rural Services Conference – Cllr Hill has written a brief detailing the event. The items he covered were:

Transport, Broadband, Devolution, Brexit. He said that the event had been a useful for networking.

Palmer Hall – Cllr Boulton attended a recent Palmer Hall meeting. An explanation of the exact details relating to Custodian Trusteeship is required and it was suggested that we contact GRCC to seek clarification on this matter.

ACTION: Clerk to contact GRCC

138 16/17

To consider invitations to meetings (e-mailed)

The Clerk asked the Council about holding training sessions here in the Community Centre, which would allow all interested Cllrs to attend. This is a far more cost effective way of dealing with training and would help those that work during the day. Cllrs agreed that a Being a Good Councillor training session should be arranged here. All in favour.

ACTION: Clerk to contact GAPTC to arrange training session

139 16/17

To consider correspondence received (for information only e-mailed)

Correspondence was received with no comment

FINANCE

140 16/17

To approve, retrospectively, payments to end of August 2016

It was **RESOLVED** to approve, retrospectively, payments to the end of August 2016. Proposed Cllr Boulton, seconded Cllr Dudley – all in favour.

141 16/17

To receive most recent income & expenditure figures

The Income and expenditure figures were received. Two overspends were queried, grasscutting of verges and audit/legal fees. The Clerk advised that the cost of the grasscutting was within the limits agreed by the Council, but that this would need to be reviewed in the budget setting for next year. The Clerk also explained that the audit/legal fees were high due to a holding deposit for highways works, which would be refunded in due course.

PLANNING

142 16/17

To receive the minutes of the Planning committee meeting held on 6th September

The Minutes of the Planning Committee meeting held on the 6th September were received with no comment.

District Cllr Becle left the meeting.

WORKS & COMMUNITY

143 16/17

To receive the minutes of the Works & Community Committee Meeting held on 23rd August 2016

The Minutes of the Works & Community Committee meeting were received with no comment.

144 16/17

To consider and agree response to e-mail regarding the Hare Trail.

The Clerk reported on the scheme and the request from the organisation for support. The Council could, if it chose to, support the scheme by sponsoring a Hare. This to be discussed at the next Finance meeting. Following debate it was **RESOLVED** to agree to support the venture and to add details of sponsorship to the Agenda of the next Finance Committee. Proposed Cll Hing, seconded Cllr Boulton, - all in favour.

ACTION: Clerk to contact Florence Beetlestone (Cirencester March Hare Festival) and to add sponsorship to the Agenda of the next Finance meeting.

145 16/17 **To consider and agree recommendation from W & C Committee for refurbishment of skate ramp**
 It was **RESOLVED** to agree recommendation from the W & C Committee to employ Evolution Skate Parks to undertake the refurbishment of the skate park. Proposed Cllr Boulton, seconded Cllr Hill – all in favour.

146 16/17 **To consider and agree questionnaire relating to Victory Villas (London Road).**
 Following debate it was **RESOLVED** that the questionnaire could go out, published in the next newsletter. Proposed Cllr Boulton, seconded Cllr Harrison, 8 in favour, 1 against.

OTHER MATTERS

147 16/17 **To consider response to GCC regarding double yellow lines at the crossroads – A417/Coronation Street/Horcott Road.**
 Following debate it was agreed to write a letter rejecting this proposal. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

148 16/17 **To receive an update on the Fairford Emergency Action Group (Cllr Hing)**
 Cllr Hing briefed the Council on a forthcoming event relating to the Emergency Action Group. He said that this was overdue and that the Emergency Action Plan was in need of updating. He was looking for support from members of the Council and from members of the public to take up the vacant roles and to participate in any events. The Clerk mentioned that the shed in the Council yard, containing old sand bags needed to be cleared out and old sandbags disposed of. It was agreed to wait until a groundsman/handyman had been appointed in order to organise a day when this could be done.

ACTION: Clerk to locate Emergency Action Plan for updating.
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149 16/17 **To receive an update on Speedwatch and to note a public meeting to be held on Wednesday 28th September.**
 No update was available in the absence of Cllr Roberts, but it was noted that a public meeting is to be held on 28th September.

150 16/17 **To agree to appoint a representative for the Cotswold Water Park Trust.**
 Following discussion it was agreed not to appoint anyone at the moment, as Committees would be reselected in May 2017.

In Camera

151 16/17 **Update from NDP Steering Group.**
 Malcolm Cutler briefed the Council on progress with the NDP. A report had been circulated prior to this meeting.

152 16/17 **To consider and agree recommendation for Groundsman appointment**
 Cllr Hing briefed the Council on the candidates that were interviewed and following debate it was **RESOLVED** to appoint Mr. Norman Brown as contractor for the role of groundsman/handyman. Proposed Cllr Boulton, seconded Cllr Dudley – all in favour. Mr. Brown is able to commence work on Monday 19th September.

ACTION: Clerk to contact both candidates to advise of the Council's decision.
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Date of next meeting – 11th October 2016

There being no further business the meeting closed at 9.45pm

.....Chairman

.....2016