



## Fairford Town Council

137 16/17

### MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 14<sup>TH</sup> FEBRUARY 2017

#### MEMBERSHIP:

Cllr J. Sanford – Chair

Cllr M. Dudley – Deputy Chair

Cllr S. Boulton

Cllr J. Bowen

Cllr J. Dallow

Cllr A. Doherty

Cllr C. Foxall

Cllr R. Harrison

Cllr. J. Hill

Cllr T. Hing

Cllr D. McKinley

Cllr C. Roberts

Cllr. R. Winney

In attendance: Vanessa Lawrence & Roz Capps ( Clerks), Mrs Bilbrough, Ryan Merryfield  
(Wilts & Glos Standard)

- 254 16/17 Apologies for absence**  
Apologies were received from Cllr Dallow, Cllr Hill, Cllr Dudley, Cllr McKinley, County Cllr Theodoulou
- 255 16/17 Declarations of Interest in Items on the Agenda**  
None received
- 256 16/17 To approve the Minutes of the Extra-ordinary Full Council meeting held on the 8<sup>th</sup> February 2017.**  
It was **RESOLVED** to approve the Minutes of the Extra-ordinary Full Council meeting held on the 8<sup>th</sup> February 2017. Proposed Cllr Doherty, seconded Cllr Boulton – 5 in favour, 4 abstentions
- 257 16/17 To receive Declaration of Acceptance of Office from new Councillor.**  
Cllr Foxall's Declaration of Acceptance of Office was received and the book signed.
- 258 16/17 Matters arising**  
**Fairford Highway Gully Survey Report – e-mailed 26/1/17** – Document has circulated for information.  
**Neighbourhood Plan submission update** – The Clerk reported that the final document has been submitted to CDC.  
**Coln House School** – The Clerk reported that Cllr Theodoulou has advised that the school has not been declared as surplus, as yet, but if this should happen, it will fall under his control. A meeting will be taking place, shortly, at GCC to discuss the school premises. GCC property department is currently looking at options. No decision has been taken regarding the property. In his opinion Coln House playing field land could not be developed because of its archaeological significance.  
**Lloyds Bank building** – The Clerk reported that she has again been in contact with the Agent, who advises that there is nothing further to report regarding the sale or letting of the building.

- 259 16/17**      **To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit**  
Not applicable
- 260 16/17**      **To agree to reconvene the meeting following Public Participation (if applicable)**  
Not applicable
- 261 16/17**      **Chairman’s Announcements**  
None
- 262 16/17**      **To receive report from District Cllrs**  
**Cllr Stephen Andrews reported as follows:-**  
-Fairford Neighbourhood Development Plan – A technical decision will be made as to whether the submitted version meets specific legal criteria at a meeting next week. The recommendation is for approval by officers, but this has yet to be confirmed.  
-Broadband – Further funding for Fastershire is being looked at to cater for areas which have been omitted, such as the new development areas.  
- Overview and Scrutiny Committee – Will be reviewing planning enforcement. A report, in draft, has been prepared and will cover enforcement of planning conditions etc., taking into consideration lessons learnt from recent developments in the area, and how best to deal with issues in the future.  
**Cllr Sue Coakley reported as follows: -**  
-Contact with Riparian owners – Laurence King has been successful in contacting the relevant Riparian owners in the East of Fairford and has negotiated clearance of the pipe which is now flowing well thus reducing the risk of flooding in this area.  
- Glos Highways – have been successful in clearing away roots in London Road, to help to reduce the risk of flooding.  
-Quenington Road works – contribution for these works still awaited from Thames Water.  
-Cabinet meeting – this will be taking place this coming Thursday (16<sup>th</sup> February. The following matters; the budget, Council Tax, Parking, Community led housing fund and counter-fraud unit will be discussed.  
- -Quenington Road works – contribution for these works still awaited from Thames Water.  
-Lakes by Yoo – Appeal for previous Visitor Centre planning application has been withdrawn and consultation is now taking place regarding re-routing of footpaths in accordance with the Section 106 on the latest application which was approved with support from parish and town councils.
- Cllr Doherty reported as follows:-**  
-District Cllr Appointment – his appointment was formalised yesterday and he is talking to his fellow District Cllrs regarding the ward split.
- 263 16/17**      **To receive report from County Cllr Theodoulou**  
None available in County Cllr Theodoulou’s absence.

- 264 16/17**      **To receive report/s from meetings/events attended**  
 Cllr Sanford reported that she and Cllr Bowen had attended both the FCC Trustee and FCC Management Committee meetings and the following matters were discussed: -
- Bad debt – being recovered gradually, but is not affecting the general running.
  - Baby changing units have been fitted in two of the downstairs lavatories
  - Complaints received about the Monday night youth club have been passed to the organiser of the club.
  - Lighting – it has been agreed to leave this for another few months.
  - Spring Clean – A skip to be ordered and regular users will be encouraged to discard any equipment not longer used.
  - External lavatory – Plans for the installation of another lavatory at the rear of the building will not be going ahead.

- 265 16/17**      **To consider correspondence received (for information only e-mailed)**  
 Correspondence received was considered with no comment.

- 266 16/17**      **To consider and agree any responses to correspondence received for reply -Great British Spring Clean** – The Clerk reported that this initiative will be taking place between the 3<sup>rd</sup> – 5<sup>th</sup> March. Cllrs agreed that FTC should conduct their own litter picking session under this initiative for another date, as it is too late to advertise this in time for the beginning of March. The Clerks to advertise the event on the website, posters etc., to encourage public participation.

**ACTION: Clerks to select a date and to advertise accordingly.**

#### **FINANCE**

- 267 16/17**      **To approve, retrospectively, payments to end of January 2017**  
 It was **RESOLVED** to approve, retrospectively, payments to the end of January 2017. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.
- 268 16/17**      **To receive most recent income & expenditure figures**  
 The most recent income/expenditure figures were received with no comment.
- 269 16/17**      **To consider and agree request from Walkers Are Welcome for FTC to sponsor the group by paying the annual subscription fee (£60).**  
 The Clerk reported that this matter had been discussed some months back, but no firm decision had been made. Following debate, it was **RESOLVED** to support this group for this year, but to advise them that in future any further requests for funding should be made under the Terms of Reference for grant requests to be considered towards the end of the financial year, by the Council. Proposed Cllr Boulton, seconded Cllr Hing – all in favour.

**ACTION: Clerk to contact Walkers are Welcome organisers to advise**

- 270 16/17**      **To consider and agree to re-subscribe to Glos. Playing Fields Association (GPFA) - £50.**  
 It was **RESOLVED** to re-subscribe to Glos. Playing Fields Association. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

**ACTION: Clerk to contact GPFA to advise and to pay subscription in April.**

**PLANNING****271 16/17 To receive the minutes of the Planning committee meetings held on 17<sup>th</sup> January and 7<sup>th</sup> February 2017.**

The Minutes of the Planning Committee meetings held on the 17<sup>th</sup> January and 7<sup>th</sup> February, were received with no comment.

**272 16/17 To consider and agree response to K & E regarding land on London Road.**  
Following debate it was agreed to draft a reply to K & E regarding land on London Road.

<b>ACTION: Clerk to draft a reply to K &amp; E, to be circulated to Council</b>
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**WORKS & COMMUNITY****273 16/17 To receive the minutes of the Works & Community Committee Meeting held on 24<sup>th</sup> January 2017**

The Minutes of the Works & Community Committee meeting held on the 24<sup>th</sup> January was received with no comment.

**274 16/17 To consider and agree in principle, recommendation from W & C Committee to install K-Barriers at two entrances, The Croft and Mount Pleasant.**

Cllr Boulton reported that he had asked for this to be brought to the Council's attention, to advise that this had still be approved by The Ernest Cook Trust, but that if that approval was given, we could proceed immediately with the installation. Following debate it was **RESOLVED** to agree, in principle, the recommendation from the W & C Committee to install the K-barriers at the entrances to the Walnut Tree Field. Proposed Cllr Doherty, seconded Cllr Hing – 7 in favour, 2 abstentions.

<b>ACTION: Clerk to contact ECT to arrange meeting.</b>
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**275 16/17 To consider and agree recommendation from W & C Committee to carry out tree survey (£150) with repeat surveys every 3 years.**

Cllr Boulton reported that the last tree survey was carried out approx. 3 years ago and that good practice recommendation is for repeat surveys to be carried out regularly on a 3 year cycle. Following debate it was **RESOLVED** to carry out a tree survey this year and to repeat this every 3 years. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour.

<b>ACTION: Clerk to contact contractor</b>
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**276 16/17 To consider and agree recommendation from W & C Committee to install defibrillator to the outside of the Fire Station (£1295 + delivery + VAT) excluding installation charge.**

The Clerk reported that Glos. Fire Service has given us permission to install a defibrillator outside the Fire Station in Fairford. Quotes have been received for the equipment, but the installation costs have yet to be determined as it is unclear exactly where the equipment will be placed. It was agreed to defer agreement until the Finance Committee have looked at this.

<b>ACTION: Clerk to add this item to the Agenda for the next Finance meeting in March.</b>
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**277 16/17 To consider and agree recommendation from W & C Committee for re-installation of slide on the mound and Table Tennis table.**

The Clerk advised the Committee that whilst the W & C Committee had agreed the contractor (Green Attitude), based on the quotes received at the time of the meeting, a further quote has since been received, which is marginally less.

The Clerk pointed out that both contractors were more than able to carry out the works, but that Greenfields were specialists in the installation of playground equipment. Following debate, it was **RESOLVED** to appoint Greenfields to carry out the reinstallation of both the slide and tennis table. Proposed Cllr Bowen, seconded Cllr Boulton – all in favour.

**ACTION: Clerk to contact Greenfields**

**OTHER MATTERS**

None

**Date of next meeting – 14<sup>th</sup> March 2017**

**There being no further business the meeting closed at 8.15pm.**

**Chairman.....**

**.....2017**