

MEMBERSHIP:

Cllr S. Boulton – Chair
 Cllr M. Dudley – Deputy Chair
 Cllr J. Bowen
 Cllr J. Dallow
 Cllr A. Doherty
 Cllr C. Foxall

Cllr R. Harrison
 Cllr T. Hing
 Cllr. J. Hill
 Cllr D. McKinley
 Cllr C. Roberts
 Cllr J. Sanford
 Cllr. R. Winney

067 17/18



Fairford Town Council

MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 10TH OCTOBER 2017

Present:

Cllr Boulton	Cllr Hing	Cllr Winney
Cllr Harrison	Cllr Doherty	Cllr Bowen
Cllr Hill		

In attendance: Vanessa Lawrence, Roz Capps (Clerks); District Cllrs Coakley and Andrews;
 Ryan Merryfield (Wilts & Glos Standard)

- 123 17/18** **Apologies for absence**
 Apologies were received from Cllr Dudley, Cllr Dallow, Cllr Foxall,
 Cllr McKinley, Cllr Roberts, Cllr Sanford, County Cllr Theodoulou
- 124 17/18** **Declarations of Interest in Items on the Agenda**
 None received
- 125 17/18** **To approve the Minutes of Full Council meeting held on the 12th September 2017**
 It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 12th September as a true and accurate record of the proceedings.
 Proposed Cllr Hing, seconded Cllr Doherty – all in favour.
- 126 17/18** **Clerks Report**
 The Clerk reported on actions carried out from previous meetings. This had been circulated prior to the meeting.
- 127 17/18** **To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit**
 N/A
- 128 17/18** **To agree to reconvene the meeting following Public Participation (if applicable)**
 N/A
- 129 17/18** **Chairman's Announcements**
 None

- 130 17/18** **To receive report from District Cllrs**
Weekly Bulletin - week commencing - 08.09
Weekly Bulletin - week commencing - 18.09
Weekly Bulletin - week commencing - 23.09
Weekly Bulletin - week commencing - 02.10
The District Cllrs reports were received with no comment.

Cllr Harrison asked questions relating to planning matters and District Cllr Doherty, asked if responses to these could be fed back through the Planning Committee, which was agreed. Cllr Harrison also asked about PUBLICA, which has recently been set up to enable sharing of facilities between Cotswold, Forest of Dean and W. Oxon districts. Cllr Andrews reported that only one company has been activated (Publica Group Ltd). It is hoped that this will provide an improvement in services. Not all staff will be transferred under this scheme. All details to be finalised.

- 131 17/18** **To receive report from County Cllr Theodoulou**
No report presented in County Cllr Theodoulou's absence
- 132 17/18** **To receive other report/s from meetings/events attended**
River Walk meeting with EA, WILD, PROW & CWP – Clerk's report emailed.
All the reports had been circulated prior to this meeting.
- 133 17/18** **To consider correspondence received (for information only e-mailed)**
Correspondence was received with no comment.
- 134 17/18** **To consider and agree any responses to correspondence received for reply**
None

FINANCE

- 135 17/18** **To receive Minutes of meeting held on the 3rd October 2017 (unapproved)**
The Minutes of the Finance meeting held on the 3rd October were received with no comment.
- 136 17/18** **To approve, retrospectively, payments to end of September 2017**
It was **RESOLVED** to approve, retrospectively, payments to the end of September. Proposed Cllr Hing, seconded Cllr Bowen – all in favour.
- 137 17/18** **To receive review of half year figures**
The half year figures were received. Cllr Hing reported that these figures were considered at the Finance meeting and amendments to the format have been made.
- 138 17/18** **To receive External Auditors Report**
The External Auditors Report was received with no comment.

PLANNING

- 139 17/18** **To receive the Minutes of the Planning committee meetings held on 19th September and 3rd October 2017**
The Minutes of the Planning Committee meetings held on the 19th September and 3rd October were received with no comment.

140 17/18 **To receive report from Chair of Planning**
Cllr Harrison reported on behalf of the Chair, which was received without comment.

141 17/18 **To consider and agree recommendation to progress next steps for the Fairford Neighbourhood plan.**
The recommendation from the Planning Committee, on advice from the NDP Group was that:

1. A new (revised) Neighbourhood Plan should be progressed;
2. The Terms of Reference for the Steering Group are reviewed and revised to allow a change of membership;
3. The Council applies for a new tranche of funding from Locality (it is understood that up to £15k would be available);
4. The Council agrees to (in principle), fund a hydrology report and a revised Sustainability Appraisal with a contingency to cover other associated costs, totalling up to £10k, if the grant application is unsuccessful.

Following discussion, it was **RESOLVED** to agree the recommendation. Proposed Cllr Harrison, seconded Cllr Hing – all in favour.

WORKS & COMMUNITY

142 17/18 **To receive Minutes of the Works & Community Committee meeting held on the 26th September 2017**
The Minutes of the Works & Community Committee meeting held on the 26th September was received with no comment.

143 17/18 **To receive report from Chair of Works & Community meeting**
None received, but most of the items were covered in the Clerk's report.

144 17/18 **To receive plans for Fairford School Safety Zone (emailed 02.10.17) For info only – formal response will be made by W & C Committee in due course.**
Cllrs were asked to submit their thoughts by e-mail for consideration at the next W & C meeting.

PROCEDURES

145 17/18 **To receive Minutes of the Procedures Committee meeting held on the 19th September 2017**
The Minutes of the Procedures Committee meeting was received without comment.

146 17/18 **To receive report from the Chairman of the Procedures Committee.**
The Chairman's report had been circulated prior to the meeting and was received with no comment.

OTHER MATTERS

147 17/18 **To consider and agree request from the Clerks to attend the SLCC training seminar in Bristol on 22nd November @ £69 each.**
Cllr Hing said that training in the future should be maintained for both Clerks and Councillors. It was **RESOLVED** to agree training for the Clerks. Proposed Cllr Doherty, seconded Cllr Bowen– all in favour.

148 17/18

Anything the Chair considers urgent

Councillors were asked if any were available to cover the office on the 22nd November as both Clerks will be attending a training session. This is also the same day that the Market Place Christmas Tree is erected and Cllrs were asked to be on hand to help in the absence of the Clerks.

Cllrs were reminded that the budget setting process has begun and Committees will be asked to submit their requirements. These should be presented to Finance as soon as possible, but no later than the end of November.

Date of next meeting – 14th November 2017

There being no further business the meeting closed at 7.40pm.

.....Chairman

.....2017