

MEMBERSHIP:

Cllr S. Boulton – Chair

Cllr M. Dudley – Deputy Chair

Cllr J. Bowen

Cllr J. Dallow

Cllr A. Doherty

Cllr C. Foxall

Cllr R. Harrison

Cllr T. Hing

Cllr. J. Hill

Cllr D. McKinley

Cllr C. Roberts

Cllr J. Sanford

Cllr. R. Winney

082 17/18

MINUTES OF THE FULL COUNCIL MEETING**HELD ON THE 14TH NOVEMBER 2017**

Present:

Cllr Boulton	Cllr Bowen	Cllr Doherty
Cllr Foxall	Cllr Harrison	Cllr Hill
Cllr McKinley	Cllr Sanford	Cllr Winney

In attendance: Vanessa Lawrence, Roz Capps (Clerks), District Cllr Andrews, Hannah Doherty (Youth Ambassador)

- 149 17/18 Apologies for absence**
Apologies were received from Cllr Roberts, Dudley, Dallow, Hing and District Cllr Coakley
- 150 17/18 Declarations of Interest in Items on the Agenda**
None declared
- 151 17/18 To elect a Deputy Mayor**
Following debate, it was agreed that Committee Chair people would stand in for the Mayor should this be required, as there was no one available at the present time to act as Deputy. A new Deputy to be chosen in May at the Annual meeting of the Town Council. Proposed Cllr McKinley, seconded Cllr Foxall – all in favour.
- 152 17/18 To approve the Minutes of Full Council meeting held on the 10th October 2017**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 10th October as a true and accurate record of the proceedings. Proposed Cllr Bowen, seconded Cllr Doherty – 6 in favour, 3 abstentions
- 153 17/18 Clerks Report**
The Clerk circulated her report prior to the meeting which covered Actions taken from meetings held in the last month. The Clerk was asked about two lights in the car park which are not working. The Clerk said that she would report this to Skanska.

ACTION: Clerk to contact Skanska

154 17/18 To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit
N/A

155 17/18 To agree to reconvene the meeting following Public Participation (if applicable)
N/A

- 156 17/18** **Chairman's Announcements**
The Chairman thanked all Councillors and staff for their participation in either the Remembrance Day Parade and/or service. This was noted by the Royal British Legion.
- 157 17/18** **To receive report from District Cllrs**
Weekly Bulletin - week commencing – 16/10/17
Weekly Bulletin - week commencing – 23/10/17
Weekly Bulletin - week commencing – 30/10/17
Weekly Bulletin – week commencing – 6/11/17
District Cllr Andrews reported that Publica is now operational. The Overview and Scrutiny Committee will be looking at this at their next meeting to confirm Terms of Reference. He also stated that he is willing to help with the NDP as the CDC representative.
The Reports were received with no comment.
- 158 17/18** **To receive report from County Cllr Theodoulou**
Ofsted - County Cllr Theodoulou reported that the County Council's education department had been rated 'Good' by Ofsted.
Air Balloon Scheme – Highways England have embraced two major highways schemes in the South West.
i) **Stonehenge underpass**
ii) **Air Balloon – A417** – The final route for this has yet to be decided. Estimated cost has risen to approx £500 million. Tunnel option has been shelved. Work is due to start in 2021/22. There are still numerous consultations/ planning procedures and challenges to overcome before this work can start.
iii) **Coln House School** – GCC have agreed that the Coln House fields will remain as a green open space. Discussion is taking place regarding the disposal of the buildings.
Q: Cllr Hill asked for contact details regarding obtaining permission dig boreholes in this field in relation to a proposed hydrology study for the whole of Fairford.
A: C. Cllr Theodoulou advised accordingly.
- 159 17/18** **To receive other report/s from meetings/events attended**
Cllr Hill reported on a meeting held today with WRA to consider carrying out an hydrology study of Fairford.
Cllr Doherty reported on a meeting attended by himself, Cllr Boulton and Hannah Doherty (Youth Ambassador). The meeting covered youth activities across the county with particular reference to engagement of youths.
- 160 17/18** **To consider correspondence received (for information only e-mailed)**
Received with no comment.
- 161 17/18** **To consider and agree any responses to correspondence received for reply**
None

FINANCE**162 17/18****To receive Minutes of Finance meeting held on the 7th November 2017 (unapproved)**

Deferred to next meeting, as the Minutes had not been transmitted to Cllrs prior to the meeting.

163 17/18**To receive report from Chair of Finance**

Cllr Doherty reported as follows:

- i) Budget 1st round** - the budget setting process had begun with much work having been done Cllr Foxall and Cllr McKinley
- ii) Community Capital Project fund** – The Finance Committee have agreed to re-open the Community Capital Project Fund in April 2018 allocating £15k to the fund
- iii) Small grant allocation** – Small grants have been awarded to 4 organisations who have applied to the fund
 - 1)** Art Society for room hire (£127)
 - 2)** Walkers are Welcome for renewal of annual subscription (£60)
 - 3)** Fairford Bridge Club- renewal of equipment (£500)
 - 4)** Fairford History Society – Printing publication (£500)
- iv) Palmer Hall** – It was agreed to release the funds allocated to the Palmer Hall in the budget and to grant an additional sum to enable the installation of a hearing loop (£2k). It was agreed that Palmer Hall should apply to the Community Capital Projects Fund for any capital projects planned.

164 17/18**To approve, retrospectively, payments to end of October 2017**

It was **RESOLVED** to approve, retrospectively, payments to the end of October. Proposed Cllr McKinley, seconded Cllr Doherty – all in favour.

165 17/18**To receive payments and receipts to end of previous month**

The payments and receipts were received with no comment.

PLANNING**166 17/18****To receive the Minutes of the Planning committee meetings held on 17th October and 7th November 2017**

The Minutes of the Planning Committee meetings held on the 17th October and 7th November were received with no comment.

167 17/18**To receive report from Chair of Planning**

No report was presented in the absence of the Chair of Planning.

WORKS & COMMUNITY**168 17/18****To receive Minutes of the Works & Community Committee meeting held on the 24th October 2017**

The Minutes of the Works & Community Committee meeting were received with no comment.

169 17/18

To receive report from Chair of Works & Community meeting

Cllr McKinley reported on the activities of the W & C Committee to date which covered Items as follows:-

- Rebranding of Fairford and the market
- Finance and the budget process
- Identifying achievable projects to the end of the year and next year
- Portaloo in Walnut Tree Field for next year
- Tubs & VAS – installation and repair
- Leaffield Road- support for schools
- Website revamp - underway
- Twinning – community project – not for the Town Council but support given for any initiative.
- FEAG- no longer required.

170 17/18

To consider and agree recommendation from the W & C Committee meeting to install a youth shelter in the Walnut Tree Field (funds available)

Following discussion, the Council was advised that the Finance Committee have confirmed that funds would be made available should the Full Council agree to go ahead with the installation of this facility, which it was pointed out, was an agreed project put forward as part of the ‘wish list’ for obtaining developer funds. Following debate it was **RESOLVED** to agree the recommendation for the installation of a youth shelter. Proposed Cllr McKinley, seconded Cllr Boulton – all in favour.

ACTION: Clerk to contact supplier and to advertise the installation in January.

OTHER MATTERS

171 17/18

To consider and agree Christmas office opening

It was **RESOLVED** to agree to close the office between Christmas and New Year. All in favour.

172 17/18

Anything the Chair considers urgent

None

There being no further business the meeting closed at 8pm

.....Chairman

.....2017