

**MINUTES OF THE PLANNING COMMITTEE MEETING**  
held on TUESDAY 20<sup>th</sup> August 2013

**Present:** Cllr C Mumford      Cllr S Boulton      Cllr J Sanford  
Cllr J Dallow              Cllr J Cumpstey      Cllr M Wardle

**In attendance:** Roz Capps (Clerk)

**PL064 13/14 To note Apologies – none**

**PL065 13/14 Declarations of Interest in items on the agenda**  
Cllr Boulton – personal - application 13/03135/FUL Leafield Farm.

**PL066 13/14 To confirm the minutes of the meeting held on 6<sup>th</sup> August 2013**  
It was **RESOLVED** to confirm the minutes of the meeting held on the 6<sup>th</sup> August 2013 (pg 047 – 048 13/14) are a true and accurate record of the proceedings. Proposed Cllr Dallow, 2<sup>nd</sup> Cllr Wardle. All in favour.

**PL067 13/14 Matters arising**

- Update on bus shelters in connection with Pips Field – an email was sent on 8<sup>th</sup> August outlining our concerns over the positioning of the shelters etc. No response has been received.  
**ACTION: Clerk to chase for response and also raise the question of why responsibility for the shelters should be passed to FTC when FTC is not party to the S106 in which they were determined to be necessary.**
- Update on engaging a planning consultant  
Three quotes have been received from planning consultants. Cllr Mumford & Dallow met with Ashburn Planning and a tender document has been circulated. After discussion, it was **AGREED** that due to tight timescales and the experience they have, to appoint Ashburn. Proposed Cllr Wardle, 2<sup>nd</sup> Cllr Boulton. All in favour.  
**ACTION: Clerk to contact Ashburn and invite them to attend the public meeting on 22<sup>nd</sup> August, and also the Planning meeting on 3<sup>rd</sup> September.**
- Update on progress with neighbourhood plan  
The first step in creating a Neighbourhood Plan is to designate the area. This is done via a form to CDC.  
**ACTION: Clerk to fill in the form and email to the committee and, once agreed, to Cllr Mumford for sign off.**
- Cllr Wardle reported that FTC is the only objector to application 13/02932/FUL. He reported that the planning officer was minded to permit the application. He asked if the committee wanted it taken to CDC planning committee. It was **AGREED** that the application did not need to CDC Committee as our objections were unlikely to be upheld.

**PL068 13/14 To review decision notices for PERMITS / CONSENTS received: NOTED 13/02594/OUT** The Gables, Horcott Road, Outline application for proposed new dwelling and access – **PERMIT**

**PL069 13/14 To consider NEW PLANNING APPLICATIONS**

**13/03135/FUL** Leafield Farm, Quenington, Erection of 2 agricultural buildings for woodchip storage and housing of biomass boilers. (22.08.13) - **SUPPORT**

**13/03267/FUL** Former Fairford Police Station, London Street, Change of use from police station to offices. (05.09.13) – **OBJECT**

The application states that the offices will be for 10 full time employees. FTC would like the applicant to demonstrate that there is sufficient parking for up to 10 cars in the car park and that the cars will be able to turn on site and exit onto the highway in a forward gear.

**PL070 13/14 To receive correspondence from a resident – noted.**

**PL071 13/14 To discuss the forthcoming public meeting and Gladman application.**

The Committee AGREED the following Agenda for the public meeting on 22<sup>nd</sup> August:

1. Update on action taken by the Town Council
  - a. Engaging a planning consultant
  - b. Sent in a “holding” objection to the application with the proviso that a fuller objection will follow after consultation with the community and the planning consultant.
2. Update on progress with the Neighbourhood Plan
  - a. Designating the area
  - b. Request for volunteers from Fairford Planning Watch to work with FTC on the plan
3. Update from Fairford Planning Watch
4. Ashburn Planning Ltd.
  - a. Information on who they are and how they work
5. Public comments on the Gladman application

**ACTION: Clerk to write up Agenda and circulate for approval.**

The Committee AGREED a preliminary response to the Gladman application: Fairford Town Council **OBJECTS** to this application. The number of houses proposed exceeds the remaining allocation for Fairford as set out in the emerging Cotswold District Council Local Plan Preferred Development Strategy. Fairford Town Council recognises that an additional 85 dwellings (in addition to 175 consented) giving 260 in all by 2031 (an increase of just over 20%) is reasonable, but considers that the additional 85 should be towards the end of the planning period. The current infrastructure in Fairford is already under considerable strain before the 175 consented new houses are built and occupied. The consented development should be absorbed before further development is permitted, to allow a proper assessment of what further infrastructure improvements will be necessary.

Fairford Town Council is also concerned that as a result of the timing of the submission of the application, during the summer holiday period, recourse to the appropriate experts and a fair representation of the town’s views may not be possible within the deadlines given.

A fuller and more informed response will be submitted to Cotswold District Council in due course once the Town Council has consulted fully with residents and taken professional advice.

**ACTION: Clerk to circulate the above copy to committee for approval before submitting to CDC.**

**PL072 13/14 Items the Chairman considers urgent - none**

**PL073 13/14 Next meeting: Tuesday 3<sup>rd</sup> September**

There being no further business the meeting closed at 19.20

.....Chairman

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