

**MINUTES OF THE PLANNING COMMITTEE MEETING
HELD ON 19th MAY 2015**

Present: Cllr Dallow Cllr Harrison Cllr Sanford

In attendance: Roz Capps (Clerk), Cllr Roberts (part), Cllr Boulton (part), members of the public.

PL001 15/16 To elect a Chair.

It was agreed to not elect a chair until the vacancies on the committee are filled. It was agreed that Cllr Dallow would chair the meeting, proposed Cllr Sanford, seconded Cllr Harrison, all in favour.

PL002 15/16 To note Apologies - Cllr Fenby, Cllr Bowen

PL003 15/16 Declarations of Interest in items on the agenda - none

PL004 15/16 To confirm the minutes of the meeting held on 5th May 2015

The Minutes were not signed as there were not enough Councillors present at the meeting

ACTION: Clerk to add to 2nd June Planning Agenda

PL005 15/16 Matters arising

- **Meeting with GRCC** – Elin Tattersall is attending the Planning Committee meeting on 2nd June at 7.00pm to discuss the next steps towards starting a NP.
- **Update from George Taylor (Thames Water)**

Mr Taylor addressed the Committee reading the “Drainage Strategy for Fairford” document circulated to Full Council on 18th May. The document outlines TW’s plans for Fairford in the 2015-2020 period. Discussion took place.

TW want comments and feedback – they need local knowledge to feed into the plan. Mr Taylor pointed out that as it will become a public document, specific incidents of sewerage flooding into homes are dealt with more generally within the document. TW current plan for Fairford is to gather information, and the activity focus is on fixing leaking joints in the pipes and making manhole covers leak-tight. No provision is made, in the current cycle of work, for upgrades to the pumping stations. TW need more information on the highways drainage in Fairford.

Mr Taylor will attend a meeting in September to update FTC on progress.

Mr Taylor was content that the document could be emailed to FPW for comment.

ACTION: Cllrs to email comments to the Clerk by 1st June for collation.

ACTION: Clerk to add to 2nd June Planning Agenda.

ACTION: Planning Committee to agree a recommended response for submission to Full Council on 9th June.

It was agreed to bring forward item PL010, proposed Cllr Dallow, seconded Cllr Harrison, all in favour.

PL010 15/16 To consider and agree next steps regarding starting a Neighbourhood Plan

Discussion took place. And the following points were raised:

- The first step should be to set up a steering group to lead the NP project as an independent activity involving the wider community and feeding through to the Council as the authorised body (not the Planning Committee).
- The Council should be represented on the steering group.
- The NP is a community-led project and should reflect the hopes and interests of the whole community.
- Communication is key, and community engagement should be at the heart of the project.
- GRCC is coming to address the planning committee on 2nd June – the two weeks prior to that should be spent talking to potential interested parties.
- It is imperative that work on the NP is begun as soon as possible, and work continues at a pace.

- Cllr Harrison spent some time talking through the draft strategy, stakeholders and timescales he circulated by email.

ACTION: Cllrs should bring suggestions for sub-group subjects, and names of potential members/stakeholders, to the Planning meeting on 2nd June.

ACTION: Cllrs to consider ways of communicating with residents, over and above the Newsletter and posters and report back at 2nd June meeting.

PL006 15/16 To review decision notices for PERMITS / CONSENTS received: Noted
15/01130/FUL, Rose Cottage, The Green, Fairford, GL7 4HU, Erection of a timber summer house to the rear of the property - **PERMIT**

PL007 15/16 To consider NEW PLANNING APPLICATIONS:

15/01441/FUL, Tallet Barn, Waiten Hill Farm, Coronation Street, Fairford, Conversion of an agricultural building to provide a four bedroom residential unit and associated works. (01.06.15)

OBJECT – The Town Council objects to the application for the following reason: The application form section 12 states that surface water will be disposed of in the Main Sewer. This is not in accordance with current standards and not 'sustainable'.

ACTION: Clerk to submit objection.

15/01671/COMPLY, Lake 104, London Road, Fairford, Tourism & recreational development comprising the erection of 59 pavilions, leisure facilities, access, car parking, landscaping & ecological 0 compliance with conditions 26 (noise), 30 (contamination) and reserved matters 9 (surface water). (26.05.15)

OBJECT – The Town Council objects to the application for the following reason: the surface water system does not comply with the planning conditions.

ACTION: Clerk to submit objection.

15/01550/FUL, 2 The Garretts, Fairford, erection of 2 single storey rear extensions (01.06.15) – no comment.

15/01008/LBC/ 15/01007/FUL, Beaumont Barn House, East End, Fairford, Erection of a single storey extension, (29.05.15) – no comment.

15/01408/FUL, Orchard View, Coronation Street, Fairford, Application to widen existing access to create one additional parking space. (21.05.15)

OBJECT – The Town Council objects to the application for the following reason: the proposal is to remove a section of Cotswold stone wall within the conservation area.

ACTION: Clerk to submit objection.

PL008 15/16 To consider and agree application for street trading consent, 15/00406/STICE (ice cream van)
 It was **resolved** to support the application.

PL009 15/16 To consider and agree response to Agreement between Kensington & Edinburgh Estates Limited & Fairford Town Council (emailed 12.05.15)

The committee has two main concerns:

- Section 3 should make reference to the Community Plan / emerging Neighbourhood Plan, not Horizon 2016.
- Section 2.2 needs to be more specific

It was resolved to recommend to Full Council that the draft agreement is sent to the Councils lawyer for consideration. Proposed Cllr Dallow, seconded Cllr Harrison, all in favour.

ACTION: Clerk to add recommendation to June Full Council Agenda.

PL010 15/16 To consider and agree next steps regarding starting a Neighbourhood Plan
 See above

PL011 15/16 Items the Chairman considers urgent

The Clerk brought to the attention of the Committee the “Welcome to Fairford” event happening on 31st May in the Community Centre. The event is aimed at the residents on the new housing developments. The Committee was asked to consider having a stand at the event to help to advertise the vacancies on the Town Council and generally raise the profile of the Council as a whole. The Committee agreed it was a good idea.

ACTION: Clerk to email the Council to ascertain who is available to attend 3.00-5.00pm on Sunday May 31st.

ACTION: Clerk to contact Mrs Mawle to book a stand.

PL012 15/16 Next meeting: Tuesday 2nd June 2015

There being no further business, the meeting closed at 8.35pm.

.....Chairman2015