



Fairford Town Council

MINUTES OF THE PLANNING COMMITTEE MEETING
HELD ON 4TH APRIL 2017

Present: Cllr Dallow (Chair) Cllr Harrison Cllr Hill Cllr Foxall

In attendance: Roz Capps (Clerk), Cllr Hing, Cllr Doherty (part)

- PL245 16/17 To note Apologies for absence**
Apologies were received from Cllr Dudley and Cllr Sanford (ex-officio)
- PL246 16/17 Declarations of Interest in items on the agenda**
Cllr Foxall – personal item 257 (Fayre Court)
- PL247 16/17 To confirm the minutes of the meeting held on 21st March 2017**
It was **RESOLVED** to confirm the Minutes of the meeting held on the 21st March 2017 as a true and accurate record of the proceedings. Proposed Cllr Hill, seconded Cllr Harrison – 3 in favour, 1 abstention.
- PL248 16/17 Matters arising**
- **Thames Water gully survey report** – nothing to report.
 - **Telephone box on High Street** – this has now been listed. BT have been contacted regarding reinstating it to full working order.
 - **Press Release** – to be sent out to Wilts & Gos this week.
- ACTION: Clerk to send to Wilts & Gos.**

 - **17/00867/FUL | Conversion of former bank premises to retail and residential comprising one retail unit, one town house and flats - new details on CDC website.**
- ACTION: Cllr Harrison to send additional information to Cllr Doherty to aid discussion with CDC Case Officer.**

 - **ATM at Londis update.** – Clerk reported that the case officer has no reason to object to the application and is expecting to make a decision on the application shortly.
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- PL249 16/17 To agree to adjourn the meeting for Public Participation - there is a 5-minute time limit – Not applicable**
- PL250 16/17 To agree to reconvene the meeting following Public Participation. - Not applicable**

PL251 16/17 To review decision notices for PERMITS / CONSENTS received: Noted
17/01230/NONMAT, Non-material amendment to 16/04343/FUL for the removal of four approved windows, one rooflight and the addition of a new window to east elevation, The Close The Croft Fairford GL7 4BB – **PERMIT**

17/00988/TCONR, Pear Tree - remove; Hazel – remove, The Close The Croft Fairford, GL7 4BB - **PERMIT**

PL252 16/17 To consider NEW PLANNING APPLICATIONS:
17/01348/COMPLY, Compliance with conditions 3 (samples), 4 (walling), 6 (colour) & 7 (details) of application 13/02980/FUL - Erection of single storey rear extension and insertion of side facing rooflight in dwelling, Old Tracey Coronation Street Fairford, GL7 4HP (19.04.17). **No comment.**

17/01198/FUL, Amendment to planning permission 16/01632/FUL (Extension to industrial unit) increasing extension floor area by 24sqm, Unit 3 Whelford Road Fairford, GL7 4DT. **No Comment**

PL253 16/17 To consider and agree a response to the Housing white paper consultation – emailed 24.02.17.

**ACTION: Cllr Harrison to do a first draft and send the “headlines” to Cllr Doherty for circulation to other interested Councils and CDC.
ACTION: Clerk to add to next Agenda for final discussion and agreement.**

PL254 16/17 To consider and agree FTC approach to the SHELAA
The committee agreed to use the site assessments in the FNP as the basis for any response.

ACTION: Cllr Hill to collate the data and report back to the Committee.

PL255 16/17 To consider and agree how to progress the Character Appraisal and Design Guide to support the Fairford Neighbourhood Plan

The Committee agreed it was a good document, and it was important that the final iteration is not overly prescriptive to avoid stifling innovation. The Committee agreed that some additional subdivision of particular areas of Fairford would be useful when considering planning applications in the future.

ACTION: Cllr Harrison to work with S Basely to finalise the document for adoption by the Council.

PL256 16/17 To consider and agree a letter to go to other Parish/Town Councils, providing feedback on our meeting with Thames Water and the issues raised at the last Geoffrey Clifton-Brown Flood Meeting (in November)

**ACTION: Cllr Harrison to draft a letter and bring back to Committee for further consideration.
ACTION: Cllr Hill to summarise the activity so far regarding Thames Water in Fairford.
ACTION: Clerk to add to next Agenda for final discussion and resolution.**

PL257 16/17 Items the Chairman considers urgent.

Cllr Foxall brought to the attention of the committee a letter he had received from a resident regarding the progress of works at Fayre Court and the seeming anomalies with the agreed sizes of the Velux windows and the actual windows being installed. This has also been brought to the attention of Cllr Doherty. Cllr Doherty reported that he is in conversation with CDC regarding the matter and will report back.

PL258 16/17 Next meeting: Tuesday 18th April 2017

There being no further business the meeting closed at 8.00pm

.....Chairman

.....2017