

**MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING  
HELD ON TUESDAY 24<sup>th</sup> FEBRUARY 2015**

**Present:** Cllr Boulton                      Cllr Bowen  
                 Cllr Roberts                      Cllr Sanford

**In attendance:** Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk)

**WC150 14/15 To note apologies**

Apologies were received from Cllr Fenby, Cllr Harwood, Cllr Winney, Cllr Mumford

**WC151 14/15 To confirm the minutes of the Works and Community Meeting held on 27<sup>th</sup> of January 2015**

It was **RESOLVED** to confirm the Minutes of the Works & Community Committee meeting held on the 27<sup>th</sup> January as a true and accurate record of the proceedings. Proposed Cllr Sanford, seconded Cllr Bowen – all in favour.

**WC152 14/15 Matters arising**

- **Update on road repairs** - The Clerk reported that the final part of the Market Place resurfacing has been completed.
- **Update on French & Italian Markets** – As the French market organisers (France at Home) have decided not to come to Fairford this year, the Clerk reported that she has been investigating other similar companies. One of these (Savoir Fayre) can run a market for us in June. They will be coming out to do a site inspection, before this can be finalised.
- **Update on off-site Highways works (part of Bloor Homes UU)**- the Assistant Clerk reported that she has been liaising with CDC and Mr. Napper (Planning) will be coming back to FTC with a response. This matter to be reviewed by the Planning Committee. **ACTION: Add this item to the Agenda for the next Planning meeting.**
- **Update on CCTV in the Car Park** – The Clerk reported that anti-social behaviour has decreased in the Car Park, since the large boulders have been laid. It was felt that there is no need to put in CCTV at the present time.
- **Update on Walks Books** – The Clerk was asked to contact Walkers are Welcome to ascertain the services they provide for members of the group. It was agreed to add this item to the Agenda for the next W & C Committee meeting.
- **Update on reducing or removing the island in the Market Place** – The Clerk reported that she has received e-mail correspondence from Richard Gray (Glos Highways), who has agreed to consider improvements around the island in the new financial year i.e. after 1<sup>st</sup> April. **ACTION: Clerk to contact Richard Gray in April.**
- **Update on scooter/cycle path** – The Assistant Clerk reported that she has received one quote, but will try to secure further quotes for the next meeting. **ACTION: Clerk to add this item to the Agenda for the next W & C Committee meeting.**

- **Update on request for land for use as a burial ground** - The Assistant Clerk reported that she has written to Mr. Hay regarding the possibility of obtaining land adjacent to his property. The new Vicar has advised that she has been given permission by the diocese to rod the north section of the churchyard.
- **Update on Dilly's Bridge notice board** – The Clerk reported that she has received some positive feedback from residents.

**WC153 14/15 To consider the most recent payments & receipts figures.**

The payments & receipts were considered. Item 4312 ( Car Parking) was queried. The Clerk said that she would e-mail the breakdown figures for this item. **ACTION: Clerk to e-mail breakdown of figure under Nominal Code 4312, to Committee members.**

**WC154 14/15 Playing Fields**

**To consider and agree inspection rota March:**

The rota for March will be as follows:

<b>6<sup>th</sup> – 9<sup>th</sup> March</b> -	Cllr Bowen
<b>13<sup>th</sup> – 16<sup>th</sup> March</b> -	Cllr Boulton
<b>20<sup>th</sup> – 23<sup>rd</sup> March</b> -	Cllr Sanford
<b>27<sup>th</sup> – 30<sup>th</sup> March</b> -	Cllr Harwood

**WC155 14/15 To consider outstanding repairs to WTF equipment**

Items which require repair were discussed. It was reported that the hole under the Basket Swing has been filled. Cllr Boulton reported that he has purchased products to enable removal of Graffiti from some of the playground equipment. Cllrs reported that the skate ramp requires a further coat of paint. Cllrs reported that the swings require new replacement parts. The Clerk advised that parts are available, without going to the expense of buying new swings. **ACTION: The Clerk to speak to Albert regarding repainting the skate ramp and to take some photos of the worn parts for the swings.**

**WC156 14/15 To consider and agree quotation for installing slide in the WTF**

The Clerk reported that 3 quotes have been received. It was **RESOLVED** to take the cheapest quote, which was from the manufacturer, L.R. Engineering (£130 + VAT). Proposed Cllr Sanford , seconded Cllr Bowen – all in favour. **ACTION: The Clerk to contact L.R. Engineering.**

**WC157 14/15 To consider request from the Primary School for assistance with various projects**

It was agreed to defer this item to the next W & C Committee meeting. **ACTION: Clerk to add this item to the Agenda for the next W & C Committee meeting in March.**

**WC158 14/15 To consider and agree Ripples articles**

It was **RESOLVED** to include the following items for the next edition of Ripples:-

Election	Notice Boards
Walks Books	Interpretation Boards
Mill Lane - footpath	Road Closures

**WC159 14/15 To consider requests for dog bin near Waterloo Lane and Queensfield, rubbish bin near the Town Bridge, near Fairford Gate, Croft end of Keble Alley and the corner of The Plies (£210 + VAT each, for supply and fit).**

It was agreed to recommend to Finance Committee, the purchase of 2 dog bins and 4 rubbish bins at £210 + VAT for the supply and fitting (CDC). **ACTION: Clerk to add this item to the Agenda for the next Finance meeting.**

**WC160 14/15 To consider and agree resurfacing of Keble Alley**

The Clerks have asked Glos. Highways if it is possible to obtain chippings left from road resurfacing. Unfortunately, we have been advised that they may only be provided from the smaller jobs undertaken, but not from the larger jobs. It is hoped that when the works to improve the surface near the Walnut Tree Field are completed there will be some chippings available to re-surface Keble Alley. **ACTION: Clerk to contact Glos. Highways for an update on re-surfacing works in Fairford.**

**WC161 14/15 To consider and agree purchasing glow in the dark dog mess posters (emailed 12.02.15)**

**WC162 14/15 To discuss what GMTF can do for the Town Council**

In Cllr Harwood absence it was agreed to defer this item to the next meeting in March. **ACTION: Clerk to add this item to the Agenda for the next W & C Committee meeting.**

**WC163 14/15 To consider and agree to carry out a risk assessment of the churchyard**

The Clerk was asked to contact Mike Gray regarding conducting a risk assessment of the Churchyard, i.e. to find out if he can undertake this himself or is able to give us any contact details for companies that can carry out this type of work. **ACTION: Clerk to contact Mike Gray**

**WC164 14/15 To consider and agree request for FTC to compile an email list of residents for general dissemination of notices.**

Following debate, It was **RESOLVED** not to compile a list of e-mails from residents on the grounds of Data Protection. Proposed Cllr Roberts, seconded Cllr Bowen – all in favour.

**WC165 14/15 Items the Chairman considers urgent**

None

**WC166 14/15 Date of next meeting – 24<sup>th</sup> March 2015**

**There being no further business the meeting closed at 7.55pm.**

.....Chairman

.....Date