

**MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING
HELD ON TUESDAY 24th MARCH 2015**

Present: Cllr Boulton Cllr Harwood Cllr Sanford
 Cllr Bowen Cllr Roberts Cllr Mumford

In attendance: Cllr Wardle (part), Vanessa Lawrence (Clerk), Roz Capps (Assistant Clerk)

WC167 14/15 To note apologies

Apologies were received from Cllr Fenby

WC168 14/15 To confirm the minutes of the Works and Community Meeting held on 24th of February 2015

Cllr Mumford said that she had been omitted from the list of those sending apologies. This was amended accordingly. It was **RESOLVED** to confirm the Minutes of the Works & Community meeting, as amended, held on the 24th February as a true and accurate record of the proceedings. Proposed Cllr Sanford, seconded Cllr Bowen – 4 in favour, 1 abstention.

WC169 14/15 Matters arising

- **Update on scooter path in WTF** – Quotes received for a scooter path to run from The Croft entrance, round the trim trail, back out into the toddler area. The surface to be bonded gravel, cost approx £4600 + VAT. The Clerk was asked to establish whether this type of surface is sufficiently hard wearing and what the maintenance cost might be. The Clerk was asked to obtain quotes for other types of surfacing together with maintenance costs. Cllr Harwood felt that this could potentially be hazardous for people walking in the area. **ACTION: Clerk to research other types of surface.**
- **Update on Mill Lane footpath** – The path will be finished by the end of this week. Some extra work is required, which will be undertaken by the Council. Glos. Highways are looking at dropping the kerb on the opposite side of the road.
- **Update on WWU road closure** – The road closure will affect the A417 at the junction of Market Place and the A417 to the Plough car park. Two way traffic lights will be in operation, to allow vehicles from Cirencester to turn left into the Market Place and to allow vehicles to turn right from the Market Place towards Cirencester. A diversion will be in operation over Mill Lane with traffic lights in place there also.
- **Update on the Milton Street bus shelter** – This will now not be installed
- **Update on church foot path repairs** – Contractors have been contacted in order to obtain quotes for the repair of the church footpath from the gate to the south entrance of the Church.
- **Update on Lovers Walk resurfacing** - Public Rights of Way have been contacted and we are awaiting a visit from their representative, who will survey this footpath.

- Update on provision for youths (Cllr Wardle)** – Cllr Wardle reported that the initial interest in forming a joint solution to youth work in Fairford, Lechlade and Cirencester has moved forward. However, Cirencester’s interest has dwindled, leaving Lechlade and Fairford to find a way forward. Discussions have taken place with Young Gloucestershire, who currently runs the Lechlade Youth Club. Young Gloucestershire has said that they are now in a position to recruit, employ and train suitable candidates. They recognise that FTC would be keen to employ someone who is local or at least, who lives closer to Fairford/Lechlade. In the interim, they can provide a service until a permanent appointment has been made. Whilst they can recruit, it was felt that it would be better if Ffd/Lechlade recruited i.e. if we advertise through whichever medium is felt appropriate, with Young Glos. overseeing the process. The successful person would be employed by Young Glos. for 25 sessions a year, term time, once a week at an approx. cost of between £180-£200. If a local person is employed, the costs could be reduced. Lechlade are very happy with the solution. Cllr Wardle said that if the sessions are held in the Community Centre, help would be needed to man the doors, however it was suggested that we approach other venues, where facilities might more conducive to youth activities. The intention is that one person will be employed to cover both Fairford & Lechlade. Backup will be provided by Young Glos., for holidays and sickness. There is a potential to expand later on. The Lechlade Youth Club is not a Council organisation, but Lechalde T.C has agreed to provide funding for this venture. Cllr Wardle asked if approaches could be made to other venues. Young Gloucestershire have produced an SLA (Service Level Agreement), which will be circulated to members of this Committee for comment and for this to be included on the Agenda for the next Full Council meeting for approval. **ACTION: Clerk to circulate SLA to W & C Committee members and to add this item to the next Full Council Agenda.**
- Update on parking opposite Victory Villas, London Road** – the Clerk confirmed that she has received information from Glos. Highways who will be carrying out feasibility study in the near future.

WC170 14/15 To consider the most recent payments & receipts figures.

The payments and receipts figures were received with no comment

WC171 14/15 Playing Fields

To consider and agree inspection rota April

The inspection rota is as follows:

3rd – 6th April - Cllr Bowen

10th – 13th April – Cllr Sanford

17th – 20th April – Cllr Boulton

24th – 27th April – Cllr Mumford

WC172 14/15 To consider outstanding repairs to WTF equipment

The Clerk reported on various works which have been completed and ones that are outstanding.

WC173 14/15 To consider and agree to carry out ROSPA annual playground check, playground risk assessment and Disability Access Audit (see recommendation sheet – e-mailed 19/3/15)

It was **RESOLVED** to carry out **ROSPA** annual playground check, playground risk assessment and Disability Access Audit. John Hicks to carry out the works. Proposed Cllr Bowen, seconded Cllr Mumford – all in favour. **ACTION: Clerk to contact Mr. Hicks.**

WC174 14/15 To consider and agree future plans for the playground area in the WTF.

Cllrs considered various future projects for the WTF:-

- New Zip Wire (upgrade)
- Youth Shelter
- Public Toilet
- See-Saw
- Scooter Path
- Swings (upgrade)

The Clerk was asked to research grant funding and to obtain quotes where possible.

ACTION: Clerk to look at grants and obtain quotes.

WC175 14/15 To consider and agree rejoining Walkers are Welcome

Discussion took place and it was agreed to speak to members of the U3A Walking Group. **ACTION: Clerk to speak to M. Bishop, Ian Westlake and David Lawrence.**

WC176 14/15 To consider request from the Primary School for assistance with various projects

The Council are awaiting details of projects from the Primary School. Approaches have also been made to the PTA for further information of intended projects.

ACTION: Clerk to chase up.

WC177 14/15 To discuss what GMTF can do for the Town Council

Cllr Harwood reminded Cllrs of the Networking meeting in Nailsworth on the 26th March, and asked if any other Cllr would also like to attend. Cllr Harwood stressed the importance of being part of this Forum, and pointed out the benefits that FTC have had over the years. Cllr Mumford said that it was unfortunate that a lot of their meetings take place during the day which is not convenient for those Cllrs that work.

WC178 14/15 To consider and agree holding a French Market on Sunday 21st June and to request road closure order.

It was **RESOLVED** to hold a the French Market on Sunday 21st June and to ask that the Road Closure order covers the period 6pm on Saturday 20th to 6pm Sunday 21st to hopefully ensure that no cars are parked in the Market Place, where the event will take place. Proposed Cllr Bowen, seconded Cllr Harwood – all in favour. The Clerk was asked to obtain more barriers. **ACTION: Clerk to confirm details with Savoir Fayre, obtain more barriers, if possible and to advertise the event accordingly.**

WC179 14/15 To consider and agree service at Boots the chemist

Following debate, it was agreed to write a letter to Fairford Surgery to ask them to look into the problems experienced by residents in Fairford, in obtaining their medications from the Chemist. **ACTION: Clerk to circulate draft letter to Committee for approval before sending to the surgery.**

WC180 14/15 To consider and agree response to Gloucestershire Bus Service survey (emailed 13.03.15)

Cllrs agreed that no response could be agreed as many of the questions were irrelevant. Cllr Mumford advised the Committee of all the current bus services that are subsidised.

WC181 14/15 To consider and agree appointing a new contractor to cut the grass in the churchyard & burial ground.

As the current contractors have decided not to renew their agreement with the Council, a new contractor will have to be employed. Quotes have been received from three contractors. It was **RESOLVED** to award the contract to Willow subject to their first cut being satisfactory. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour. **ACTION: Clerk to contact contractor.**

WC182 14/15 To consider and agree to adopt a telephone kiosk for £1.00

Following discussion, it was agreed that more information is required on what telephone boxes in the Town are applicable. This item to be deferred until more information has been received. **ACTION: This item to be added to future agenda.**

WC183 14/15 To consider and agree maintenance contract for CCTV cameras

It was agreed to recommend acceptance of maintenance contract, to Full Council. **ACTION: Clerk to add this item to the Agenda of the next Full Council meeting for approval.**

WC184 14/15 Items the Chairman considers urgent

None

WC185 14/15 Date of next meeting – 21st April 2015

.....Chairman

.....2015