

**MINUTES OF THE
WORKS & COMMUNITY COMMITTEE MEETING
HELD ON TUESDAY 22nd December 2015**

Present: Cllr Boulton Cllr Sanford Cllr Roberts
Cllr Bowen Cllr Fenby Cllr McKinley

In attendance: Vanessa Lawrence (Clerk)

WC141 15/16 To note apologies

Apologies were received from Cllr Rao

WC142 15/16 Declaration of Interest in items on the Agenda

None received

WC143 15/16 To confirm the minutes of the Works and Community Meeting held on the 24th November 2015

It was **RESOLVED** to confirm the Minutes of the Works & Community meeting held on the 24th November are a true and accurate record of the proceedings. Proposed Cllr McKinley, seconded Cllr Bowen – all in favour.

WC144 15/16 Matters arising

- **Palmer Hall** – Cllr Boulton reported that a structural survey of the Palmer Hall has been carried. The report indicates that there is far more work to be done to the Hall than was originally anticipated and this includes the removal of asbestos. A further assessment relating to asbestos should be carried out. The report will be reviewed by the Trustees. Changes in the Trustee status is to be reviewed and the Charity Commission advised. Cllr Fenby said that he felt the Hall could be used far more effectively, offering a wider scope of services if it was upgraded. The Clerk reported that the Palmer Hall has never been registered with Land Registry and it was agreed that the Trustees should be asked to register the property.

ACTION: Cllr Boulton to report to the Trustees and ask them to register the Hall with Land Registry.

- **Waste Bins** – The Clerk reported that 4 new waste bins have now been installed in Fairford.
- **Signs for speedwatch** – These have not yet been sourced.

ACTION: Clerk to source a suitable supplier in the New Year
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- **Speedwatch training** – Speedwatch training has been arranged and will take place in January at Cirencester Police Station. The Clerk was asked to advertise on the FTC facebook page, to try to attract new recruits to the list of volunteers.

ACTION: Clerk to advertise speedwatch on the FTC facebook page

- **New seats** - The Clerk reported that two seats have been ordered and the third one will be ordered as soon as the location has been agreed with FTC and Glos. Highways. A site visit to take place with Richard Gray, in the New Year to determine location.

ACTION:	Clerk to contact Richard Gray in the New Year to organise site visit.
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- **Speedlimits – see e-mail from R. Gray 4/12/15** – The Clerk reported on the recent e-mail from Richard Gray (Glos. Highways). This matter will need to be looked at in further detail at a future meeting of this Committee.

WC145 15/16 To consider the most recent payments & receipts figures (November)

The payments & receipt figures were received with no comment.

WC146 15/16 To consider and agree improvements to current ‘Welcome Pack’.

Cllr Roberts has recently submitted an updated list of businesses for inclusion in the Welcome Pack. The final copy has been circulated. It was **RESOLVED** to approve the improvements. Proposed Cllr Roberts, seconded Cllr Boulton – all in favour.

ACTION:	Clerk to order folders
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WC147 15/16 To consider and agree renewing playground equipment

Three proposals for revamping the playground around the toddler area and the current swings. It was agreed that before a decision is made, these suggested improvements should be discussed with The Ernest Cook Trust to seek their approval. Cllrs Fenby and Sanford to include this on the Agenda for their meeting with the Trust in February. This will then be discussed at the meeting of the W & C Committee in February.

ACTION:	Clerk to add this item to the Agenda for a meeting between Cllrs Fenby and Sanford and the Ernest Cook Trust in February, and to add this to the Agenda for the W & C meeting in February.
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WC148 15/16 To formally agree legal document for works at Mill Lane and Milton Street.

It was agreed that this needs to be formally approved at the next Full Council meeting.

ACTION:	Clerk to add this item to the Agenda for the Full Council meeting in January
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WC149 15/16 To consider and agree draft letter – re. Fairford in Bloom

Following discussion, it was agreed to amend the draft letter to include photos of other towns ‘in bloom’. Cllr Fenby will contact Tetbury and Cricklade Town Councils to obtain information on how they set this up. This item to considered again at the next W & C meeting.

ACTION:	Cllr Fenby to contact Tetbury and Cricklade Town Councils and the Clerk to add this item to the Agenda for the next W & C Committee meeting.
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WC150 15/16 To consider and agree improvements for 2016 Festive Market

The Clerk reported that many stall holders were extremely happy with the event, which was very well attended. Some suggestions from members of the public, stall holders and Councillors have been brought to the Clerks attention, for ways of improving the market for future years. These include:-

- Re-positioning Santa’s Grotto
- New lighter weight cable covers
- Moving stalls to the shop side of the Market Place
- Hiring flood lights
- Encouraging more stalls selling Christmas goods

- Incorporating better provision for litter
- Sourcing a suitable extra parking area for vehicles
- Improving the sound system.

It was agreed to contact Lechlade to find out when they are planning to hold their Christmas event for 2016 and to ask the Rugby Club if they would be willing to help with putting up the Christmas lights.

ACTION: Clerk to contact Lechlade TC and to obtain costs for improvements. This item to be discussed further at a future W & C meeting.
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Cllr Boulton left the meeting.

It was **RESOLVED** that Cllr Sanford should chair the meeting. Proposed Cllr Roberts, seconded Cllr Fenby – all in favour.

WC151 15/16 To consider and agree changing time of youth club to 7 till 9pm.

Following discussion, it was **RESOLVED** to agree changing the time for the Monday night youth club which will now be held between 7.00pm and 9.00pm. Proposed Cllr McKinley, seconded Cllr Fenby – all in favour.

ACTION: Clerk to advise Young Gloucestershire of the Councils decision.
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WC152 15/16 To consider the way forward to reducing the speed limit through Fairford

Following debate it was agreed that 30mph/20mph stickers could be put on waste bins along the main road through Fairford to encourage motorists to slow down. This will need to be researched further. It was agreed that unless the Police are agreeable to any speed reductions it would be futile to pursue this, as Glos. Highways have already indicated that they would require their agreement before a reduction would be considered. It was agreed that the best way forward is to use the speedwatch programme to monitor traffic and to report the findings to the Police.

ACTION: Clerk to obtain costings for sticky speed signs for waste bins and to obtain permissions from Glos. Highways if necessary
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WC153 15/16 To consider and agree weekly litter picking in the Car Park and Walnut Tree Field

The Clerk reported on the costs, from Ubico, to litter pick in the Car Park and Walnut Tree Field. It was suggested that a local resident who expressed an interest in groundwork, should be approached to see if he would be interested in litter picking in these two areas. The Clerk to report back to the Committee.

ACTION: Clerk to write to resident with a view to litter picking and to report back to the Committee. This item to be added to the Agenda for the next W & C Meeting as required.
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WC154 15/16 Items the Chairman considers urgent.

None

WC155 15/16 Date of next meeting – 26th January 2016

.....Chairman

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