

**MINUTES OF THE
WORKS & COMMUNITY COMMITTEE MEETING
HELD ON TUESDAY 26th JANUARY**

Present: Cllr Boulton Cllr Sanford Cllr Roberts
 Cllr Bowen Cllr Fenby Cllr McKinley

In attendance: Cllr Winney, Vanessa Lawrence (Clerk), Roz Capps (Clerk)

WC156 15/16 To note apologies

Apologies were received from Cllr Rao

WC157 15/16 Declaration of Interest in items on the Agenda

None received

WC158 15/16 To confirm the minutes of the Works and Community Meeting held on the 22nd December 2015

It was **RESOLVED** to confirm the Minutes of the Works & Community meeting held on the 22nd December are a true and accurate record of the proceedings. Proposed Cllr McKinley, seconded Cllr Bowen – all in favour.

WC159 15/16 Matters arising

- **Palmer Hall** – Asbestos survey has been carried out. PH Committee need to contact FTC office regarding registering the PH with the Land Registry.
- **Signs for speedwatch** – “20 is plenty” stickers for wheelie bins have been ordered.

ACTION: Clerk to obtain a quote for “you are entering a speed watch area” sign.

- **Speedwatch training** – 3 new volunteers have been trained. The onus is now on the Speedwatch Co-ordinator to schedule a patrol.

ACTION: Cllr Dallow to progress this.

- **Legal Document for Highways works – Mill Lane etc.** – the document has been sent to GGC Legal by our solicitor.
- **Christmas Mkt 2016** – The Clerk informed the Committee that Lechlade are planning their Christmas Market for Saturday 3rd December, therefore Fairford will hold the Festive Market on Friday 2nd December.
- **Grasscutting tenders – update.** Four tenders were received. After discussion, it was agreed to recommend to Full Council that Willow Garden Services continue cutting the grass in the churchyard, and that Countrywide Grounds Maintenance are awarded the contract for the verges & Walnut Tree Field.

ACTION: Clerk to draft recommendation to Full Council as above and add to February Full Council Agenda.

WC160 15/16 To consider the most recent payments & receipts figures (December)

Figures as at Full Council. Received without comment.

WC161 15/16 To consider and agree alternative location for seat near Yells Yard.

Gloucestershire Highways has suggested that the seat is located on the verge at the end of the footpath near the Piggery. The suggestion was also made to relocate the bus stop to the same location.

It was **RESOLVED** to locate the bench as suggested. Proposed Cllr Fenby, seconded Cllr McKinley. All in favour.

ACTION: Clerk to order the bench

ACTION: Clerk to contact GCC Transport to request that the bus stop is relocated if possible.

WC162 15/16 To consider employment of a suitable person to undertake litter picking in the car park and Walnut Tree Field

Cllr Winney kindly offered to take on this role for as long as he is able.
The Committee thanked Cllr Winney.

WC163 15/16 To consider and agree to replace the noticeboard at Mitchell & Sarjent

Mr Westlake has offered to make the replacement noticeboard. A quote has not yet been received, however it is likely to be considered reasonable. In order to move this project forward expediently, the Committee RESOLVED to accept a quote from Mr Westlake up to a maximum of £325. Proposed Cllr McKinley, seconded Cllr Bowen All in favour.

ACTION: On receipt of the quote for not more than £325, the Clerk can instruct Mr Westlake to go ahead.

WC164 15/16 To consider and agree draft letter – re. Fairford in Bloom

Cllr Roberts reported that the Post Office is planning on installing flower tubs etc. Discussion took place regarding having a competition for the best floral display on business or residential premises in the centre of Fairford. Possibly sponsored by Lechlade Garden Centre and offering £100 in gardening vouchers.

ACTION: Cllr Roberts to draft a recommendation as above and bring back to the next meeting. Clerk to add this item to the Agenda for the next W & C Committee meeting

WC165 15/16 To consider and agree to replace existing VAS in order to show a speed limit together with Slow Down.

The Clerk reported that the likely cost of replacement was circa £2,500 per unit. Discussion took place regarding the relative merits of VAS that display the speed a car is travelling at over one that flashed "Slow Down 30". It was agreed to bring this item back to a later agenda with costs for the VAS that shows the speed a car is travelling at.

ACTION: Clerk to get costs and add to February Agenda

WC166 15/16 To consider and agree pursuing reduction of speed limits on the A417 through Fairford - to 20mph

Cllr Fenby reported that the NDP has commissioned a traffic consultation, the results of which will be discussed in the next few days. Cllr McKinley also suggested that the candidates for Police Commissioner could be made aware of our concerns regarding the speed limits in Fairford, and to ask what their stance is on the subject. It was agreed to wait until the findings from this report have been made known before pursuing this issue further.

ACTION: Cllr Fenby to disseminate the findings from the traffic consultation to Full Council.

ACTION: Clerk to add to Full Council Agenda.

WC167 15/16 To consider and agree pursuing installation of streetlights on the A417 by the new developments

It was agreed to contact Gloucestershire Highways to request that street lighting is installed along the A417 outside the Bloor Homes developments.

ACTION: Clerk to write to Glos H'ways, Cllr Coakley, Cllr Theodoulou and make this request.

WC168 15/16 To consider and agree to investigate extending the surface in Gas Lane to Dilly's Bridge

The Committee agreed that the footpath needs to be raised to avoid it becoming flooded and impassable. It is a PROW, so permission to carry out any works will need to be sought. Plainings from the Croft resurfacing could be used to extend and raise the surface.

ACTION: Clerk to contact Mike Barton to ask, a) if PROW will undertake the work, and b) if not, can FTC have permission to carry out the works. This item to be added to future Agenda of the W & C Committee

WC169 15/16 To consider and agree installation of a dog bin at Horcott Lakes
It was **RESOLVED** to request for funding for a bin from Cllr Beccle.

ACTION: Clerk to contact Cllr Beccle and make the request.

WC170 15/16 To consider and agree how best to improve usage of bus shelter in the Market Square.
Discussion took place and it was agreed that the shelter would be inadequate as storage, but could be improved in its current form by the addition of a vandal-proof light, new seating and WIFI and having the inside repainted.

ACTION: Clerk to get costs for lights, seating & WIFI and bring back to the Committee for approval.
ACTION: Clerk to contact Farmor's School art department regarding asking pupils if they would consider submitting a design for the walls.

WC171 15/16 To consider and agree whether to pursue repair works to verge opposite Victory Villas, London Road
Discussion took place. The overarching response from the committee is that GCC and Bromford should renovate the verge, at no cost to the Town Council. The Council would prefer that the pavement is reinstated and a grass verge with a double height kerb is put in place. Parking would therefore not be possible on that side of the road.
It was agreed to wait until after Full Council before deciding on a particular course of action.

ACTION: Clerk to add recommendation to Full Council Agenda.

WC172 15/16 To consider and agree way forward with Youth Club – see e-mail from Young Gloucestershire.
The Committee agreed that the youth club has not been a success and that the money allocated to it could be better spent on supporting viable existing youth groups, and to encourage the setting up of an amateur dramatics society again in Fairford. The Committee resolved to recommend to Full Council that the youth club is wound up from immediate effect, and that the remaining funds in the 2015/16 youth budget are allocated to existing youth groups for equipment and running costs and to pump prime the formation of FADS if a willing volunteer can be found.

ACTION: Clerk to draft recommendation to Full Council and add to February Agenda
ACTION: Clerk to draft terms of reference for grant

WC173 15/16 Items the Chairman considers urgent.

Playground Check

5th – 8th Feb	Cllr Sanford
12th – 15th Feb	Cllr Boulton
19th – 22nd	Cllr Bowen
26th -29th	Cllr McKinley

The Clerk gave Cllrs Fenby & Sanford pictures and prices for playground equipment to be taken to the meeting with ECT for approval.

WC174 15/16 Date of next meeting – 23rd February 2016