



Fairford Town Council

MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 26th April 2016

Present: Cllr Boulton Cllr Bowen Cllr Roberts
Cllr McKinley Cllr Lear

In attendance: Vanessa Lawrence (Clerk), Roz Capps (Deputy Clerk), Cllr Harrison

WC212 15/16 To note apologies

Apologies were received from Cllr Sanford and Cllr Rao

WC213 15/16 Declaration of Interest in items on the Agenda

Cllr Roberts declared a personal interest in Item WC223.

WC214 15/16 To confirm the minutes of the Works and Community Meeting held on the 22nd March 2016

It was **RESOLVED** to confirm the Minutes of the Works & Community meeting held on the 22nd March 2016 are a true and accurate record of the proceedings.
Proposed Cllr McKinley, seconded Cllr Roberts – all in favour.

WC215 15/16 Matters arising

- **Fairford in Bloom update** – The Clerk that to date 4 people have come forward to express an interest in the Fairford in Bloom event.
- **Speed watch update** – The Clerk reported that the Police had carried out their speed survey at either end of the Fairford on the A417 and would be submitting a report for the A417 to the east of Fairford but would not be able to submit a report for the West of the Fairford on the A417 as the Police felt that the results would be skewed as a result of all the road signs and development traffic along this stretch of road at the present time. They felt that section of road would be better left until after all the works have been completed to obtain a more accurate result.
- **Update re street lighting** – Following a meeting with representatives of Glos Highways, they have agreed that they would look at street lighting along the Cirencester Road, Fairford when all the development has been completed.
- **Update on allotments** – The Clerk reported that we are waiting for the final documents from the solicitor.

WC216 15/16 To consider the most recent payments & receipts figures

None available at the present time due to end of year closure.

WC217 15/16 To consider and agree promotion for the Picnic in the Park.

The Deputy Clerk updated the Committee on progress with the preparation for the Picnic in the Park and ran through the items still to be agreed. Amendments were made to design of the banner and agreement reached on their placement. Posters would be prepared and distributed. Doodle flags to be purchased and design agreed. It was **RESOLVED** to agree purchase of promotional items for the Picnic in the Park. Proposed Cllr Bowen, seconded Cllr McKinley – all in favour.

ACTION: Clerk to order promotional items

WC218 15/16 To consider and agree to sign the land transfer document regarding Allotments.
See update above under Matters Arising. Defer to Full Council meeting for retrospective agreement.

WC219 15/16 To consider and agree additional cameras – 1 on junction of Market Place capturing images going towards Cirencester, 1 capturing images of Bank, 1 capturing images at the top of the High Street and outside Community Centre.
The Clerk explained that the positioning of new cameras to capture images of the bank was problematic. Further research is needed by the supplier. It was agreed to defer this item to the next W & C meeting.

ACTION:	Add this item to the Agenda for the next W & C Meeting.
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WC220 15/16 To consider trial of speaker system for Council Chamber (approx. £150)
Following debate regarding the acoustics of the Baker room and whether a speaker system would actually work, it was agreed to experiment with holding meetings in other rooms such as the Heritage and possibly Youth room to see whether the sound quality is better, before making any decision on installation of a better sound system in the Barker Room. The next meeting – Finance and planning to be held in the Heritage Room.

ACTION:	Next meeting (Planning & Finance) to be held in the Heritage Room
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WC221 15/16 To consider and agree to purchase a new litter bin for junction of Hatherop road and Churchill Place
It was **RESOLVED** to purchase a new litter bin to be placed next to the seat at the junction of Churchill Place and Hatherop Road. Proposed Cllr McKinley, seconded Cllr Bowen – all in favour.

WC222 15/16 To re-consider and agree whether to upgrade surface of Lovers Lane following receipt of quotes and responses from consultation – (e-mailed)
Debate took place regarding the consultation letter that has been sent to people living adjacent to the Lane and the responses received together with responses received from the facebook page. Questions were asked relating to lighting, the surface, edging manhole covers, maintenance, school crossing at the top of the lane, all of which were answered satisfactorily. Cllr Boulton pointed out that in the Town's Community Plan, it states that we would:-

1. Liaise with Ernest Cook Trust to achieve additional/improved paths in the Leafield Road area.
2. Review pedestrian routes from the east side of the town and upgrade as required
3. Consider whether any public footpaths can be upgraded to cycle paths and implement as appropriate.

The Clerk advised that the Ernest Cook Trust would be contacted in order to obtain their agreement, before going ahead. Cllr McKinley said that regardless of all the discussions this path is used by a lot of people and should be compatible with what residents want. The Committee need to agree this project before approaching the Trust. Following debate it was **RESOLVED** to agree to upgrade the surface of Lovers Lane, subject to agreement from the Ernest Cook Trust. If agreement is received this will go to Full Council for final approval. Proposed Cllr McKinley, seconded Cllr Bowen – all in favour.

ACTION: Clerk to contact Nicholas Ford of the Ernest Cook Trust and to add this recommendation to the Agenda for the next Full Council meeting.

WC223 15/16 To re-consider and agree whether to create a new path from St. Mary's Drive to Lovers Lane following receipt of quotes and responses from consultation–(e-mailed)

Debate took place to consider the responses from the recent consultation with residents adjacent to Lovers Lane with particular regard to the creation of a new path from Lovers Lane across the green to St. Mary's Drive. It was agreed to relocate the path to the other side of the tree on the Green rather than close to the fencing, following requests from those residents living close by. It was also agreed that trees or shrubs would be planted on the other side to improve the appearance around the Green. Following debate it was **RESOLVED** to go ahead with the creation of a path. Proposed Cllr Boulton, seconded Cllr Bowen – 4 in favour, 1 against.

ACTION: Clerk to advise the Ernest Cook Trust and to add this recommendation to the Agenda for the next Full Council meeting.

WC224 15/16 To discuss recent output of the primary school placements.

Discussion took place regarding the lack of primary school places available for local children. The Committee were advised that the Primary School is currently in discussion with the Diocese and Gloucestershire County Council with a view to expansion. It was suggested that we should contact the school to ask if they require any help from the Town Council.

ACTION: The Clerk to contact the Head Teacher of the Primary School.

WC225 15/16 To agree rota for playground check – May

The following rota for playground checks was agreed.

6th May – 9th May - Cllr Boulton

13th – 16th May – Cllr Sanford

20th – 23rd May – Cllr Bowen

27th – 30th May – Cllr Boulton

WC226 15/16 Items the Chairman considers urgent.

Cllr Boulton asked the Committee if they had any thoughts on taking over the Charity Shop. It was agreed that it was too early to consider anything at the present time as it is too soon following the closure and it would be best to leave things for a few months.

WC227 15/16 Date of next meeting – 24th May 2016

.....Chairman

.....2016