

**MINUTES OF THE WORKS AND COMMUNITY COMMITTEE MEETING HELD ON
TUESDAY 28TH JUNE 2016**

Present: Cllr Sanford Cllr Boulton Cllr Bowen
 Cllr Harrison Cllr Roberts

In attendance: Vanessa Lawrence (Clerk) Roz Capps (Clerk).

WC017 16/17 To elect a Chairman

Councillor Boulton was proposed by Cllr Bowen, seconded Cllr Harrison, all in favour.

WC018 16/17 To note apologies for absence

Cllr Lear, Cllr Dudley.

WC019 16/17 To note Declaration of Interests

Cllr Roberts, WC029 – personal.

WC020 16/17 To confirm the minutes of the Works and Community Meeting held on the 26th April and 24th May 2016.

It was **RESOLVED** to confirm the Minutes of the Works & Community meeting held on the 26th April as a true and accurate record of the proceedings. Proposed Cllr Bowen, seconded Cllr Boulton – all in favour.

It was **RESOLVED** to confirm the Minutes of the Works & Community meeting held on the 24th May as a true and accurate record of the proceedings. Proposed Cllr Roberts, seconded Cllr Bowen – all in favour.

WC021 16/17 Matters arising

Update on Speedwatch – there was no update available as there has been no activity.

ACTION: Clerk to contact speed watch coordinator and report back to the committee.

Update on Fairford in Bloom – currently 2 application forms have been returned.

ACTION: Clerk to put on Facebook

Update on speaker system for Council Chamber - meetings were held in the Heritage Room to ascertain if it was a more suitable room. It was not.

ACTION: Clerk to add to July Agenda for further discussion

WC022 16/17 To consider the most recent payments & receipts figures

Received without comment.

WC023 16/17 To agree rota for playground check – July 2016

1st – 4th July – Cllr Sanford

8th – 11th July – Cllr Boulton

15th – 18th July – Cllrs Harrison & Sanford

22nd – 25th July – Cllrs Roberts & Sanford

29th – 1st August – Cllr Bowen

WC024 16/17 To consider and agree the way forward in tackling issues relating to poor infrastructure in the town, such as lack of school places, parking issues and lack of appointments at the doctor's surgery, general highways issues.
Discussion took place. It was acknowledged that the majority of these issues would be tackled by the NDP. Cllr Roberts questioned whether action could be taken sooner on some issues. Cllr Harrison responded that the Council and the NDP need to prioritise the wants and wishes of the residents of Fairford and decide what can be achieved with the funds already acquired through developer contributions and what will need to be funded as part of any future development.

WC025 16/17 To consider and agree to install an outdoor table tennis table in the playground
 It was **RESOLVED** to purchase an outdoor table tennis table, with the proviso that permission is granted by the Ernest Cook Trust. Proposed Cllr Roberts, seconded Cllr Bowen. All in favour.

ACTION: Cllr Sanford to take the proposal to ECT on 1st July.
ACTION: Clerk to add recommendation to Full Council

WC026 16/17 To consider and agree installation of portaloos in the WTF for limited period during the year.
 It was **RESOLVED** to hire a single unit portaloos from April - September, with the proviso that permission is granted by the Ernest Cook Trust. Proposed Cllr Sanford, seconded Cllr Bowen. All in favour.

ACTION: Cllr Sanford to take the proposal to ECT on 1st July.
ACTION: Clerk to add recommendation to Full Council

WC027 16/17 To consider and agree installation of additional two cameras , on A417 (Town Bridge) and Community Centre.
 It was **RESOLVED** to purchase the additional cameras and there are funds available in the CCTV budget. Proposed Cllr Boulton, seconded Cllr Bowen. All in favour.

ACTION: Clerk to arrange the installation and liaise with Glos. Street lighting as required.
ACTION: Clerk to add recommendation to Full Council

WC028 16/17 To consider employing a part-time grounds-man on a permanent basis.
 Discussion took place. The Committee agreed, in principle, to employing a grounds-man for 20 hours per week. It was agreed to add to the Agenda for the Staffing Committee.

ACTION: Clerk to convene a Staffing Committee meeting.

WC029 16/17 To re-consider creation of path across the green from Lovers Lane to St. Mary's Drive in light of further replies to the letter sent out to residents.
 Cllr Roberts proposed that the path is put on hold until after the resurfacing of Lovers Lane is completed and see how it goes without the additional path. This proposal did not get seconded.

 Cllr Boulton proposed the creation of the additional path at the same time as the resurfacing takes place, but with the path taking a route away from the fences. Proposed Cllr Boulton, Seconded Cllr Bowen, 4 in favour, 1 abstention.

ACTION: Cllr Sanford to clarify the required surfacing materials with ECT on July 1st.
ACTION: Clerks to commission the works from Green Attitude once the surfacing has been agreed with ECT.

WC030 16/17 To consider and agree to replace either all of the spider netting climbing frame or just the netting if possible in the WTF.

The Clerk reported that the existing pole could be reused and a new net obtained. Quotes are being sourced. Funds are available in the budget.

It was **RESOLVED** to commission the replacement netting, subject to quotes. Proposed Cllr Boulton, seconded Cllr Sanford, all in favour.

WC031 16/17 To consider and agree maintenance and repair works to the Skate Ramp

It was **RESOLVED** to get the ramp sand blasted in order that the full extent of the maintenance required can be ascertained. Proposed Cllr Boulton, seconded Cllr Sanford, all in favour.

ACTION: Clerk to contact Mr. New to commission the work.

WC032 16/17 Update on Victory Villas Verge.

The Clerk reported that a date for a meeting with Gloucestershire Highways is yet to be finalised.

The Committee agreed to ask Willow Garden Services (WGS) to clean off the existing pavement.

The verge will have to be cleared of cars for the work to be carried out. The Committee agreed to write to the residents and ask for the cars to be moved for the maintenance to be carried out.

ACTION: Clerk to fix a date with WGS and write to the residents accordingly.

WC033 16/17 To discuss the footpath along A417 by Bloor 2 site

The Clerk reported that Bloor agreed to create a "hoggin" path along the exiting footpath route.

ACTION: Clerk to contact Bloor regarding the timescale for the path to be finished, in light of the development being occupied.

WC034 16/17 Items the Chairman considers urgent. – none.

WC035 16/17 Date of next meeting 26th July 2016

There being no further business the meeting concluded at 8.30pm.

.....Chairman

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