



Fairford Town Council

MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 26th July 2016

Present: Cllr Sanford Cllr Dudley Cllr Roberts
 Cllr Lear Cllr Harrison Cllr Bowen

In attendance: Vanessa Lawrence (Clerk)

In the absence of the Chairman, it was agreed to elect Cllr Sanford as Chair for this meeting.
Proposed Cllr Harrison, seconded Cllr Dudley – all in favour.

WC036 16/17 To note apologies for absence

Apologies were received from Cllr Boulton

WC037 16/17 To note Declaration of Interests

None received

WC038 16/17 To confirm the minutes of the Works and Community Meeting held on the 28th June 2016

It was **RESOLVED** to confirm the Minutes of the Works & Community meeting held on the 28th June 2016 are a true and accurate record of the proceedings. Proposed Cllr Bowen, seconded Cllr Lear – all in favour

WC039 16/17 Matters arising

Hoggin Path – Bloor Homes – The Clerk reported that following the meeting with Cllrs Boulton, Sanford and Dallow and representatives from GCC. She has made enquiries regarding help moving the seat along the Cirencester road to be placed closer to the bus stop, when it is erected. She is awaiting a reply from GCC.

WC040 16/17 To consider the most recent payments & receipts figures

The Clerk reported that the figures were the same as those presented and approved at Full Council in July.

WC041 16/17 To agree rota for playground check – August 2016

The following rota was agreed:

5th – 8th August - Cllr Bowen

12th – 15th August – Cllr Harrison

19th – 22nd August – Cllr Sanford

26th – 29th August – Cllr Dudley

WC042 16/17 To consider and agree to consult with the Town regarding a possible solution for the verge opposite Victory Villas on the London Road.

Cllr Roberts and the Clerk reported on a meeting held recently with representatives from GCC Highways (Kathryn Haworth and Richard Gray). The conclusion is that GCC would consider carrying out work to improve the area, with funding being split between parties. They are happy to look at whatever plans FTC have but insist that a consultation is carried out, in the Community. The Clerk also advised that she has been in contact with Bovis Homes with a view to the possibility that they would install a pavement between the new Estate on the eastern side of the A417, to Cinder Lane.

ACTION: Clerk to prepare a questionnaire to be circulated to the Community and to pursue contact with Bovis Homes.

WC043 16/17 To consider and agree improvements to CCTV provision in the Town in light of recent information obtained by the Clerk.

Prior to this meeting a report of our current CCTV equipment and service was presented to the Committee. Detailed information is to be prepared and it was therefore agreed to defer this item to the next meeting in August.

ACTION: Clerk to add this item to the Agenda of the next W & C meeting in August.

WC044 16/17 To consider and agree to relocate bins from Town Centre bus shelter to footpath behind Vines Row (5 bar gate) and to relocate bin in recessed area next to CB Slade to Bus Shelter.

The Clerk reported that a request for a bin to be placed in the Lane behind Vines Row by the gate, has been received. This is as a result of people using this area when walking their dogs, and depositing dog waste bags in the ditches, as there is no suitable receptacle. The Clerk advised that the recent installation of a bin to the front of Vines Row is not used sufficiently and suggested that this be removed and re-installed in the Lane. It was **RESOLVED** to relocate the bin from Vines Row to the Lane. Proposed Cllr Roberts, seconded Cllr Lear – all in favour. The Clerk further reported that the owner of the property adjacent to CB Slade has requested that the bin outside his property is removed. Removal/re-installation of bins will incur a charge of £60 + VAT. The Committee suggested that this request is made by the owner to GCC, who could move the bin closer to the Fish & Chip shop if required.

ACTION: The Clerk to contact CDC to ask them to move the bin in Vines Row and to contact the owner of the property adjacent to CB Slade.

WC045 16/17 To consider and agree carrying out work to remove asbestos from Palmer Hall - £2745.00 + VAT.

Following discussion, it was **RESOLVED** to agree to carry out work to remove the asbestos from the Palmer Hall. A recommendation to be submitted to Full Council for formal approval. Proposed Cllr Dudley, seconded Cllr Bowen – all in favour.

ACTION: Clerk to add this item to the Agenda for the next Full Council meeting.

WC046 16/17 To re-assess recommendation to Full Council re. Spiders net climbing frame as a result of updated information.

This item had been agreed at Full Council subject to final approval from the Committee regarding the quotes for either replacement of the net and matting or replacement of the equipment, in its entirety, and matting. Following debate it was agreed that as there was nothing fundamentally wrong with the main pole, only the net and matting should be replaced. Proposed Cllr Dudley, seconded Cllr Bowen – all in favour.

ACTION: The Clerk to raise purchase order.

WC047 16/17 To consider and agree requirement for a TC maintenance vehicle

Following debate it was agreed to defer this item to the next W & C meeting in September.

ACTION: This item to be added to the Agenda for September's W & C meeting.

WC048 16/17 Update on improving acoustics in the Barker Room

The Clerk reported quotes had been received for the supply and installation of acoustic panels in the Barker room. The Committee agreed that the cost should be split between the users i.e. FCC and Landlords. This item to be a recommendation for Full Council to agree. The Clerk was asked to put this to the FCC Management Committee for agreement.

ACTION: Clerk to add this item to the Agenda for the next Full Council meeting in August and to speak to Sadie Fletcher (FCC).

WC049 16/17 Items the Chairman considers urgent.

- **Pool Table for youth club** – The Clerk reported that a request had been received from FCC for funding for a replacement hard cover for the pool table. The Committee agreed that this should be considered.

ACTION: Clerk to obtain quote for hard table cover for pool table.

- **Skate Ramp** – The Clerk reported that following a meeting with a contractor for the refurbishment of the Skate Ramp, more information has come to light from a skate ramp supplier that the ramp should be evaluated properly, to include an inspection of the underside, which is currently enclosed and that only after this should a decision be made as to the proper method of refurbishment. It was agreed to add this to the Agenda for Full Council for approval of an inspection.

ACTION: Clerk to add this item to the Agenda for Full Council in August

- **Italian Market** – It was agreed that this should go ahead. This to be approved retrospectively at the next meeting.

ACTION: Clerk to add this to the Agenda for the next W & C meeting in August.

WC050 16/17 Date of next meeting 23rd August 2016

.....Chairman

.....2016