



Fairford Town Council

MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 23rd August 2016

Present: Cllr Sanford Cllr Dudley Cllr Lear
 Cllr Bowen Cllr Roberts Cllr Harrison

In attendance: Vanessa Lawrence, Roz Capps (Clerks)

In the absence of the Chair, Cllr Roberts proposed that Cllr Sanford should chair the meeting, seconded Cllr Dudley – all in favour.

WC051 16/17 To note apologies for absence

Apologies were received from Cllr Boulton and Cllr McKinley

WC052 16/17 To note Declaration of Interests

None received

WC053 16/17 To confirm the minutes of the Works and Community Meeting held on the 26th July 2016

It was **RESOLVED** to confirm the Minutes of the Works & Community Meeting held on the 26th July are a true and accurate record of the proceedings. Proposed Cllr Lear, seconded Cllr Roberts – all in favour.

WC054 16/17 Matters arising

CCTV – The Clerk reported that the new contractor, as agreed at Full Council meeting (August), has been appointed to improve the CCTV system and will commence work in early September.

Italian Market - The Clerk reported that the Road Closure Order has been applied for.

Table Tennis Table – The Clerk reported that the outdoor Table Tennis table for the Walnut Tree Field has now been installed. The ground anchors will need to be installed and this is being arranged.

ACTION: Clerk to arrange for ground anchors for table tennis table to be installed.

WC055 16/17 To consider the most recent payments & receipts figures

Cllrs raised some queries as to current overspends and the Clerk to circulate a detailed breakdown.

ACTION: Clerk to circulate a breakdown of figures for categories queried.

WC056 16/17 To agree rota for playground check – September 2016

The following rota was agreed:-

2nd – 5th Sept – Cllr Dudley
9th – 12th Sept – Cllr Harrison
16th – 19th Sept – Cllr Sanford
23rd – 26th Sept – Cllr Bowen
30th Sept – 3rd Oct - Cllr Roberts

WC057 16/17 To consider and agree response to e-mail regarding the Hare Trail.

The Clerk explained how this scheme works and that there is no financial commitment required from the Council. It is a way of advertising Fairford and the Council could if it chose to sponsor a Hare. Hares are sponsored by organisations/businesses and then auctioned off after a time. The scheme runs from March to September 2017. 15% of the monies raised goes to the artist and 10% to the sponsor, the remainder goes to the Charity Natural Star. All details can be found on line. All that is required at present is notification that the Council are willing to support this scheme and that we would be willing to write to local groups. There is no liability for the Hares for the Council. Cllr Roberts wanted to know who else in the region has signed up for this scheme. Cllr Dudley felt that this was a good scheme and would help to promote the town. It was agreed to obtain further information, as requested, and to add this item to the Agenda for the next Full Council meeting.

ACTION: Clerk to obtain further information and to add item to Agenda for Full Council meeting in September.

WC058 16/17 To consider and agree refurbishment of Skate Ramp

The Clerk reported on meetings held with Skate Ramp suppliers regarding the condition of the ramp and the best way of refurbishing it. Quotes have been received. Following discussion it was **RESOLVED** to recommend to Full Council that the ramp is refurbished. Proposed Cllr Dudley, seconded Cllr Bowen – all in favour.

ACTION: Clerk to add recommendation to the Agenda for the next Full Council meeting in September.

WC059 16/17 To consider whether to investigate extending the skate ramp to enable greater use by all ages.

The Clerk reported that following conversations with youngsters and with a Ramp supplier, an extension to the current ramp would be welcomed by the youngsters and would be possible, according to the supplier. Following debate it was agreed to look into this further and report back to Committee in due course.

ACTION: Clerk to obtain further information relating to grants, requirements of young people and quotes and to seek approval for such a scheme from The Ernest Cook Trust

WC060 16/17 To agree wording for Victory Villas questionnaire

A draft document has been circulated and following discussion it was agreed that Cllrs would submit any further amendments, which would be circulated to Full Council for approval at the next Full Council meeting.

ACTION: Clerk to circulate amended Questionnaire and to add this item to the Agenda for the next Full Council meeting in September.

WC061 16/17 To agree wording for bus scheduling feedback form

Following discussion it was agreed that a form would be prepared, held in the office and advertised on the website and in the next newsletter, asking people how they would like the service improved, what their requirements are and whether they would use the service regularly.

WC062 16/17 To consider and agree purchase of additional tubs for pavement outside Mr. Ernest/Fairford Fish Bar @£40.00 each.

The Clerk reported that as a result of a request from the owner of No. 4 Market Place, to remove the tub and waste bin from the frontage. The bin has been removed and the tub moved to the pavement outside Mr. Ernest. Another tub which was located on the island in the market place has also been moved to pavement outside the fish bar. As a result of this there is no longer a requirement to purchase any tubs unless the Committee felt they wanted to replace the one tub from the island. After consideration the Committee agreed that this was not required. All in favour.

WC063 16/17 To consider feedback from residents and communication from GCC, regarding possible installation of yellow lines at Horcott Road/Coronation Street crossroads.

The Clerk had circulated e-mails received from GCC prior to this meeting. Following discussion it was agreed that a meeting should be arranged with representatives from GCC and a request made for a scaled version of the map showing the position of the yellow lines.

ACTION: Clerk to contact GCC

WC064 16/17 To consider and agree stall holder charge for the Festive Market 2016.

Following discussion, Cllr Dudley felt that the charge should be increased slightly and a figure of £26 was suggested. Other Cllrs felt that the charge should remain the same as last year (£25). It was **RESOLVED to** hold the charge at £25.00 per stall for this year, with a view to an increase for 2017. Proposed Cllr Roberts, seconded Cllr Sanford, 3 in favour, 3 against. The Chairman's casting vote was used and the motion was passed In favour of £25.00. The Clerk was asked to add a paragraph in the application form advising stall holders of a possible price increase for 2017.

ACTION: Clerk to amend application form accordingly

WC065 16/17 To consider and agree to purchase Christmas trees for flag pole holders @ £12.00 each.

It was **RESOLVED** to purchase Christmas trees for flag pole holders @£12.00 each. Proposed Cllr Roberts, seconded Cllr Lear – all in favour.

WC066 16/17 To consider and agree any other actions required for the Festive market and Christmas decorations.

The Clerk was asked to research solar lit christmas trees and other decorations and to report back to Committee. This item to be deferred to the next meeting.

ACTION: Clerk to add this item to the Agenda for the next W & C meeting

WC067 16/17 To consider and agree a date for the Flag Festival to end and a working party to take the flags down.

It was **RESOLVED** to take down the flags the first weekend of September. Proposed Cllr Dudley, seconded Cllr Sanford – all in favour.

WC068 16/17 Update on repair/ replacement to pool table cover

The Clerk reported that it was proving difficult to find a suitable person to build a new table top for the pool table. She said she would continue to source a suitable supplier.

ACTION: Clerk to continue to source suitable contractor.

WC069 16/17 Update on speedwatch

The Clerk reported that Cllr Dallow is unable to continue with acting as lead for the speedwatch group. Cllr Roberts has agreed to try to promote this and a list of those already trained will be forwarded to her.

ACTION: Clerk to send list of Speedwatch volunteers to Cllr Roberts.

WC070 16/17 Items the Chairman considers urgent.

- Dilly’s Bridge - A resident who recently had an accident on Dilly’s Bridge, slipping and hurting herself, has asked the Council to consider putting down a suitable surface. Other reports have come to our attention of people slipping or not happy to use the bridge because of the surface. The Clerk to contact Public Rights of Way to see if anything can be done to improve the surface.

ACTION: Clerk to contact PROW

- Fairford Signs – Cirencester Road – The Clerk has received complaints about the Welcome sign and other signs obstructing the view turning onto Cirencester Road from the new developments (Bloor 1 & Linden). It was agreed that she should contact GCC Highways.

ACTION: Clerk to contact GCC

- Alternative cashpoint – Cllr Roberts reported that she had been contacted by the Manager of Londis store regarding the possibility of putting in a 24hr ATM. Whilst Cllrs thought this was a good idea. It was agreed to wait until we had received a response from Lloyds Bank regarding the proposed closure of the bank, before responding to Londis. The Clerk also advised that another local business has made enquiries regarding the installation of a 24 hr ATM.
- Cllr Roberts asked that a draft letter is prepared in reply to Mrs McShanes letter.

ACTION: Cllrs to formulate a reply to Mrs McShane

Date of next meeting 27th September 2016.

There being no further business the meeting closed at 8.50pm

.....Chairman

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